

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: August 2020 Operations and Maintenance Report
Date: September 4, 2020

DSPUD Wastewater Treatment Plant

There were no permit violations during the month of August 2020 and the wastewater plant is operating as designed. Treated tertiary effluent is being disposed of using spray irrigation onto the Soda Springs ski hill. The DSPUD crews have resumed anormal work schedule but are continuing to practice safe working protocols during the Governor's Emergency Declaration.

Lake, Land and Facilities Management:

The Hazardous Materials Business Plan, completed and approved in March Of 2020, was reviewed with District Operations staff and copies of each site-specific plan are now located at each location where hazardous material are used or stored. Hazardous materials include fuels & lubricants, disinfection chemicals and other water treatment chemicals and additives.

The General Manager has secured continued use of the unused vehicle bay at Fire Station #98 for storage of the District's various rolling stock.

The District's vacuum excavator (GapVac) required a number of repairs and routine service to the vacuum excavator portion of the rig. Those services were performed by Weco Equipment in Vacaville and the GapVac is now back in service.

Changes in property owners and visitors living arrangements, likely due to the Covid 19 response, has resulted in a significant increase in the number of users of District services and facilities including the lake and surrounding lands. Along with the increased visitation, there has been an increase in the number of issues involving swimmers and dogs in the upper lake; and excessive and inappropriate use of the District owned strip around the lake including the storage of watercraft in violation of District ordinances, and unauthorized drainage improvements to the lakeshore. One of these unauthorized improvements, near the intersection of Dulzura and Lake has resulted in several tons of sediment being added to the lake. District staff will be removing this "improvement" and restoring the area, so the drainage system functions as intended. The accumulated sediments will be removed to the greatest extent possible. As part of the District's Limnology Study, all short-circuited drainage contributing sedimentation to the lakes will be identified and appropriate mitigation measures will be investigated and implemented as required. The Dock and Pier Inventory, historically conducted at about this time each summer, has been expanded to include and examination of unauthorized "strip" use and issues with excessive storage of watercraft.

The General Manager met again with Sam Steuart (UCSB) and Prof. John Cobourn (UNR) to further advance to development of the Lakes Limnology Study scope and fee. The scope a fee will presented to the Board of Directors at the October 2020 Board meeting. The team is currently in the process of securing laboratory space at either the Tahoe Environmental Research Center in Incline Village or at the University of Nevada, Reno. Some laboratory work may be performed in our own laboratory here at Serene Lakes.

Other administrative issues that were raised and addressed in August included questions from several residents regarding the District's Heating Oil Financial Assistance Program and several questions regarding diversions of water for logging operations on Truckee Donner Land Trust Property.

Regulatory Issues:

The General Manager continues to advance the planning, design and regulatory components of the Well 01 improvements project. A fifty percent down payment on the equipment was made in August so that Isolux and Applied Process Equipment can get started preparing shop drawings for review and approval by the District, and ultimately, fabrication of the unit. Once shop drawings are received by the District, the General Manager will prepare ninety percent installation drawings for review and approval by the Division of Drinking Water.

Annual facility inspections for the both the water system (intake works, treatment plant, and storage tanks) and the Ice Lakes Dam were performed in August. The preliminary results of both inspections show no violations or corrective actions required.

The District reported no Sanitary Sewer Overflows (SSOs) to the Regional Water Quality Control Board for the month of July 2020.

The General Manager attended a required Designated Employee Representative training class through Weinhoff Drug Testing, the District's third-party administrator helping us to implement the District and Department of Transportation Drug and Alcohol policies and will meet with Weinhoff individually in September or October for specific advice and recommendations to assure the District's continued compliance.

A review and update of the District's Policies and Procedures Manual is underway, and the draft document should be available for Board review and approval in late fall.

The General Manager also attended (via internet) the Placer County Water Agency East Slope Stakeholders' Meeting for 2020. Among the items discussed was grant funding being made available to address water supply and quality issues in small districts and the General Manager is planning on investigating this opportunity to help fund the later phases of the District' Lakes Limnology Study.

The General Manager and two Directors also attended the bi-annually required Sexual Harassment Prevention Training for Managers webinar in August through ACWA JPIA.

Operations Issues:

A request to property owners was sent in mid-August requesting that water conservation measures be implemented because the District is reaching its maximum capacity to treat water from Lake Serena. If these atypical demands continue, the District may be forced to supplement supply by utilizing groundwater from Well 01. Longer term solutions include increased pumping from the lake and a requisite increase in treatment plant capacity, or development of one or more new groundwater sources.

A Request for Proposals (RFP) for repairs to approximately twenty District manholes was prepared in August along with an example contract for potential bidders. The RFP will be sent out in September and work on the manholes is expected to be complete by late October 2020.

Improvements to the District's SCADA system are complete and the new Windows 10 based system is operating well. The only outstanding issue is a minor problem with the software making reports into Excel, where the SCADA software was expecting a 32-bit version of Excel to report to and the District has installed a 64-bit version. The fix is in and the system should be reporting in 32-bits and be fully operational by the second week of September 2020.

The waterline between the intersection of Dulzura and Lake and Soda Springs Road was partially located using Ground Penetrating Radar in August so that in the event of a line break, the reach can be shut down. Currently there is no way to isolate this reach without adversely affecting many homeowners. It is expected that the isolation valves will be installed in September or October 2020. In addition to these isolation valves, the leaky valve isolating the Hill Tank from the distribution system will also be replaced. This work will require shutting off service to some customers and will be planned to minimize those impacts. All affected customers will receive at least 72-hours' notice of any non-emergency shutdown.

Other maintenance and improvements to the water system made in August include the replacement of two leaky and obsolete fire hydrants and installation of approximately 50 new smart water meters. The District's goal for this season is installation of at least 250 new smart water meters before the beginning of winter. Additional meters will be installed next spring and summer with the entire District expected to be metered by mid 2022.

A contract was executed, and a purchase order issued in August for the bi-annual cleaning and repair of the District's water storage tanks. This work will be performed in the springtime (2021) and will not require any of the water system to be shut down or isolated. Divers will enter the tanks, remove any accumulated sediment by vacuum, and patch any locations where the tank's interior epoxy coating has come away.

Salary adjustments were made for all operations staff in August, retroactive to the beginning of the fiscal year (July 1).

Average daily water and sewer flows (gallons/day) for August 2020 were 138,639 and 61,675 respectively as compared to 151,255 and 75,810 in July 2020, and 81,780 and 43,117 in August 2019. Water use was 46,059 gallons/day more than the five-year (2015-2019) average and sewer flow was 17,890 gallons/day more than the (2015-2019) five-year average. The District's share of the flow through the DSPUD wastewater treatment plant for August 2020 was unavailable at the time of this writing. The District's share in July 2020 was 41%. For comparison, the District's overall average share for all of 2019 was 26.4%.

Attachments: August 2020 Daily Water/Sewer Flows
2015-2019 Sewer/Water Flows Comparison through March 2020

SIERRA LAKES COUNTY WATER DISTRICT SEWER & TREATED WATER TOTALS

Month: August Year: 2020

DATE	DAY	SEWER TOTALS		TREATED WATER TOTALS				REMARKS
		SEWER FLOW	FLOW METER	GALLONS WATER PUMPED	GALLONS WATER USED	BACKWASH GALLONS	*COMBINED TANK TOTAL GALS.	
1	S	95,690	52087480	162,168	176,044	5,752	618,518	
2	S	60,024		149,404	169,432	4,345	604,642	
3	M	68,158		201,064	159,298	7,801	584,614	
4	T	62,032		170,128	150,849	6,805	626,380	
5	W	61,920		158,716	147,470	3,873	645,659	
6	T	86,976		133,944	156,287	18,243	656,906	Backwash ABC
7	F	74,688		197,192	164,537	4,061	634,563	
8	S	84,152		123,692	189,221	4,541	667,218	
9	S	78,404		174,552	165,003	4,499	601,689	
10	M	55,888		164,824	132,613	5,545	611,237	
11	T	59,884		152,616	132,090	7,071	643,448	
12	W	53,786		188,144	141,776	7,102	663,975	
13	T	58,668		45,928	143,331	4,201	710,343	
14	F	75,920		150,096	161,767	6,842	612,939	
15	S	73,602		129,480	163,946	3,262	601,268	
16	S	62,520		139,696	167,412	3,420	566,802	
17	M	77,772		162,136	167,317	21,023	539,086	Backwash ABC
18	T	60,082		200,440	138,127	7,345	533,904	
19	W	53,526		193,112	138,510	6,973	596,218	
20	T	47,156		112,068	124,264	3,569	650,820	
21	F	56,528		123,232	123,777	3,717	638,624	
22	S	53,772		0	130,766	0	638,079	
23	S	57,892		123,448	122,685	3,245	507,313	
24	M	44,424		220,040	105,955	7,566	508,076	
25	T	63,904		148,732	120,798	20,679	622,161	Backwash ABC
26	W	35,632		84,512	100,692	3,697	650,094	
27	T	42,061		130,512	112,047	4,482	633,914	
28	F	52,067		134,788	125,322	4,560	652,380	
29	S	55,036		0	133,914	0	661,846	
30	S	54,840		102,976	126,691	4,264	527,932	
31	M	44,910		120,180	107,443	3,727	504,218	
Total		1,911,914	1,911,914	4,297,820	4,399,384	192,210		
Average		61,675	61,675	138,639	141,916	6,200	610,157	
Max		95,690		220,040	189,221	21,023	710,343	

