

MEMORANDUM

To: Honorable Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: July 2020 Operations and Maintenance Report
Date: August 7, 2020

DSPUD Wastewater Treatment Plant

There were no permit violations during the month of July 2020 and the wastewater plant is operating as designed. Disposal of treated effluent by sprinkler irrigation of the Soda Springs Ski Hill began on August 1 and will run at least until August 30.

In response to the Governor's Covid-19 Emergency Declaration, DSPUD continues its reduced staffing model. Operations staff are currently working separately and on staggered shifts. Most operations staff are now on-site 8 hours/day, 3 days/week every other week. Supervisory and managerial staff are working remotely to the greatest extent possible. Similar schedules have been implemented at many, if not all, area public utilities.

Lake, Land and Facilities Management:

SLCWD Operations staff is working a normal 80 hour/9-days/2-week work schedule. All staff continue to practice social distancing and wear face coverings as appropriate.

Like June, July 2020 saw much activity in regard to privately owned docks and piers at Serene Lakes. The General Manager (GM) visited several existing docks to assess condition and verify location and visited several others to review the site or make suggestions to potential dock owners on configuration and access. A full inventory of docks and piers will occur in August along with a review of current private uses of the strip. The District continues to receive questions and comments on the indemnity requirements and additionally insured requirements related to the District Ordinances.

Some illegal dumping of biomass has been occurring on District property. The General Manager has met with several contractors and has asked them to cease the use and remove the errant materials.

It was pointed out by one of the community residents, that some commercial activity was occurring on the lakes during weekends in violation of District ordinances. The General Manager has met with the commercial operator and asked them to cease their operations on the lakes. Those activities have since ceased.

The Public Safety Power Shutoff memorandum assessing the District's ability to handle commercial power outages potentially lasting multiple weeks was completed in July and submitted to the District Board of Directors for review, comment and informational purposes.

The District is currently responding to a Public Records Request for historical information pertaining to the raw water quality of Lakes Dulzura and Serena.

The General Manger participated in an informational conference call with ACWA JPIA and several public agencies who own and operate dams and reservoirs in California. The call was initiated because of general concern regarding reductions in coverage and increases in premiums and deductibles for dam failure liability insurance following the failure of several dams in Michigan earlier this year that resulted in loss of life and substantial damage to property.

Regulatory Issues:

The General Manager continues to advance the planning, design and regulatory components of the Well 01 improvements project. Water samples from Well 01 taken in early June for use in determining the final design of the filter media and catalyst showed an excess of silica which will require the addition of calcium chloride to the process to avoid early breakthrough of arsenic through the filters. It is expected that the improvements will be installed and operational by October 2020.

The District reported no Sanitary Sewer Overflows (SSOs) in the month of July 2020.

The Water Board's required Electronic Annual Report (EAR) on the District's demographics was completed in July and submitted to the state for review.

Operations Issues:

The District's SCADA system upgrade to Windows 10 is complete. The new SCADA system will run in parallel with the old SCADA system during startup and troubleshooting.

The Operations crew has completed spring cleaning of mainlines and wet wells and has begun replacement of several leaky fire hydrants. Repair of Manholes and valve boxes will begin in August.

Several mechanical issues on the vacuum side of the GapVac require that the truck be taken to Vacaville, CA for service. Service has been scheduled for early August.

The District's new ¾-Ton Diesel Truck was ordered and paid for in July. Aftermarket modifications including toolboxes, fuel tank, running boards, winter tires and emergency lighting are currently being installed. The District will take possession in late August.

Average daily water and sewer flows (gallons/day) for July 2020 were 151,255 and 75,810 respectively as compared to 95,511 and 75,912 in June 2020. Water use was 40,962 gallons/day more than the five-year (2015-2019) average and sewer flow was 10,780 gallons/day more than the (2015-2019) five-year average. The District's share of the flow through the DSPUD wastewater treatment plant in July 2020 was 41%. Water demand in July 2020 was the highest it has ever been since the District began keeping records in the late 1970s and is due to increased visitation to Serene Lakes. Sewer flows were as expected for July 2020 recognizing both occupancy and the seasonal drop in groundwater levels.