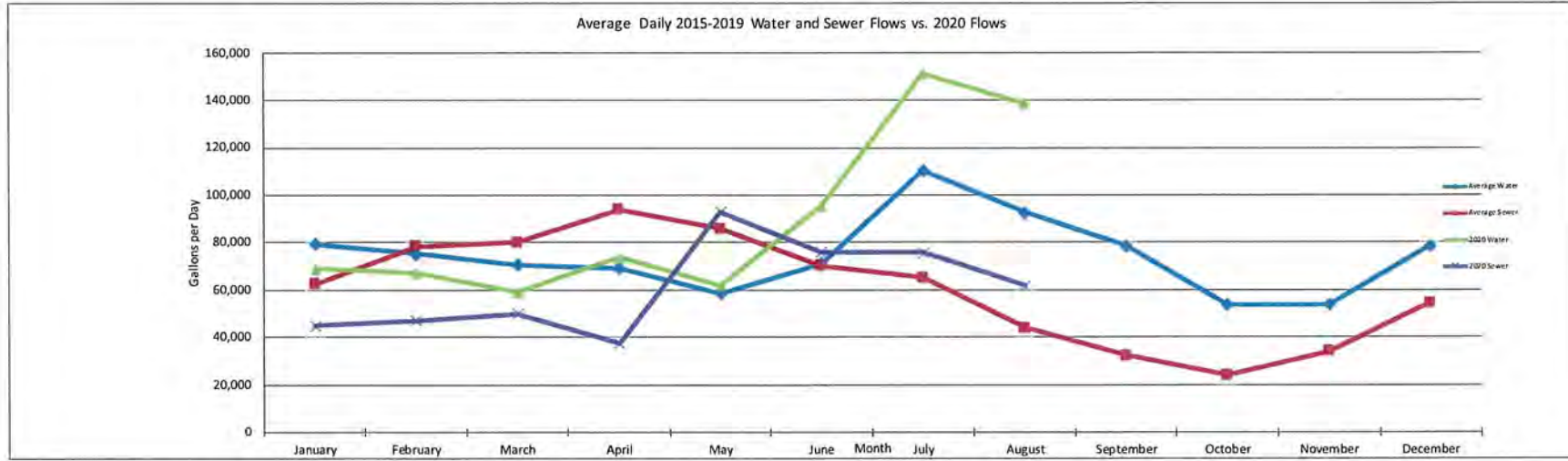
* Max. combined capacity of both tanks is 744,380 gals.

1st of the
Month Data 53999394

Sierra Lakes County Water District
Daily Average Water and Sewer Flows

Month	2015		2016		2017		2018		2019		2020	
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer
January	95,897	66,382	72,428	67,169	82,724	78,915	57,934	56,074	87,880	44,329	68,997	44,891
February	80,774	85,824	69,691	86,523	84,728	102,596	62,633	53,318	78,934	63,383	67,323	47,084
March	73,647	62,222	64,613	100,429	80,671	89,737	64,510	83,232	70,562	65,446	59,198	49,998
April	61,764	79,719	52,789	97,536	104,155	95,125	54,942	86,645	72,242	109,987	73,847	37,486
May	52,297	70,946	50,414	83,506	82,594	103,648	41,219	61,763	66,385	109,177	62,032	92,887
June	68,224	56,587	74,707	62,327	85,112	81,067	67,307	50,652	60,743	99,969	95,511	75,912
July	96,315	61,393	116,675	64,330	127,908	72,376	116,880	55,680	93,686	71,372	151,255	75,810
August	92,046	48,765	98,230	36,878	90,608	48,019	100,235	42,146	81,780	43,117	138,639	61,675
September	79,588	38,769	89,459	30,429	69,713	33,765	96,910	30,430	57,667	28,795		
October	55,541	25,955	59,326	30,750	44,687	20,983	66,956	22,980	42,107	19,533		
November	53,636	25,628	63,787	47,484	43,994	44,725	57,518	28,357	50,036	23,536		
December	79,820	49,035	106,789	85,423	57,662	46,212	82,744	44,796	66,010	47,714		

Month	2015-2019			2020 Water	2020 Sewer	2020 Difference
	Average Water	Average Sewer	Average Difference			
January	79,373	62,574	16,799	68,997	44,891	24,106
February	75,352	78,329	-2,977	67,323	47,084	20,239
March	70,801	80,213	-9,413	59,198	49,998	9,200
April	69,178	93,802	-24,624	73,847	37,486	36,361
May	58,582	85,808	-27,226	62,032	92,887	-30,855
June	71,219	70,120	1,098	95,511	75,912	19,599
July	110,293	65,030	45,263	151,255	75,810	75,445
August	92,580	43,785	48,795	138,639	61,675	76,964
September	78,667	32,438	46,230			
October	53,723	24,040	29,683			
November	53,794	33,946	19,848			
December	78,605	54,636	23,969			



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**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Friday August 14, 2020 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was teleconferenced as provided by Governor Newsom’s Executive Order N-25-20 (“Executive Order”), declared on March 12, 2020. The Executive Order temporarily granted state and local agencies certain powers to aid in the implementation of social distancing measures recommended by state and local public health officials that suspended certain Brown Act requirements.

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Karen Heald

Directors in attendance by teleconference:

Director Michael Lindquist
Director Bob McCormick
Director Dan Stockton
Director Dick Simpson

Staff members present: Anna Nickerson, Financial Consultant

Staff present by phone: Paul Schultz P.E. Inc., General Manager
Jeffrey Mitchell, District Counsel

Guests present by phone: Jon Harvey
Tom Burns
Roger Drosd joined during the Action Items discussion

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments

III. Approve Agenda: The agenda was presented to the Board for approval.

A motion was made by Director Simpson and seconded by Director Stockton to approve the agenda. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, McCormick, Stockton and Simpson.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson reported there were no comments received.

V. Operations: Mr. Schultz's operations report was presented to the Board for consideration and possible action. Mr. Schultz summarized the following:

- There were no permit violations at Donner Summit PUD last month.
- Donner Summit PUD was still working on a reduced staffing schedule.
- Donner Summit PUD began spray irrigation on the Soda Springs ski hill.
- Face coverings for employees were being upgraded; neck gators and bandanas were no longer acceptable.
- Work was started on the docks/piers inventory. Pictures were being taken and uploaded to Lucity. A status report would be sent to the Board prior to the next Board meeting for review.
- A contractor was caught illegally dumping biomass on District property. A discussion was held with several contractors, the dumping had stopped and the materials were removed.
- Mr. Schultz met with a commercial operator that was conducting activity on the lake that violated the District Ordinance. The activities had since stopped.
- The Public Safety Power Shutoff memorandum was sent out to the Board for review and comments. Comments were received from Director Simpson.
- An item regarding the dam insurance renewal will be placed on the September agenda. Mr. Schultz reported that cost of the policy would be increasing significantly; the deductible was increasing to \$1,000,000 per occurrence. Mr. Schultz questioned the need for the policy since there was little at risk downstream and that the only risk to the District would be if someone sued the District due to rapid dewatering of the shore zone causing foundation damage to a home. But he didn't think that should be a liability to the District, it would be a liability to the homeowner's architect and builder for an inadequately designed foundation. His opinion was that there was only a small amount of exposure. Director Lindquist asked that Mr. Schultz include a table showing the policy cost and deductible.
- Work continued on Well 1. Water samples from Well 1 to determine final filter media design showed an excess of silica in the water. The design would require the addition of calcium chloride to the process and a metering pump that would add about \$1,000 to the project.
- There were no sewer overflows in July.
- The annual report to the State Water Board was completed and submitted electronically
- New SCADA upgrades were completed and the plant was running on the new system.
- Spring cleaning of all mainlines and the wet well were completed.
- Three leaking fire hydrants will be replaced.
- Repair of manholes and valves boxes will begin later in the month.
- Due to mechanical issues with the Gapvax, it was taken to Vacaville for repairs that were expected to take two weeks.
- The new $\frac{3}{4}$ ton diesel utility truck was purchased. It was expected to be delivered by August 25, 2020, once the aftermarket modification were complete. Modifications included toolboxes, fuel tank, running boards, snow tires and emergency lighting.

- Daily water and sewer flows were up. The higher sewer flows were expected based on the number of people now in the District. However, the water flows were really high. Mr. Schultz said July was the highest water consumption on record for Serene Lakes. Usage was bumping up against the District's ability to produce from the lake. If the usage level was to become permanent, the District might need to increase the size of the lake intake pump, increase the capacity of the existing well or drill a new well. It appeared from available information, the increased usage was not due to leaks.

Director Lindquist suggested that the District reach out to the community to let them know that conservation efforts were needed. He said it might be that people were not aware that they were using more water than normal. He suggested a gentle reminder.

Director Heald said she thought it was a great idea to inform people that a great deal more water was being used and that the District was approaching production capacity. She also said she didn't think it was a transitory situation. She thought more people that used to have second homes were now living in the District and the visitor potential has increased exponentially. She also reminded the Board about the restrictions on outdoor watering that were put in place several years ago due to the drought. She agreed that something needed to be done sooner rather than later.

Director Stockton said he agreed that the Board should not waste any time informing the public of the need to conserve water. He also said that the number of people in the District might just be the new norm. He suggested a concise and firm message.

Mr. Burns asked about the high water use at Lot 1. Mr. Schultz had reported Lot 1 use went from 40,000 gallons to 160,000 gallons. He also said he would be talking to the Lot 1 manager the following week to see if he could determine the cause of the increased water use. Director Simpson said there was a foot washing faucet at Lot 1 that he found running continuously one evening; he had reported the problem to the Lot 1 manager who said he would look at it the next day. Mr. Schultz said he would ask if SLPOA might be willing to install a positive shut-off.

Director Simpson asked what the commercial activity on the lake was. Mr. Schultz said it was kayak tours and lessons for handicapped students.

Director Simpson asked when the intern would be starting. Mr. Schultz said the intern had taken his Latin final exam earlier that day and would be meeting with himself and Mr. Cobourn the following week to review the scope of work. Mr. Scholtz said the first phases of the limnology study would include determining the controlling constituent (nitrogen, phosphorus or sediments) and possibly Best Management Practices that could be implemented now.

Director Simpson asked what the plans were for the annual audit. Mrs. Nickerson said the auditors were scheduled for August 31, 2020 and September 1, 2020. Director Simpson said he may come by for a quick summary.

Director Heald asked if all the biomass was picked up. Mr. Schultz said everything was picked up.

Director Heald said it sounded like Mr. Schultz's primary recommendation was not to renew the dam insurance but asked if there were any alternatives to ACWA/JPIA that could be considered. Mr. Schultz said he would do some research.

Director McCormick asked how much of a buffer the well would provide once all the arsenic modifications were complete. Mr. Schultz said it would be a significant if not sufficient buffer. He said the well alone could supply enough water for a normal day; not a peak day or hottest day in the summer, but a normal day. However, the problem with the well was that it doesn't recover fast; it may take a little while to refill.

Jon Harvey suggested that Mr. Schultz look into the re-insurance and secondary insurance markets. It might help reduce the premiums. On the water usage, he said once metering started, water usage would probably self-correct since the current system was based on an "all you can drink" with no incentive to use less water.

VI. Consent Items Calendar: The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the July 10, 2020, Regular Meeting and the July 17, 2020, Special Meeting; July 2020 Check Register; financial reports for the month ending July 31, 2020; and Disbursements for Board Approval. Director Lindquist first asked if there were any comments from the Board regarding the Consent Items Calendar and then asked the members of the public. There were no comments.

A motion was made by Director Simpson and seconded by Director McCormick to approve the Consent Items Calendar. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, McCormick, Stockton and Simpson.

Director Simpson noted that there was a correction to the minutes that were included in the additional board packet pages provided.

VII. New Business: None

VIII. Old Business: None

IX. Administration:

A. A list of Follow-up Items from the July 2020 Board meeting was presented to the Board for consideration and possible action.

- Item 1: Pictures/Bios for website – ongoing.
- Item 2: Was completed and would be removed. The memo regarding Week Long Power Outages was sent to the Board and comments were received.
- Item 3: Director Simpson said he contacted Placer County about the 2020 District election and provided the information to Director Heald and Mrs. Nickerson. He said filing were now closed. Jon Harvey, Director Heald, and Director Simpson filed so there will be an election and ballots will go out at the beginning of October.

B. The Status of Action Items remaining as of the August 14, 2020 meeting was presented to the Board for consideration and possible action:

- Item 1: Fertilizer Application: This item would be reworded to reflect the development of the new limnology study. Fertilizer was only a small part of what was to be looked at.
- Item 2: AMR Data Collection and Analysis – On going. Mr. Schultz said there were approximately 200 meters currently installed and he was working on installing another 200 to 250 this summer. Director Lindquist said it was a good time to collect water usage information given the number of people currently in the District. Mr. Burns said the Board should be sure that the communication to the community alerted property owners to the fact that there would not be a significant change to their water bills since about 95% of the costs were fixed and only about 5% was variable. Director Lindquist said the Board would be conducting a slow but very transparent process to provide a clear picture. He anticipated property owners would be given water usage information for about a year before the switch to metered rates to give property owners time to understand and modify their water usage. Director Simpson suggested that Mr. Schultz's plan be followed at the end the summer. Mr. Schultz said the District was well ahead of the State's deadline for metered rates and that really good information should be available before having to start setting rates. Director Stockton asked if he could have a meter installed at his property. Mr. Schultz said all Board members would be getting meters this summer.
- Item 3: Policies & Procedures Review – Mr. Schultz said Director Simpson had already provided comments and that he planned to provide comments over the next two weeks. He would also follow-up with Director McCormick for his comments before scheduling a meeting to review the Policies and Procedures. Director McCormick said he read Director Simpson's comments, which were good, and that his own comments would center on the origin of the policies. Director Simpson said he didn't see a lot of big holes but felt there were a couple policies that needed to be fleshed out.
- Item 4: Ownership of the Dam – Ongoing. Director McCormick said there has been no progress but the discussion was to bring it up in maybe a different process in the future in a closed session. Mr. Schultz asked if he was suggesting taking this issue off the Action Items list and moving it to Closed Session. Director Simpson said he would rather not pull it and asked why it would need to be in closed session. Director McCormick said it would be Closed Session because it was very sensitive and could raise an issue with the Land Trust that might lead to litigation. Mr. Mitchell said an item could be agendaized as a Closed Session item for the purpose of discussing whether or not the circumstances for a Closed Session existed. Director Heald said she felt that, if the Board needed a Closed Session to determine if a Closed Session was needed, it should be on the next agenda. Mr. Mitchell suggested that a discussion be held prior to the next meeting to determine if facts and circumstances existed to warrant a Closed Session. Director McCormick and Mr. Schultz agreed to have a discussion with Mr. Mitchell to determine if the item should be on the next agenda.
- Item 5: Upcoming Meter Rates – Jon Harvey asked if the property owners with meters knew they had meters. He also wanted to know if he had one. Director Lindquist said he wanted to remind everyone that property owners' privacy was very important to the Board and when collecting and sharing data, the intention was to keep the information anonymous so it cannot be traced back to anyone. Mrs.

Nickerson said property owners do not necessarily know if they have a meter; but they can call the office and she would look up the information.

- Item 6: Clarifying language regarding Dock/Piers – The item would be on the September agenda after Mr. Schultz concludes his docks/piers inventory. Director Heald suggested that the Board appoint a subcommittee to take the information that will be provided by Mr. Schultz at the September meeting, and make recommendations to be discussed in a public forum at a later meeting. Director Simpson suggested the September meeting be a public forum for members of the community to let the Board know what has been working and what hasn't been working.

Adjournment A motion was made by Director Simpson and seconded by Director Stockton to adjourn the meeting. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, McCormick, Stockton and Simpson.

The minutes were approved at the Regular Meeting held on September 11, 2020, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar. The motion passed by a _____ rollcall vote: Directors _____.

Sierra Lakes County Water District
Check Registers
August 2020

<u>1002 · DEMAND Account</u>		
<u>RECONCILIATION:</u>		
8/1/2020	Beginning Cash Balance	556,811.59
	Deposits	400,590.38
	Property Taxes Received	23,448.41
	Deposit - Interest	5.42
	Assessments transferred to Assessment District	(6,124.78)
	<u>DEMAND ACCOUNT DISBURSEMENTS:</u>	<u>(258,222.11)</u>
8/31/2020	Ending Cash Balance	<u><u>716,508.91</u></u>
<u>1031 · GASB 45-OPEB Account</u>		
<u>RECONCILIATION:</u>		
8/1/2020	Beginning Cash Balance	163.13
	Deposit - Interest	-
	Funds Transferred To/From Investment Account	-
8/31/2020	Ending Cash Balance	<u><u>163.13</u></u>
<u>Placer County Treasurer's Fund</u>		
<u>RECONCILIATION:</u>		
8/1/2020	Beginning Cash Balance	2,989,618.44
	Deposit - Interest	2,251.36
	Funds Transferred To/From Investment Account	-
8/31/2020	Ending Cash Balance	<u><u>2,991,869.80</u></u>
<u>Local Area Investment Fund (LAIF)</u>		
<u>RECONCILIATION:</u>		
8/1/2020	Beginning Cash Balance	744,398.16
	Deposit - Interest	-
	Funds Transferred To/From Investment Account - Annual OPEB Funding	-
8/31/2020	Ending Cash Balance	<u><u>744,398.16</u></u>
<u>Assessment District 2011-01</u>		
<u>RECONCILIATION:</u>		
8/1/2020	Beginning Cash Balance	563,945.31
	Assessments Received	6,124.78
	Deposit - Interest	4.77
	Disbursements - USDA	-
8/31/2020	Ending Cash Balance	<u><u>570,074.86</u></u>

Sierra Lakes County Water District
Check Registers
August 2020

Type	Date	Num	Name	Memo	Amount
1002 - US Bank - Demand					
Bill Pmt -Check	08/14/2020	21604	Applied Process Equipment	50% Deposit Arsenic Filter	(47,250.00)
Bill Pmt -Check	08/14/2020	21605	Badger Meter	300 AMRs	(38,610.00)
Bill Pmt -Check	08/05/2020	7242	Donner Summit Public Utility District	Aug 2020 Wastewater Treatment Fees	(30,670.00)
Bill Pmt -Check	08/14/2020	21606	CA Bank & Trust (Deposit)	Qtrly Transfer - SRF Loan Impound Account	(25,000.00)
Bill Pmt -Check	08/14/2020	21607	Paul A. Schultz, P.E. (Corp)	July Professional Fees	(20,539.40)
Bill Pmt -Check	08/28/2020	7284	Western Nevada Supply Co.	Meter Pit Lids	(13,554.17)
Bill Pmt -Check	08/05/2020	7256	Western Nevada Supply Co.	Hydrant & Valve Box Project materials	(8,612.21)
Liability Check	08/03/2020		QuickBooks Payroll Service	Created by Payroll Service on 07/31/2020	(8,030.12)
Bill Pmt -Check	08/05/2020	082020MED	Public Employees' Retirement System (M	Medical - 1347	(7,860.04)
Liability Check	08/17/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/14/2020	(7,575.69)
Bill Pmt -Check	08/05/2020	7241	Badger Meter	New Meters and Aug 2020 Cellular Fee - Meter Test Program	(7,553.12)
Bill Pmt -Check	08/05/2020	080520	Anna M. Nickerson	Professional Fees 7/16/20 to 7/31/20	(5,192.00)
Bill Pmt -Check	08/28/2020	7266-7271	Pacific Gas & Electric	Electricity	(4,229.55)
Liability Check	08/14/2020	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1495501846	(3,342.50)
Check	08/03/2020		BluePay	Merchant Fees	(3,280.82)
Liability Check	08/03/2020	072020RET	Public Employees' Retirement System (R	Retirement - 1347	(3,189.49)
Bill Pmt -Check	08/28/2020	7276	Sunbelt Rentals, Inc.	Fire Hydrant Replacement Project	(2,416.83)
Bill Pmt -Check	08/28/2020	7260	Badger Meter	18 AMRs	(2,147.12)
Bill Pmt -Check	08/28/2020	7274	Sierra Trench Protection Rentals & Sales	Trench Plate rental	(1,755.00)
Bill Pmt -Check	08/05/2020	7246	NTU Technologies, Inc.	Filter Plant Chemicals	(1,702.40)
Bill Pmt -Check	08/28/2020	7263	Kronick Moskovitz Tiedemann & Girard	July 2020 Legal Fees	(1,597.50)
Bill Pmt -Check	08/05/2020	7253	U.S. Bank (CC)	DSL, Website fees, Uniform, Safety Supplies, Office Supplies & Gas \$633.34	(1,449.92)
Bill Pmt -Check	08/28/2020	7279	Thatcher Company, Inc.	Filter Plant Chemicals	(1,316.00)
Bill Pmt -Check	08/05/2020	7251	Thatcher Company, Inc.	Filter Plant Chemicals	(1,309.97)
Bill Pmt -Check	08/28/2020	7259	AT&T	Telephone	(854.84)
Liability Check	08/26/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/25/2020	(847.40)
Liability Check	08/14/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1495484846	(791.16)
Bill Pmt -Check	08/05/2020	7248	Pacific Gas & Electric	Electricity	(726.18)
Bill Pmt -Check	08/28/2020	082820	Public Employees' Retirement System (R	Retirement - 1347	(700.00)
Bill Pmt -Check	08/28/2020	7273	Sierra Mountain Pipe & Supply	Misc Caps, nipples & gaskets and gloves	(612.00)
Bill Pmt -Check	08/28/2020	7282	USA Blue Book	Injection Quill, Gloves & Masks	(522.04)
Check	08/18/2020		Reserve Account	Autopay Prepaid Postage	(500.00)
Bill Pmt -Check	08/05/2020	7243	Industrial Scientific	iNet Gas Monitory Usage Fee	(394.34)
Bill Pmt -Check	08/05/2020	7249	Placer County Human Resources	Aug 2020 Dental/Vision Premium	(355.60)
Bill Pmt -Check	08/28/2020	7278	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(336.57)
Liability Check	08/04/2020		QuickBooks Payroll Service	Created by Payroll Service on 08/03/2020	(336.04)
Bill Pmt -Check	08/05/2020	7255	USA Blue Book	Lab supplies, Gloves & glasses	(285.47)
Bill Pmt -Check	08/28/2020	7281	TIP, Inc.	Envelopes	(266.78)
Bill Pmt -Check	08/28/2020	7264	Mountain Hardware	Sunglasses, Wiper blades & small tools	(253.77)
Bill Pmt -Check	08/28/2020	7275	Summit Home Care	Office Cleaning	(200.00)