Attachments: July 2020 Daily Water/Sewer Flows
2015-2019 Sewer/Water Flows Comparison through July 2020

SIERRA LAKES COUNTY WATER DISTRICT SEWER & TREATED WATER TOTALS

Month: July Year: 2020

DATE	DAY	SEWER TOTALS		TREATED WATER TOTALS				REMARKS
		SEWER FLOW	FLOW METER	GALLONS WATER PUMPED	GALLONS WATER USED	BACKWASH GALLONS	*COMBINED TANK TOTAL GALS.	
1	W	70,218	49737376	152,454	109,606	4,067	527,364	
2	T	85,364		129,722	125,849	4,064	570,212	
3	F	100,782		120,952	155,129	3,992	574,084	
4	S	115,948		177,628	153,763	6,874	539,908	
5	S	87,966		111,918	155,986	3,262	563,773	
6	M	82,138		192,760	109,759	6,428	519,705	
7	T	73,720		109,718	118,362	6,427	602,706	
8	W	82,530		181,458	126,664	9,325	594,061	
9	T	72,350		123,228	139,191	8,862	648,856	
10	F	79,248		140,004	146,101	7,862	632,893	
11	S	84,776		87,408	158,539	3,256	626,796	
12	S	78,690		125,832	156,986	7,102	555,666	
13	M	64,682		162,320	130,298	6,632	524,512	
14	T	79,162		195,832	139,797	7,356	556,534	
15	W	44,624		179,932	140,593	9,032	612,569	
16	T	58,882		112,204	151,317	3,999	651,908	
17	F	67,572		149,832	130,576	7,458	612,796	
18	S	84,640		167,980	166,005	7,291	632,052	
19	S	72,186		160,952	165,825	3,866	634,026	
20	M	69,066		207,400	151,686	4,026	629,153	
21	T	61,932		102,744	140,713	3,765	684,867	
22	W	65,412		146,200	138,116	4,546	646,898	
23	T	61,000		132,444	140,329	3,759	654,982	
24	F	89,856		127,396	170,026	15,888	647,097	Backwash ABC
25	S	86,376		124,680	172,963	3,736	604,467	
26	S	77,012		163,124	154,647	3,164	556,184	
27	M	70,272		138,744	153,286	4,107	564,661	
28	T	65,860		183,012	162,938	4,167	550,118	
29	W	66,544		182,916	168,370	4,624	570,193	
30	T	75,788		205,912	181,126	8,942	584,739	
31	F	75,508		192,196	183,203	5,762	609,525	
Total		2,350,104	2,350,104	4,688,902	4,597,749	183,641		
Average		75,810	75,810	151,255	148,314	5,924		
Max		115,948		207,400	183,203	15,888		

* Max. combined capacity of both tanks is 744,380 gals.