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Sierra Lakes County Water District
Check Registers
August 2020

Liability Check 08/25/2020 E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1767025846	(198.70)
Bill Pmt -Check 08/28/2020 7261	Cranmer Engineering, Inc.	Filter Plant Testing	(175.00)
Bill Pmt -Check 08/05/2020 7252	The Office Boss	Office & Copier Supplies	(159.47)
Bill Pmt -Check 08/05/2020 7244	Mountain Hardware	Small tools, laundry detergent & Concrete & Dumpster Keys	(150.71)
Bill Pmt -Check 08/05/2020 7254	Underground Service Alert	Annual Membership	(150.00)
Bill Pmt -Check 08/28/2020 7258	Aramark	Employee Uniforms	(139.60)
Bill Pmt -Check 08/14/2020 21608	Tahoe Forest Health System	2 ea. Random Drug Tests	(139.00)
Bill Pmt -Check 08/28/2020 7265	O'Reilly	Battery for Board	(109.66)
Bill Pmt -Check 08/28/2020 7272	Real Graphics	Wastewater Emergency & No Swimming signs	(105.02)
Bill Pmt -Check 08/28/2020 7280	The Office Boss	Copy Paper	(102.81)
Bill Pmt -Check 08/28/2020 7277	Tahoe Supply Company	Paper towels, and toilet paper	(91.43)
Bill Pmt -Check 08/28/2020 7262	Flyers Energy, LLC	Gasoline/Diesel	(90.92)
Bill Pmt -Check 08/28/2020 7283	Verizon Wireless	Cell phone & iPad	(75.05)
Bill Pmt -Check 08/05/2020 7257	Wienhoff Drug Testing	DER Training - P Schultz	(75.00)
Bill Pmt -Check 08/05/2020 7250	Suburban Propane	Propane - Short Rd	(69.82)
Liability Check 08/07/2020 0720RETAdj	Public Employees' Retirement System (Re	Retirement - 1347	(62.03)
Liability Check 08/25/2020 E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1766698846	(61.00)
Liability Check 08/03/2020 E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1268240846	(60.10)
Bill Pmt -Check 08/05/2020 7247	O'Reilly	Radiator Hose	(18.60)
Bill Pmt -Check 08/05/2020 7245	Napa Sierra	Back Hoe	(12.82)
Liability Check 08/03/2020 E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1268215846	(3.93)
Check 08/06/2020	BluePay	Merchant Fees	(1.90)
Check 08/04/2020	QuickBooks Payroll Service	Created by Direct Deposit Service on 08/03/2020	(1.75)
Check 08/31/2020	QuickBooks Payroll Service	Created by Direct Deposit Service on 08/28/2020	(1.75)
Paycheck 08/04/2020 DD738	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 7/31/20	-
Paycheck 08/04/2020 DD739	Matthew M Marriner	Direct Deposit: Pay Period Ending 7/31/20	-
Paycheck 08/04/2020 DD740	Patrick J Baird	Direct Deposit: Pay Period Ending 7/31/20	-
Paycheck 08/05/2020 DD741	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 7/31/20 - Adj	-
Paycheck 08/18/2020 DD742	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 8/15/20	-
Paycheck 08/18/2020 DD743	Matthew M Marriner	Direct Deposit: Pay Period Ending 8/15/20	-
Paycheck 08/18/2020 DD744	Patrick J Baird	Direct Deposit: Pay Period Ending 8/15/20	-
Paycheck 08/27/2020 DD745	Dan L Stockton {Salary}	Direct Deposit: 8/14/20 Board Meeting	-
Paycheck 08/27/2020 DD746	Karen Heald {Salary}	Direct Deposit: 8/14/20 Board Meeting	-
Paycheck 08/27/2020 DD747	Michael E Lindquist {Salary}	Direct Deposit: 8/14/20 Board Meeting	-
Paycheck 08/27/2020 DD748	Richard A Simpson {Salary}	Direct Deposit: 8/14/20 Board Meeting	-
Paycheck 08/27/2020 DD749	Robert M McCormick {Salary}	Direct Deposit: 8/14/20 Board Meeting	-
Total 1002 · US Bank - Demand			(258,222.11)
TOTAL			(258,222.11)

8:09 AM
09/04/20

**Sierra Lakes County Water District
Director's Payroll Summary
August 2020**

	<u>Dan L Stockton {Salary}</u>	<u>Karen Heald {Salary}</u>	<u>Michael E Lindquist {Sala...</u>	<u>Richard A Simpson {Salar...</u>
Employee Wages, Taxes and Adjus...				
Gross Pay				
Salary Director	180.00	180.00	180.00	180.00
Total Gross Pay	<u>180.00</u>	<u>180.00</u>	<u>180.00</u>	<u>180.00</u>
Adjusted Gross Pay	180.00	180.00	180.00	180.00
Taxes Withheld				
Federal Withholding	-36.00	0.00	0.00	-25.00
Medicare (Employee)	-2.61	-2.61	-2.61	-2.61
Social Security (Employee)	-11.16	-11.16	-11.16	-11.16
State Withholding	-36.00	0.00	0.00	-25.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00
Total Taxes Withheld	<u>-85.77</u>	<u>-13.77</u>	<u>-13.77</u>	<u>-63.77</u>
Additions to Net Pay				
Director Mileage Reimburse...	0.00	126.50	0.00	0.00
Total Additions to Net Pay	<u>0.00</u>	<u>126.50</u>	<u>0.00</u>	<u>0.00</u>
Net Pay	<u><u>94.23</u></u>	<u><u>292.73</u></u>	<u><u>166.23</u></u>	<u><u>116.23</u></u>
Employer Taxes and Contributions				
Medicare (District)	2.61	2.61	2.61	2.61
Social Security (District)	11.16	11.16	11.16	11.16
Total Employer Taxes and Contrib...	<u><u>13.77</u></u>	<u><u>13.77</u></u>	<u><u>13.77</u></u>	<u><u>13.77</u></u>

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09/04/20

Sierra Lakes County Water District
Director's Payroll Summary
August 2020

	Robert M McCormick {S...	TOTAL
Employee Wages, Taxes and Adjus...		
Gross Pay		
Salary Director	180.00	900.00
Total Gross Pay	180.00	900.00
Adjusted Gross Pay	180.00	900.00
Taxes Withheld		
Federal Withholding	0.00	-61.00
Medicare (Employee)	-2.61	-13.05
Social Security (Employee)	-11.16	-55.80
State Withholding	0.00	-61.00
Medicare Employee Addl Tax	0.00	0.00
Total Taxes Withheld	-13.77	-190.85
Additions to Net Pay		
Director Mileage Reimburs...	0.00	126.50
Total Additions to Net Pay	0.00	126.50
Net Pay	166.23	835.65
Employer Taxes and Contributions		
Medicare (District)	2.61	13.05
Social Security (District)	11.16	55.80
Total Employer Taxes and Contrib...	13.77	68.85

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2020 to June 30, 2021

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 8/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 20-21 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 · Annual Water Fees	71,427	71,427	-	100%	142,854	142,854	-	100%	857,124	17%
8000-02 · Annual Sewer Fees	99,067	99,067	(0)	100%	198,135	198,135	-	100%	1,188,808	17%
8030 · Property Taxes	23,448	20,000	3,448	117%	23,448	20,000	3,448	117%	400,000	6%
8050 · Customer Late Fees	-	-	-	0%	-	-	-	0%	10,000	0%
8005 · Primary Facilities Fees - Sewer	7,800	7,800	-	100%	23,400	23,400	-	100%	23,400	100%
8006 · Primary Facilities Fees - Water	1,825	1,825	-	100%	5,475	5,475	-	100%	5,475	100%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income	2,440	5,417	(2,977)	45%	7,258	10,834	(3,576)	67%	65,000	0%
Total Revenues Received:	206,008	205,536	471	100%	400,570	400,698	(127)	100%	2,549,807	16%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 · Director Salaries	900	1,685	785	53%	3,960	4,745	785	83%	21,600	18%
9003 · Maintenance Salaries	-	-	-	0%	-	-	-	0%	-	-
9003-01 - Maint Hourly Regular	23,551	23,648	97	100%	45,521	47,296	1,775	96%	283,775	16%
9003-02 - Maint Overtime	1,495	918	(577)	163%	2,988	1,836	(1,152)	163%	11,020	27%
9003-03 - Maint Standby	2,260	2,197	(63)	103%	4,440	4,394	(46)	101%	26,360	17%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	-	-	0%	-	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	-	-	-	0%	-	-
Total 9000 · Salaries	28,206	28,448	243	99%	56,909	58,271	1,362	98%	342,755	17%
<u>Payroll Expense</u>										
9005 · Payroll Expense - SS & Medicare	2,158	2,185	27	99%	4,354	4,371	17	100%	26,221	17%
9007 · Payroll Expense- SUI & ETT	34	-	(34)	100%	34	-	(34)	100%	3,950	1%
9008 · Payroll Expense - Retirement	1,826	1,665	(161)	110%	6,917	3,331	(3,587)	208%	19,983	35%
9009 · Payroll Expense - Medical & D/V	8,216	10,487	2,271	78%	16,434	20,973	4,539	78%	125,838	13%
9010 · Payroll Expense - Workers' Comp	-	-	-	0%	-	-	-	0%	13,900	0%
Total 9004 · Payroll Expense	12,233	14,337	2,104	85%	27,738	28,675	937	97%	189,892	15%
<u>Indirect & G&A</u>										
9012 · Legal Expense:	2,298	3,000	703	77%	5,495	6,000	505	92%	36,000	15%
9013 · Audit Expense	-	-	-	0%	-	-	-	0%	13,650	0%
9014 · Fees & Penalties	37	125	89	29%	224	250	26	90%	1,500	15%
9016 · Directors' Expense	127	833	707	15%	380	1,666	1,287	23%	10,000	4%
9017 · Professional Fees - Operations	22,252	24,500	2,248	91%	42,792	49,000	6,208	87%	294,000	15%
9018 · Professional Fees - Office	10,780	11,440	660	94%	21,912	22,880	968	96%	137,280	16%
9018A · Academic Intern	-	-	-	0%	-	-	-	0%	25,000	0%
9019 · Staff Travel/Training	339	617	277	55%	784	1,233	449	64%	7,400	11%
9022 · Election Expense	-	-	-	0%	-	-	-	0%	2,000	0%
9023 · Insurance Expense	-	-	-	0%	5,137	5,250	113	98%	19,000	27%
9024 · Membership Expense	90	-	(90)	100%	240	-	(240)	100%	12,000	2%
9026 · Outside Services	200	274	74	73%	400	547	147	73%	3,286	12%
9028 · Telephone Expense	855	915	60	93%	1,647	1,830	183	90%	11,000	15%
9029 · Garbage/Hazmat Expense	337	350	13	96%	673	700	27	96%	5,000	13%
9030 · Uniform Expense	321	169	(152)	190%	396	338	(58)	117%	2,025	20%

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2020 to June 30, 2021

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 8/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 20-21 Budget	% of Budget
9034 · Propane Expense	-	-	-	0%	70	-	(70)	100%	10,700	1%
9036 · SCADA System Expense	-	-	-	0%	-	-	-	0%	6,000	0%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	-	-	-	0%	4,500	0%
9040 · Office Expense	368	250	(118)	147%	545	500	(45)	109%	3,000	18%
9041 · Postage Expense	500	500	-	100%	500	500	-	100%	2,000	25%
9042 · Postage Meter Expense	-	-	-	0%	-	-	-	0%	1,300	0%
9043 · Copier & Fax Expense	-	-	-	0%	100	-	(100)	100%	950	10%
9044 · Computer Equipment & Service										
9044-01 · General Expense	53	266	213	20%	614	841	227	73%	3,500	18%
9044-02 · Website Design	-	-	-	0%	-	-	-	0%	2,000	0%
9044-03 · Merchant Fees	3,446	2,426	(1,020)	142%	6,809	4,852	(1,957)	140%	29,108	23%
Total 9011 · Indirect & G&A	42,001	45,664	3,663	92%	88,717	96,387	7,670	92%	642,199	14%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	77	583	506	13%	252	1,166	914	22%	7,000	4%
9102 · Filter Plant-Chems, Lab & Equip	532	1,250	718	43%	919	2,500	1,581	37%	15,000	6%
9103 · Filter -Water Pumping Plant M&O	-	83	83	0%	-	166	166	0%	1,000	0%
9104 · Well Pump Station Expense	-	83	83	0%	-	166	166	0%	1,000	0%
Total 9100 · Water Treatment & Filter Plant	609	1,999	1,390	30%	1,171	3,998	2,827	29%	24,000	5%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	4,440	341	(4,099)	1,302%	8,477	4,091	(4,386)	207%	7,500	113%
9202 · Water Dist - Pipes & Fittings	-	167	167	0%	-	334	334	0%	2,000	0%
9203 · Water Dist - Hydrant Maint	649	42	(607)	1,546%	649	84	(565)	773%	500	130%
9204 · Fees - Water	826	800	(26)	103%	1,521	1,025	(496)	148%	13,125	12%
9205 · Water Dist - Electricity	5,768	2,800	(2,968)	206%	8,465	5,600	(2,865)	151%	33,600	25%
9600 · Water Dist - Meters/Parts	-	83	83	0%	270	166	(104)	163%	1,000	27%
9601 · Water Conservation	-	83	83	0%	-	166	166	0%	1,000	0%
Total 9200 · Water Distribution	11,683	4,316	(7,367)	271%	19,383	11,466	(7,917)	169%	58,725	33%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	1,453	750	(703)	194%	1,490	1,500	10	99%	9,000	17%
9302 · Wastewater - Pipes/Fittings	-	125	125	0%	-	250	250	0%	1,500	0%
9303 · Wastewater- Enzymes/Lab Testing	-	415	415	0%	-	830	830	0%	5,000	0%
9304 · Wastewater - Manholes	-	42	42	0%	-	83	83	0%	500	0%
9305 · Fees - Sewer	826	613	(213)	135%	1,521	1,225	(296)	124%	7,350	21%
9306 · Wastewater - Electricity	1,796	1,356	(439)	132%	2,955	2,713	(242)	109%	16,275	18%
9700-01 · Wastewater Export Service Refund	-	-	-	0%	-	-	-	0%	-	#DIV/O!
9700 · Wastewater- Export Service Exp	30,670	32,210	1,540	95%	61,340	64,420	3,080	95%	386,520	16%
Total 9300 · Wastewater Collection System	34,744	35,510	766	98%	67,305	71,021	3,715	95%	426,145	16%
<u>Vehicle Expense</u>										
9501 · Gasoline/Diesel	348	1,250	902	28%	981	2,500	1,519	39%	15,000	7%
9502 · Pickups	-	208	208	0%	-	416	416	0%	2,500	0%
9503 · Gapvac	188	292	104	64%	188	584	396	32%	3,500	5%

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2020 to June 30, 2021

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 8/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 20-21 Budget	% of Budget
9504 · Backhoe	91	333	242	27%	104	666	562	16%	4,000	3%
9505 · Vehicle Maint Supplies	155	125	(30)	124%	174	250	76	69%	1,500	12%
Total 9500 · Vehicle Expense	782	2,208	1,426	35%	1,447	4,416	2,969	33%	26,500	5%
Project Expenses										
9812 · Spot Repairs of Sewer Mainline & Laterals	-	9,000	9,000	0%	-	9,000	9,000	0%	56,000	0%
9813 · Repair of Sewer Manholes at Various Locations	-	8,250	8,250	0%	-	8,250	8,250	0%	53,250	0%
9814 · Adj Sewer Manholes to Grade	-	5,250	5,250	0%	-	5,250	5,250	0%	31,500	0%
9818 · Misc Water System Improvements	-	4,000	4,000	0%	-	4,000	4,000	0%	24,000	0%
9819 · Adj Water Valve Boxes to Street Grade	-	1,000	1,000	0%	1,113	3,000	1,887	37%	3,000	37%
9820 · Misc Upgrades Water Pump Stations	-	2,875	2,875	0%	-	2,875	2,875	0%	17,300	0%
9821 · Automatic Meter Read System	194	757	562	26%	386	1,513	1,127	26%	9,078	4%
9822 · Misc Jobs - Safety Tools Bldgs	482	4,042	3,560	12%	1,035	8,084	7,049	13%	48,500	2%
9824 · Lake Management	105	-	(105)	100%	605	-	(605)	100%	-	#DIV/0!
9825 · HOTFaP	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9915 · Misc. Projects	-	-	-	0%	-	-	-	0%	-	-
Total 9800 · Project Expenses	781	35,174	34,392	2%	3,140	41,972	38,832	7%	242,628	1%
Total Controllable Expenses	131,041	167,656	36,615	78%	265,809	316,205	50,397	84%	1,952,844	14%
Non-Controllable Expenses:										
9900 · Debt - Interest										
9904 · Interest on SRF Loan	-	-	-	0%	-	-	-	0%	8,415	0%
9906 · USDA Revenue Bonds	-	-	-	0%	-	-	-	0%	121,286	0%
9908 · Int on Assessment-7207 Palisade	-	-	-	0%	-	-	-	0%	247	0%
Total 9900 · Debt - Interest	-	-	-	0%	-	-	-	0%	129,948	0%
9920 · Depreciation										
9921 · Depreciation - Water	10,997	11,250	253	98%	22,164	22,500	336	99%	135,000	16%
9922 · Depreciation - Sewer	7,825	7,917	92	99%	15,650	15,834	185	99%	95,000	16%
Total 9920 · Depreciation	18,821	19,167	346	98%	37,813	38,334	521	99%	230,000	16%
9950 · SLCWD Share - DSPUD Capital Costs	-	-	-	0%	-	-	-	0%	60,000	0%
Total Non-Controllable Expenses	18,821	19,167	346	98%	37,813	38,334	521	99%	419,948	9%
TOTAL DISTRICT EXPENSES:	149,862	186,823	36,961	80%	303,622	354,539	50,917	86%	2,372,792	13%
EARNED REVENUE LESS EXPENSES	56,146	18,713	37,432		96,948	46,158	50,790		177,015	