1st of the

Month Data

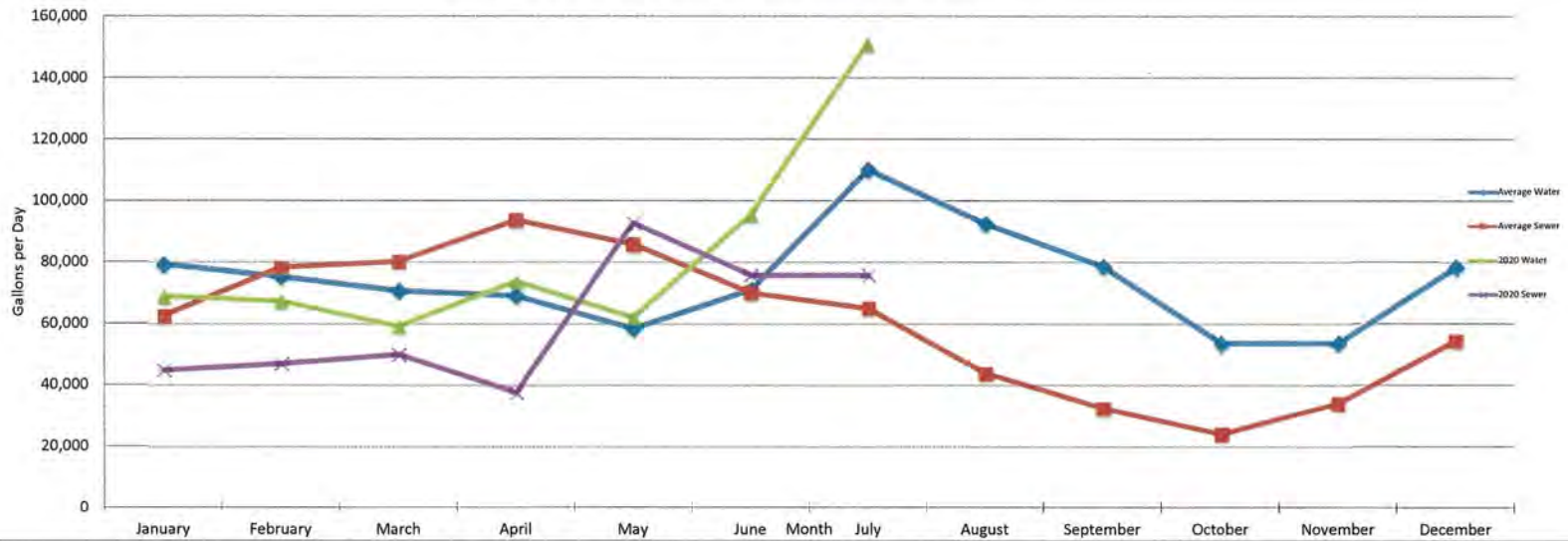
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Sierra Lakes County Water District
Daily Average Water and Sewer Flows

Month	2015		2016		2017		2018		2019		2020	
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer
January	95,897	66,382	72,428	67,169	82,724	78,915	57,934	56,074	87,880	44,329	68,997	44,891
February	80,774	85,824	69,691	86,523	84,728	102,596	62,633	53,318	78,934	63,383	67,323	47,084
March	73,647	62,222	64,613	100,429	80,671	89,737	64,510	83,232	70,562	65,446	59,198	49,998
April	61,764	79,719	52,789	97,536	104,155	95,125	54,942	86,645	72,242	109,987	73,847	37,486
May	52,297	70,946	50,414	83,506	82,594	103,648	41,219	61,763	66,385	109,177	62,032	92,887
June	68,224	56,587	74,707	62,327	85,112	81,067	67,307	50,652	60,743	99,969	95,511	75,912
July	96,315	61,393	116,675	64,330	127,908	72,376	116,880	55,680	93,686	71,372	151,255	75,810
August	92,046	48,765	98,230	36,878	90,608	48,019	100,235	42,146	81,780	43,117		
September	79,588	38,769	89,459	30,429	69,713	33,765	96,910	30,430	57,667	28,795		
October	55,541	25,955	59,326	30,750	44,687	20,983	66,956	22,980	42,107	19,533		
November	53,636	25,628	63,787	47,484	43,994	44,725	57,518	28,357	50,036	23,536		
December	79,820	49,035	106,789	85,423	57,662	46,212	82,744	44,796	66,010	47,714		

2015-2019			2020 Water	2020 Sewer	2020 Difference
Average Water	Average Sewer	Average Difference			
79,373	62,574	16,799	68,997	44,891	24,106
75,352	78,329	-2,977	67,323	47,084	20,239
70,801	80,213	-9,413	59,198	49,998	9,200
69,178	93,802	-24,624	73,847	37,486	36,361
58,582	85,808	-27,226	62,032	92,887	-30,855
71,219	70,120	1,098	95,511	75,912	19,599
110,293	65,030	45,263	151,255	75,810	75,445
92,580	43,785	48,795			
78,667	32,438	46,230			
53,723	24,040	29,683			
53,794	33,946	19,848			
78,605	54,636	23,969			

Average Daily 2015-2019 Water and Sewer Flows vs. 2020 Flows



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Friday July 10, 2020 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was teleconferenced as provided by Governor Newsom's Executive Order N-25-20 ("Executive Order"), declared on March 12, 2020. The Executive Order temporarily granted state and local agencies certain powers to aid in the implementation of social distancing measures recommended by state and local public health officials that suspended certain Brown Act requirements.