SIERRA LAKES COUNTY WATER DISTRICT
CAPITAL PROJECTS SUMMARY
FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021

	PROPOSED BUDGET	Previously Incurred Costs	Costs Incurred Current Month	Total Costs to Date	VARIANCE Favorable (Unfavorable)
CAPITAL PROJECTS IN PROGRESS:					
Install replacement pumps, rail system and wetwell at SPS 4	\$ 125,000	\$ -		\$ -	\$ 125,000
Replace fire hydrants at Hillside/Baxter and Bales/Hemlock	24,000	9,803	2,417	\$ 12,220	11,780
Misc Water Pump Station/Storage Improvements	188,000	47,250	22,021	\$ 69,271	118,729
Automatic Meter Read System	337,500	7,361	114,039	\$ 121,400	216,100
Replace 2003 Chevrolet Pickup	70,000	51,656	-	\$ 51,656	18,344
Total Capital Projects	\$ 744,500	\$ 116,070	\$ 138,477	\$ 254,547	\$ 489,953

Sierra Lakes County Water District
Cash Source and Application of Funds
Operating Budget
in \$000's

	ACTUAL Aug-20	Forecast Aug-20	Forecast Sep-20	Forecast Oct-20	Forecast Nov-20	Forecast Dec-20	Forecast Jan-21	Forecast Feb-21	Forecast Mar-21	Forecast Apr-21	Forecast May-21	Forecast Jun-21	Forecast Jul-21
Beginning Operating Cash Balance:	557	557	716	616	434	267	225	378	341	117	466	399	185
Cash Provided/(Used) by Operations:													
Revenues:													
Sewer & Water Service Fees	394	350	225	80	125	130	75	160	150	25	100	50	350
Misc Other Income		-	9	-	5	-	5	-	5	-	5	-	-
Placer County Taxes	23	20	-	10	-	-	245	-	-	-	125	-	-
Expenses:													
Operating Expenses	(147)	(165)	(172)	(172)	(172)	(172)	(172)	(172)	(172)	(172)	(172)	(171)	(165)
Sierra Plant - Capital Projects	(86)	(100)	(100)	(100)	(100)	-	-	-	-	(100)	(100)	(93)	(50)
Net Cash Provided/(Used) by Operations:	184	105	(38)	(182)	(142)	(42)	153	(12)	(17)	(247)	(42)	(214)	135
Cash Provided/(Used) for Financing Activities													
CA Bank & Trust - Qrtly Transfers	(25)	(25)	-	-	(25)	-	-	(25)	-	-	(25)	-	-
USDA \$5.2 million Revenue Bond		-	(62)	-	-	-	-	-	(207)	-	-	-	-
DSPUD Excess Capapcity Refund (\$655,000)		-		-									
Total Cash Provided/(Used) by Financing Activities:	(25)	(25)	(62)	-	(25)	-	-	(25)	(207)	-	(25)	-	-
Cash Provided(Used) by Investment Activities													
Moved to Placer Co. Treasurer's Fund										650			
GASB 45 - OPEB Annual Funding		-								(54)			
Total Cash Provided(Used) by Investment Activities:	-	-	-	-	-	-	-	-	-	596	-	-	-
Ending OPERATING ACCOUNT Cash Balance:	716	637	616	434	267	225	378	341	117	466	399	185	320

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION
2019/2020 - 2023/2024
in \$000's

	ACTUAL 2019/2020	FORECAST 2020/2021	Forecast 2021/2022	Forecast 2022/2023	Forecast 2023/2024
Beginning OPERATING Cash Balance:	519	168	185	293	373
Cash Provided/(Used) by Operations:					
Revenues:					
Water/Sewer Service Fees	1,835	2,044	2,053	2,053	2,053
PrePaid W/S Service Fees:	-	-	-	-	-
Placer County Tax	456	400	400	400	400
Primary Facilities Fees	23	29	29	29	29
Misc Other Income	-	-	10	10	10
Expenses:					
Operating Expenses	(1,515)	(1,953)	(2,012)	(2,072)	(2,134)
Sierra Plant - Capital Projects	(352)	(745)	(1,416)	(923)	-
Net Cash Provided/(Used) by Operations:	447	(225)	(936)	(503)	358
Cash Provided/(Used) for Financing Activities					
CA Bank & Trust Loan Principal & Interest	(100)	(100)	(100)	(100)	(25)
USDA Revenue Bond Loan	(269)	(269)	(269)	(269)	(269)
Refunded WWTP Costs	71	69	67	67	-
Total Cash Provided/(Used) by Financing Activities:	(298)	(300)	(302)	(302)	(294)
Cash Provided(Used) by Investment Activities					
Total Cash Provided(Used) by Investment Activities:	-	-	-	-	-
Moved to Placer Co. Treasurer's Fund	(500)	650	1,400	939	-
Annual GASB 45 Funding - OPEB - Moved to LAIF	-	(108)	(54)	(54)	(54)
Total Cash Provided(Used) by Investment Activities:	(500)	542	1,346	885	(54)
Ending OPERATING Cash Balance:	168	185	293	373	383

amn
9/4/2020
11:24 AM

SIERRA LAKES COUNTY WATER DISTRICT
LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
September 2020

Vendor	Inv # / Inv Date	Invoice Amount
<u>Paul A. Schultz, P.E. A CA Prof Corp</u>	Invoice # 200901 Date 9/2/2020 For: <u>Aug 2020 Professional Fees</u>	22,252.38
<u>Anna Nickerson</u>	Inv# 81520 Date 8/15/2020 For: <u>Professional Fees 8/1 to 8/15/20</u>	5,588.00
	Inv# 83120 Date 8/31/2020 For: <u>Professional Fees 8/16 to 8/31/20</u>	5,192.00
TOTAL ANNA NICKERSON		10,780.00
<u>Kronick Moskovitz Tiedemann & Girard</u>	Inv# 298346 Date 8/20/2020 For: <u>July 2020 Legal Fees</u>	967.50
	Inv# 298345 Date 8/20/2020 <u>Lake Management Legal Fees</u>	630.00
TOTAL KMT & G		1,597.50
	TOTAL INVOICES FOR APPROVAL	34,629.88

Paul A. Schultz, PE.
Civil and Environmental Engineering



A CALIFORNIA PROFESSIONAL CORPORATION

7299 3rd Avenue
 PO Box 269
 Tahoma, CA 96142
 (530) 525-9347
 paschultz@me.com

CA RCE #042917

INVOICE NO. 200901 SEPTEMBER 2, 2020

BILL TO	DUE DATE	TERMS
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728	10/15/2020	Net 45

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
136.0	Professional Services for August 2020 (see detail) (136.0 hours overall, 123.0 hours on-site)	\$162.50/hour	\$22,100.00
	265Miles @ \$0.575/Mi on 3AUG20 Soda Springs to (WECO) Vacaville + return to drop-off GapVac for service		\$152.38

ACCOUNT NO 9017 \$22,252.38
 CHECK NO.
 CK DATE
 APPROVED

TOTAL DUE \$22,252.38

Thank you for your business!

**Sierra Lakes County Water District
Paul A. Schultz, PE
August 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
08/03/2020	Take GapVac to WECO in Vacaville for repairs and service. Called Truckee Fire District (Dave Baker) to secure continued use of the unused vehicle bay at Fire Station #98. (8.0 hrs. off-site billed as on-site, 0.0 hrs. off-site)	8.0
08/04/2020	Calculate monthly water and sewer flows and send to DSPUD. Review and approve time-sheets and invoices. Post new Hazardous Materials Business Plans and go over them with the crew. Meet with Sam Steuart to develop scope and fee for Lake Limnology Study. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/05/2020	Meet Tim Jimenez from the Division of Safety of Dams for Ice Lakes Dam annual inspection. Meet with Prof. Cobourn (UNR) regarding scope and fee for Lake Limnology Study and potential lab space at Tahoe Environmental Research Center and at UNR. Pick up replacement signs at Real Graphics and drop off new order. Certify NO SSOs in July 2020. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/06/2020	Discuss Heating Oil Tank Financial Assistance Program (HOTFaP) with two different homeowners. Begin preparation of monthly Board Report. (6.0hrs. on-site, 1.0 hrs. off-site)	7.0
08/07/2020	Complete monthly Board Report, Invoice and Backup. Perform visual inspection of works at 1019 Serene. Order additional lake signage. Begin preparation of Manhole Repair Request for Proposals (RFP) and draft contract. (2.5 hrs. on-site, 2.0 hrs. off-site)	4.5
08/10/2020	Complete preparation of Manhole Repair Request for Proposals (RFP) and draft contract. Identify Manhole Repair Contractors. (0.0 hrs. on-site, 6.0 hrs. off-site)	6.0

55

**Sierra Lakes County Water District
Paul A. Schultz, PE
August 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
08/11/2020	Attend Weinhoff Drug Testing Designated Employee Representative Training on-line. Attend Placer County Water Agency East Slope Stakeholder's Meeting on-line. (0.0 hrs. on-site, 6.0 hrs. off-site)	6.0
08/12/2020	Begin Dock & Pier Inventory and assess "strip" use and SLPOA Boat Storage. Meet testing contractor at one location for water and sewer lateral tests and verification of low flow fixtures. Answer telephone calls regarding swimmers in the upper lake. Answer additional questions regarding the HOTFaP program. Answer telephone calls regarding grading of a lot in the vicinity of District water and sewer services. Pick up lake signage from Real Graphics. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/13/2020	Meet testing contractor at one location for water and sewer lateral tests and verification of low flow fixtures. Attend American Society of Civil Engineers' – Future of Sewers webinar on-line. (5.5 hrs. on-site, 0.0 hrs. off-site)	5.5
08/14/2020	Continue Dock & Pier Inventory and assess "strip" use and SLPOA Boat Storage. Meet with Sam Steuart to further develop scope and fee for Lake Limnology Study. Discuss Weinhoff class with A. Nickerson and what the third-party administrator does for SLCWD. Contact seasonal laborer to start work installing smart meters. Prepare for monthly Board Meeting. Board Meeting. (5.5 hrs. on-site, 2.0 hrs. off-site)	7.5
08/17/2020	Call Blake Pipeline in Grass Valley, CA regarding the use of Ground Penetrating Radar to locate a hard-to-find waterline between Lake Avenue and Soda Springs Road. Update Nitrate, Nitrite and Perchlorate database. Update Volatile Organic Carbon (VOC) database. Review Tank Cleaning proposal and have A. Nickerson prepare Purchase Order (PO) for same. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0

Sierra Lakes County Water District
Paul A. Schultz, PE
August 2020 Invoice Detail

DATE	DESCRIPTION	HOURS
08/18/2020	Continue Dock & Pier Inventory and assess "strip" use and SLPOA Boat Storage. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/19/2020	Continue Dock & Pier Inventory and assess "strip" use and SLPOA Boat Storage. (8.0 hrs. on-site, 2.0 hrs. off-site)	10.0
08/20/2020	Edit Water Conservation email blast prepared by M. Lindquist and have A. Nickerson send out. Begin responses to comments on Water Conservation email blast. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/21/2020	Continue responses to comments on Water Conservation email blast. Meet with Sam Steuart and Prf. Cobourn regarding scope and fee for Lake Limnology Study + securing of alternate laboratory space should TERC's lab be unavailable. (4.0 hrs. on-site, 0.0 hrs. off-site)	4.0
08/24/2020	Continue Dock & Pier Inventory and assess "strip" use and SLPOA Boat Storage. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/25/2020	Call National Meters regarding unexpected price increase on new smart water meters + prepare PO for Beacon/Orion Mobile Transceiver Kit and Interrogation Software. Prepare salary adjustments for crew. Arrange for a call w/ Director McCormick regarding Ice Lakes Dam Insurance, etc. and review of District's Policy and Procedures Manual. Seasonal laborer starts putting in smart water meters. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0

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**Sierra Lakes County Water District
Paul A. Schultz, PE
August 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
08/26/2020	Conference call with Director McCormick regarding Ice Lakes Dam Insurance, etc. and review of District's Policy and Procedures Manual. Resolve personnel issue. Arrange for quarterly Lead and Copper Testing. Answer Director Heald's questions regarding Water Rights. (6.0 hrs. on-site, 2.0 hrs. off-site)	8.0
08/27/2020	Answer Director Heald's questions regarding paper discussing the District's ability to handle Public Safety Power Shut Offs potentially lasting for two weeks or more. Participate in Sexual Harassment Prevention Training webinar. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
08/28/2020	Continue water rights discussion with District Counsel, Director Heald and Director Lindquist. Perform pipe locating exercise using Ground Penetrating Radar with crew and Joe Blake of Blake Pipeline for missing pipe between Lake Avenue and Soda Springs Road. (6.0 hrs. on-site, 2.0 hrs. off-site)	8.0
08/31/2020	Prepare for meeting with Sam Steuart regarding creating a business entity for his work. Prepare Invoice. Conduct annual Drinking Water System Inspection with Michael Burgess, State of California, Department of Water Resources, Division of Drinking Water. (6.0 hrs. on-site, 1.5 hrs. off-site)	7.5

**ANNA NICKERSON
FINANCIAL CONSULTANT**

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 081520
DATE: August 15, 2020

ACCOUNT NO: 9018 \$ 5,588.00
CHECK NO: 0828-20
CHECK DATE: 082820
APPROVAL: _____

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
8/3/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	7.0	\$88.00	\$ 616.00		0.5				1	1.5	0.5		3.5	7
8/4/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed more escrow requests.	4.0	\$88.00	\$ 352.00		1				1.5	1	0.5			4
8/5/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on Policies & Procedures.	4.0	\$88.00	\$ 352.00	2.5					0.5	0.5	0.5			4
8/6/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Start month end.	4.0	\$88.00	\$ 352.00			2.5			0.5	0.5	0.5			4
8/7/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Month end, election, escrows and board packets.	11.0	\$88.00	\$ 968.00	3	1	4			0.5	0.5	0.5		1.5	11
8/10/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Website update and election prep	7.5	\$88.00	\$ 660.00			3.5			1.5	0.5	0.5	1.5		7.5
8/11/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Election prep	4.0	\$88.00	\$ 352.00			2.5			0.5	0.5	0.5			4
8/12/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Election prep	4.0	\$88.00	\$ 352.00			2			1	0.5	0.5			4
8/13/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Election prep	6.0	\$88.00	\$ 528.00			3.5			1	1	0.5			6
8/14/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Election prep & board meeting prep	10.0	\$88.00	\$ 880.00			6.5			1.5	1	0.5		0.5	10
8/14/2020	Board Meeting	2.0	\$88.00	\$ 176.00										2	2
	63.5 TOTALS			\$ 5,588.00	5.5	2.5	24.5	0.0	0.0	9.5	7.5	5.0	1.5	7.5	63.5
					9%	4%	39%	0%	0%	15%	12%	8%	2%	12%	

**ANNA NICKERSON
FINANCIAL CONSULTANT**

INVOICE

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

INVOICE NO: 083119
DATE: August 31, 2019

ACCOUNT NO: 9018 \$ 5,192.00
CHECK NO: _____
CHECK DATE: _____
APPROVAL: _____

anickerson@sonic.net

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mgt Min / Packets	Total
8/17/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. New escrows and election prep	7.0	\$88.00	\$ 616.00		1	4.5			0.5	0.5	0.5			7
8/18/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Autopays & Payments	4.0	\$88.00	\$ 352.00						3	0.5	0.5			4
8/19/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Autopays & Payments	4.0	\$88.00	\$ 352.00						3	0.5	0.5			4
8/20/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Election prep Escrow updates	7.0	\$88.00	\$ 616.00		2.5	2.5			1	0.5	0.5			7
8/21/2020	Off	0.0	\$88.00	\$ -											0
8/24/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Website updates, escrow and election updates	7.0	\$88.00	\$ 616.00		1.5	1.5			1	1	0.5	1.5		7
8/25/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrow & election updates	4.0	\$88.00	\$ 352.00		1	1			1	0.5	0.5			4
8/26/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Website updates, escrow and election updates	4.0	\$88.00	\$ 352.00		0.5	0.5			0.5	0.5	0.5	1.5		4
8/27/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrow & election updates	4.0	\$88.00	\$ 352.00		1	1			1	0.5	0.5			4
8/28/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrow closures and audit prep	7.0	\$88.00	\$ 616.00		1	3.5			0.5	1.5	0.5			7
8/31/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Audit, escrow and election updates	11.0	\$88.00	\$ 968.00		2	6.5			1	1	0.5			11
	TOTALS	59.0		\$ 5,192.00	0.0	10.5	21.0	0.0	0.0	12.5	7.0	5.0	3.0	0.0	59.0
					0%	18%	36%	0%	0%	21%	12%	8%	5%	0%	



400 Capitol Mall, 27th Floor
 Sacramento, CA 95814
 T | 916.321.4500
 F | 916.321.4555

PRIVILEGED AND CONFIDENTIAL
 ATTORNEY-CLIENT COMMUNICATION

Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728

August 20, 2020
 Invoice 298346

00-24-20A(5:48 REV)

General

Reference # 4210-001

For Professional Services Through 7/25/2020

Previous Balance		6,834.00
Payments		-6,834.00
Balance Forward		0.00
Current Fees	967.50	
Total Current Charges		967.50
Total Due		\$967.50

*** DUE UPON RECEIPT ***

** PLEASE USE INVOICE NUMBER ABOVE WHEN REMITTING PAYMENT **

Aged Accounts Receivable					
	0-30	31-60	61-90	91+	Total Due
Totals	967.50	0.00	0.00	0.00	967.50

ACCOUNT NO 9012 \$ 967.50
 CHECK NO.
 CK DATE
 APPROVED *[Signature]*



400 Capitol Mall, 27th Floor
 Sacramento, CA 95814
 T| 916.321.4500
 F| 916.321.4555

PRIVILEGED AND CONFIDENTIAL
 ATTORNEY-CLIENT COMMUNICATION

Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728

August 20, 2020
 Invoice 298345

08-24-20A15146 RCVD

Lake Management

Reference # 4210-009

For Professional Services Through 7/25/2020

Previous Balance		157.50
Payments		-157.50
Balance Forward		0.00
Current Fees	630.00	
Total Current Charges		630.00
Total Due		\$630.00

*** DUE UPON RECEIPT ***

** PLEASE USE INVOICE NUMBER ABOVE WHEN REMITTING PAYMENT **

Aged Accounts Receivable					
	0-30	31-60	61-90	91+	Total Due
Totals	630.00	0.00	0.00	0.00	630.00

ACCOUNT NO 9012 \$ 630.00
 CHECK NO.
 CK DATE
 APPROVED *[Signature]*

32

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: Purchase of 7-foot x 14-foot Hydraulic Dump Trailer,
Board Agenda Item VII C
Date: September 4, 2020

Introduction

This summer the operations crew has performed several projects involving the transfer and storage of excavated materials in volumes that, for various reasons, could not be left on the roadside during work, overnight or on weekends. To address this, the crew has utilized a rental hydraulic dump trailer from Sunbelt Rentals so the materials could be transferred more efficiently to other locations than by using the District's vacuum excavator (GapVac). Using our backhoe and the dump trailer rather than the vacuum excavator also saves unnecessary wear and tear on the vacuum excavator and purchase of a trailer would eliminate the inconvenience of having to rent a dump trailer for each individual project. The dump trailer could also be used for a variety of other day-to-day operation and maintenance activities, making performance of those functions more efficient as well.

Therefore, the General Manager requests that the Board of Directors authorize the purchase of a hydraulic dump trailer to avoid continued rental costs on a piece of equipment that we will continue to use on a regular basis.

The weekly rental rate for a dump trailer from Sunbelt is approximately \$400.00. The purchase price for a similar trailer meeting our use specifications is approximately \$8,800.00 including sideboards and a tarp cover kit.