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Karen Heald

Directors in attendance by teleconference:

Director Michael Lindquist

Director Dick Simpson

Director Dan Stockton

Director Bob McCormick

Staff members present: Anna Nickerson, Financial Consultant

Staff present by phone: Paul Schultz, General Manager
Jeffrey Mitchell, District Counsel

Guests present by phone: Carole Raisbeck
Gordon Steindorf

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments

III. Approve Agenda: The agenda was presented to the Board for approval. Director Simpson asked if Carole Raisbeck and Gordon Steindorf were interested in hearing the operations report or having their item be moved up the agenda to be discussed first. It was agreed that item VII. New Business, A. Dock/Pier Application from Carole Raisbeck would be moved up the agenda and discussed prior to the Operations Report.

A motion was made by Director Simpson and seconded by Director McCormick to approve the agenda as modified, moving Item VII. A before the Operations Report. The

motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, Simpson, Stockton and McCormick.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson reported that Director Simpson received some suggested changes to the June 19, 2020 minutes from Ms. Mansell and that he would address the suggested changes during the consent items calendar discussion.

VII. New Business: Item A. Dock/Pier Application from Carole Raisbeck:

Carole Raisbeck's Dock/Pier Application was presented to the Board for consideration and possible action. Mr. Schultz said the proposed pier was four feet wide and would extend out into the lake 15 feet. He also said he discussed the proposed dock with Director Lindquist because he wasn't sure if the configuration met the spirit of what the Board had in mind when the rules were drafted. Director Lindquist said he appreciated the complete sketches and pictures that were submitted but was concerned with the configuration due specifically to the right hand turn and the size of the appendage; he wasn't sure the appendage fit the intent of the guidelines. He asked for input from any of the Board members that were present during the drafting of the ordinance. Director Heald said she didn't remember the 15 foot lakeward limit and that she too had concerns about the L on the pier so she reviewed the ordinance. She then said she felt the most applicable guideline was the 20 foot from the lakeward extension of the residential lot line and because there were no lot lines on the drawing, she couldn't determine if the dock met that requirement.

Ms. Raisbeck said the lot line was approximately 40 feet from the water. Director Lindquist said the guideline referred to the side lot lines with the intent that the dock would be placed in the middle of the lot avoiding being too close to the neighbor. Ms. Raisbeck referred to the drawing that showed heavy vegetation on both sides of her lot limiting the placement of the dock. She said the proposed placement was the only access to the water.

Director McCormick said he didn't have a problem with the proposed placement of the dock; Ms. Raisbeck had previously had a dock there that was grandfathered in and due to circumstances beyond her control, the dock was removed. However, he was concerned about the extra elbow. Once the Board started allowing docks to extend and become more complex it would become hard to say no to future requests. He said he was in favor of the base dock without the elbow extension horizontal to the shoreline.

Director Heald said she wanted to be clear that the proposed placement of the dock was appropriate but that she too had an issue with the horizontal extension because it appeared to get too close to the property line. Ms. Raisbeck said she would like the L to be able to get in and out of more than one boat. She also said she got the idea for the L extension from Diane Scanlon's dock and that her neighbor had a dock that was a T shape.

Director Heald said she wanted to point out that Ms. Scanlon's dock was an old dock that existed prior to the Lake Management plan and that Ms. Raisbeck was in an in-between position due to the way she lost her prior dock. Ms. Raisbeck also said her prior dock was 10 or 12 foot square.

Director McCormick confirmed with Ms. Raisbeck that the proposed dock was significantly bigger than her prior dock. Ms. Raisbeck said because the old dock was square they were able to sit out on the dock and that was what she wanted to be able to do. She also said the reason why the new dock was so much bigger was that she needed to extend out into the lake further to be able to get into the water later in the summer.

Director Simpson said he too was concerned about the L-shape because it effectively made the dock 12 feet wide. He also said the reason for docks and piers was to be able to get boats into the water and didn't think the intent was to provide a place to sit. Ms. Raisbeck said the land behind her property was very water soaked making it impossible to put a chair on the shore, like most others are able to do.

Director Simpson then said, when he joined the Board Mr. Byers was negotiating with the District to gain access to the lake. He said it was a very drawn out process because Mr. Byers installed his walkway and dock and put gravel on the shoreline before he applied for a permit. He also said Ms. Raisbeck's application needed to address access over the marshy area. Mr. Steindorf said there had been a walkway in place since at least 1994. Ms. Raisbeck said there were also railroad ties that provided additional walkway and she feared that removing them would cause more damage than anyone would like. Director Simpson said Mr. Byers installed an elevated walkway that encouraged growth of vegetation under the walkway and suggested that Ms. Raisbeck install an elevated walkway. Director McCormick said he understood what Ms. Raisbeck was saying and thought a raised walkway could be installed over the railroad ties. He also said he was in favor of approving the current entrance to the dock but not the added elbow on the end of the dock.

Director Simpson said grandfathered docks expired in September 2019 so the old docks would now need to meet the current requirements. Director McCormick said Ms. Raisbeck's basic dock, without the L, was acceptable and proposed approving the basic dock and the existing walkway access. He also said approving the additional L shape would open a door for people to propose more and more complex docks. Director Heald said, in regard to the grandfathered docks, the grandfathered docks were subject to the Hold Harmless and Indemnity Agreements and that after September 1, 2019, all docks that had posts or column that required a fixed footing had to be replaced with a floating dock but not all docks had to be replaced. Therefore, as long as Diane Scanlon's dock was a floating dock, it wouldn't have to be replaced.

Director Heald then said she wanted to talk about Mr. Byer's application. She said they had built a huge extensive walkway and the Board made them cut it back. The Board also changed the configuration of the dock. The final dock was a T-shape consisting for a 4' x 6' plank out of the shoreline with a 10' x 4' T. Mr. Byer's dock extends 15' into the lake and is 10' wide. Ms. Raisbeck's proposal would be 10' wide. Director Heald proposed making the L a T-shape so the extension out went to both sides. Ms. Raisbeck would also have to shorten the extension out to accommodate the T-shape.

Director Simpson said there was also a problem with the insurance certificate that Ms. Raisbeck included. The certificate only showed she is insured, it didn't show the District being additionally insured. Mr. Schultz said he would provide Ms. Raisbeck with an example that she can provide to her insurance company.

Director Simpson then said Ms. Raisbeck's application did not include the required elevation drawing. He also said he would appreciate a drawing that showed the lot line extension. Finally, he said only the cover note mentioned that the dock was seasonal, the application also needed to state the dock was seasonal. The dock would need to be removed at the end of the season and reinstalled each year.

Director Heald suggested a dock with two 4' x 6' sections, extending out into the lake, with a 4' x 6' section across the end. With one foot on the shore, the dock would extend out into the lake 15' and would only be 6' wide. She thought that would be more amenable than the 10' or 12' proposed. Director Simpson agreed. Director Stockton thought that was the better solution; she would be using the width of the dock as part of the sitting area.

Director Lindquist said, years ago the community came together to discuss land use issues, sharing their visions and concerns, one of which was aesthetics. He said the discussions around approving docks were really about what came out in the lake management plan.

Ms. Raisbeck asked if she had two 4' x 6' sections as the ramp, would the Board object to a 4' x 8' section for the T. Both Directors McCormick and Simpson said they would object. Director Heald suggested that Ms. Raisbeck sketch out the proposed dock with the property lines to see how the dock would interface with the property lines. Ms. Raisbeck said she would prepare the information and submit it to the District by Monday asking when she would hear back. Director Simpson said it would be a month until the next meeting unless a special meeting was held.

Director Heald said she was really empathetic to what Ms. Raisbeck has had to go through and would be happy to have a special meeting the following week provided all the information could be submitted. Director Simpson said he couldn't do it the next week but the week after would be possible. Director Lindquist polled the Board and found that all Directors could be available for a special meeting the following week except Director Simpson.

Director McCormick suggested that the Board approve the dock in concept consisting of three 4' x 6' sections with the stipulation that the required drawings and insurance were submitted. When asked, Jeffrey Mitchell, District Counsel, said the Board could legally approve the dock and delegate final approval authority to the Board President or General Manager.