Monies for this purchase can be from the funds remaining in the 2020-2021 Fiscal Year Budget allotted to the purchase of the District's new ¾-ton Diesel Pickup Truck where the budgeted price was \$75,000.00 and the delivered price was significantly less (approximately \$53,000.00).

Recommendation

Authorize the General Manager to purchase a new 7-foot x 14-foot hydraulic dump trailer using already existing and unused funds from the 2020-2021 Fiscal Year Budget, Project 9822.

A photograph and cut sheet for a similar model trailer is attached for your review.



7 X 14 Carry-On 14K Dump Trailer

7 X 14 Dump Trailer, Patriot Series, 7 Wide, 14' Long, 16 Tires (No Options) Opt. Battery, Battery Charger, Spare Tire Mount, LED Lights, Reflective Tape, Power Down, Barn Gate. D-Rings, Ramp, Adj. Coupler/ Drop Leg Jack, 24 inch sides. 2021 model year. Trailer: 1004

Sale Price: \$8349 ~~MSRP: \$13440~~

Get \$250 Off Sale Price By Paying Debit or Certified Check

Financing Available from \$159.1/mo.

📍 Trailer Located at: [TrailersPlus Reno](#)

Free in store pickup. Free delivery within 5 miles of the store where the trailer is located. Call us for a shipping quote 775-200-9767

32a-2

Trailer Details

Color:	BLACK
Size:	7 X 14 14K Dump
Tires:	Trailer Rated
Vin#:	4YMBD1424MR001004

Features

Tail Lights:	LED
Undercoating:	

Dimensions

Overall Length:	18' 7"
Overall Width:	8' 6"
Overall Height:	4' 0"
Interior Length:	14' 0"
Interior Width:	6' 10"
Interior Height:	1' 6"
Rear Door Height:	0"
Rear Door Width:	0"

Axles/Tires

GVWR:	14000 lbs.
Empty Weight:	3610 lbs.
Suspensions:	Spring
Brakes:	Electric (2 Axles)

Construction

Frame: Channel

Frame Centers: 0"

Wall Centers: 0"

Flooring: 11 Gauge

Walls: 14 Gauge

Warranty

Overall: (1) Year Limited. Includes free Certified Trailer Inspections at 12 and 24 months

Roof:

Axles: (1) Year Limited

32a-4

Anna M Nickerson

From: Mary Loomis <mloomis117@gmail.com>
Sent: Monday, August 31, 2020 11:45 AM
To: anickerson@slcwd.org
Cc: mary loomis; Tim Loomis; Jean Snuggs
Subject: Unauthorized boat storage on SLCWD property
Attachments: BoatsOnSLCWDDrop.jpg

August 31, 2020

To the SLCWD Board
Re: Unauthorized boat storage on SLCWD property

We request posting of a "No Boat Storage" sign to help protect Lake Serena, as justified below.

As long-time owners of 2172 Serene Road, we appreciate your welcoming input on lake management issues. We want clarification and communication of boat storage restrictions for a situation that is not covered in the Serene Lakes Lake Access Plan, 2015.

Some old-time cabin owners have historically crossed our property to access Lake Serena via the creek bed on the southern edge of our property. The Lake Access Plan does not designate this creek bed as a Lake Access Area. The Lake Access Plan also does not designate the seasonal lakeshore gravel bar, which is owned by SLCWD, at the end of this informal access path as any type of boat storage area. Occasionally, however, we find boats stored there, sometimes for days at a time. This practice will encourage others to do the same. The attached photo (taken August 10, 2020) shows unauthorized storage of three boats on this SLCWD property.

We would appreciate having SLCWD post a "No Boat Storage" sign on our property to protect the SLCWD lakeshore gravel bar and Lake Serena. The sign could go onto the same tree that already is home to "No Swimming" and "No Dogs" signs, which were posted by SLCWD.

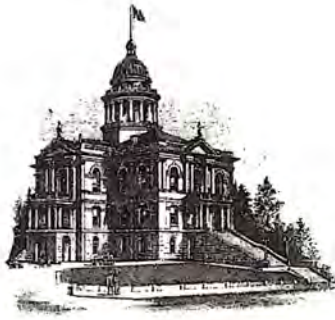
Thank you for your consideration of this matter. We raised this issue previously this summer with Paul Schulz by email and in person, but to date have not received any assurance that any action will be taken on the boat storage problem by our property.

Our email addresses are included below, in case you wish to contact us further. We plan to have at least one of us attend pertinent parts of the District Board's September and October meetings.

Mary Loomis. mloomis117@gmail.com
Tim Loomis. tpl1605@yahoo.com
Jean Snuggs. snuggsj@gmail.com



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**OFFICE OF THE
PLACER COUNTY COUNSEL**

**KARIN E. SCHWAB
COUNTY COUNSEL**

175 Fulweiler Avenue
Auburn, California 95603
Telephone: 530-889-4044
Facsimile: 530-889-4069
www.placer.ca.gov

August 20, 2020

Anna Nickerson
Sierra Lakes County Water District
Post Office Box 1039
Soda Springs, CA 95728-1039

Re: **CODE REVISIONS REQUIRED**
2020 Biennial Agency Conflict of Interest Code Review

Dear Ms. Nickerson:

We have reviewed your 2020 Local Agency Notice and your agency's Conflict of Interest Code and have determined that your Conflict of Interest Code may require revisions to comply with the Political Reform Act, as described below.

Your Code conflates disclosure category 1 with "full disclosure" pursuant to Gov't Code Sec. 87200, while the latter is actually much broader than the former. Your Code should not assign a disclosure category to those officials filing under Sec. 87200. As such, please consider striking the final sentence of Footnote 1 to Appendix B. Your Code also lists the "District Engineer" as a Sec. 87200 filer, but then includes that position on your list of designated positions. If a position files pursuant to Sec. 87200, that position should not be listed on your list of designated positions.

We request that your agency consider amending your Code to address the issues noted above and resubmit it to this office by September 25, 2020.

Please do not hesitate to call if you have any questions.

Very truly yours,

OFFICE OF THE PLACER COUNTY COUNSEL

By: Michael E. Profant
Michael E. Profant
Deputy County Counsel

MP / jp

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List of Positions

Special Districts
Sierra Lakes County Water District
Administrative Specialist II
Administrative Specialist III
Board Member
Consultants
District Engineer
General Manager

Agency Total: 6

Grand Total: 6

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CONFLICT OF INTEREST CODE

SIERRA LAKES COUNTY WATER DISTRICT

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. Section 18730 is attached hereto as Appendix A. Section 18730 can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Pursuant to Resolution No. 92-603 of the Board of Directors of the Sierra Lakes County Water District, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix B in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the Sierra Lakes County Water District.

Pursuant to Section 4 of the standard code, designated employees shall file statements of economic interests with the District who will make the statements available for public inspection and reproduction (Government Code Section 811008). The original statements will be forwarded to the County of Placer and copies will be retained by the Sierra Lakes County Water District.

APPENDIX B

SIERRA LAKES COUNTY WATER DISTRICT CONFLICT OF INTEREST CODE APPENDIX OF DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

I. Designated Positions.¹ The positions listed below include those persons who are deemed to make, or participate in the making of, decisions which may foreseeably have a material effect on any financial interest. The persons holding the designated positions listed shall disclose interests and investments in accordance with the corresponding disclosure categories, which are defined below.

<u>Designated Positions</u>	<u>Disclosure Category</u>
Administrative Specialist III	1
Administrative Specialist II	1
District Engineer	1
Operations Manager	2
Consultants ²	1

II. Disclosure Categories.

1. All interests in real property located in whole, or in part, within the District including any leasehold, beneficial or ownership interest, or an option to acquire such interest, and investments, business positions, and sources of income, including gifts, loans, and travel payments from sources that develop real estate in the District or provide goods and services of the type utilized by the District.

2. All investments, business positions, and income, including gifts, loans, and travel payments, from sources that provide leased facilities, goods, equipment, vehicles, machinery, or services including training, consulting and construction services, of the type utilized by the District.

¹ Officials who manage public investments: It has been determined that the following positions manage public investments (within the meaning of Govt. Code, Section 87200 and 2 Cal. Code Regs., Section 18720), Members of the Board of Directors, District Engineer, District Counsel, and General Manager.

An individual holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding filing obligations if he/she believes that his/her position has been categorized incorrectly. The FPPC makes the final determination as to whether a position is covered by Section

3204

87200. Unless the FPPC determines otherwise, persons in the positions designated under Section 87200 shall file in disclosure category 1 (full disclosure).

² Consultants are included in the list of designated positions and shall disclose pursuant to disclosure category 1, subject to the following limitation.

The President of the Sierra Lakes County Water District Board of Directors may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The President's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

SIERRA LAKES COUNTY WATER DISTRICT

Follow-up from August 14, 2020, Board Meeting

1	Interested Directors	Provide picture and bio for website
2	X Paul/Michael	Draft notice to customers regarding water conservation
3	Paul / Bob / Jeffery	Have discussion regarding Ownership of the Dam and the need for a closed session.
4	X Anna	Let Mr. Harvey know if he has a meter or not.

Sierra Lakes County Water District
Action Items
As of September 11, 2020

	TASK	STATUS	DUE DATE	PROGRESS	ASSIGNED
1	Development of New Limnology Report	Research BMPs and macrophyte plant management options	5/1/2020	0%	Paul
2	AMR Data Collection & Analysis	Collect use data by type of occupancy, project assigned to Operator	Summer 2020	0%	Paul
3	Policies & Procedures Review/Update	Review current policies and procedures for revisions and possible additions.	8/6/20 - Anna sent to Paul/Dick/Bob for review	90%	Paul/Dick/Bob
4	District's Ownership of Dam	Decide to purchase property from Land Trust	Dec-20	75%	Paul
5	Upcoming Metered Rates	Develop Plan/Schedule to reach Metered Rates by January 2025 (Microsoft Project)	Pending	0%	Paul
6	Clarifying language regarding Docks/Piers	Revisit Lake Management Plan regarding docks/piers to develop clarifying language pertaining to size and shape.	Pending	0%	Subcommittee to be appointed

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