Director Simpson said he had five issues with the application. He said he would like to see the whole package before the dock was approved. He would like to see the drawing with the property line and the shrubbery. He did not want to give a conceptual OK. Director McCormick said if Director Simpson had reservations he would not go against him with a conceptual approval. Director Lindquist said he felt it was important to expedite the process. He was agreeable to either a special meeting or conceptual approval subject to certain requirements. Director Simpson said he was unavailable Monday due to medical appointments and Tuesday, Wednesday, Thursday he potentially had all day conference calls but Friday was a possibility or evenings. He said he had enough going on that he didn't want to deal with it next week. Director Lindquist said he respected Director Simpson's opinion and as long as he felt he had a good understanding of Director Simpson's requirements, he was comfortable with have a meeting even if Director Simpson was not available only because of the particular situation.

Director Lindquist confirmed that Ms. Raisbeck was agreeable to a dock with three 4' x 6' panels. He summarized that there were some key items missing and that Ms. Raisbeck would get the information to the District quickly. Director Lindquist proposed that a special meeting be held to consider the item if there was consensus of the Board. Director Simpson said that was what he thought was happening. Both Directors McCormick and Stockton said they were ok with it. Director Heald said she was fine with either calling a special meeting or hammering out what was needed in the application and giving Director Lindquist authorization to approve the dock. Director Stockton said he was fine with a conceptual approval if it was doable. He said he was in favor of whatever it took to make it happen as fast as possible; summer was slipping away and wanted them to be able to use their dock. Director McCormick said if approval was given to Director Lindquist and/or the General Manager, he wanted to make sure the details were not glossed over. Director Simpson said he still had five concerns and was not willing to set up a checklist that said a new drawing was good enough. He had concerns about the concept of the drawing and would like to see an elevation drawing as spelled out in the procedure. He also said he would like the applicant to address the walkway across the riparian strip. For him it was not just a matter of check those things off, he would like to see what was in the application before it was approved. Ms. Raisbeck said she would submit the required information.

Director Lindquist asked Director Simpson how the elevation drawing would help him make his decision about the dock; how would having the elevation drawing benefit the decision? Director Simpson said "because it was listed in the requirements". He said he felt he understood what was happening but it would be nice to have the drawing on file as a reference in future requests. Director McCormick said he understood that the proposed dock was adjustable and could be lowered as the water level dropped. Director Stockton confirmed that he lowers his dock as the water level drops. Mr. Schultz said he would provide Ms. Raisbeck with an example of an elevation drawing. Mr. Schultz also said he was in the early stages of developing the science that he would like to use for making suggestions about protecting the riparian zone from foot traffic. He anticipated the information would be available for next season. Director Simpson said Ms. Raisbeck could request to leave the walkway as is until the District establishes requirements for the riparian zone.

Director McCormick summarized that Ms. Raisbeck would submit a new drawing of the configuration of the dock, an elevation drawing and modify the proposal stating the walkway would be maintained "as is" until the District issues a contrary policy. Director Simpson said Ms. Raisbeck needed to submit the required insurance and revise the application to state the dock was seasonal.

Director Lindquist summarized a motion to tentatively approve Ms. Raisbeck's application subject to the changes that were talked about. The Board would grant authority to the General Manager and Board President to approve the application if all requirements were met. Mr. Mitchell said it might be simpler to say "the Board grants authority to the Board President to approve the application consistent with..." listing the requirements for approval.

A motion was made by Director McCormick and seconded by Director Heald authorizing the Board President to approve the application subject to the satisfaction of the following criteria:

1. **The dock be reconfigured as three 4 x 6 sections with one section configured as a T on the end with the dock being one foot on the land so it doesn't extend more than 15 feet into the lake.**
2. **The applicant provide an elevation drawing.**
3. **The applicant specify that the application is for a seasonal dock.**
4. **The applicant provide proof that the District has been named as additionally insured.**
5. **The applicant agree that her right to maintain the existing walkway through the riparian zone to the dock will be subject to revision in the event the District changes its policy in the future.**
6. **The applicant provide a plan view showing the property lines.**

The motion passed by a rollcall vote: Ayes: Directors Lindquist, Heald, Stockton and McCormick. Noes: Director Simpson. Abstentions: none.

Later in the meeting, Ms. Raisbeck rejoined the meeting to say Pier D'Nort's website showed that a T shape was not an option. The options were to go with an L-Shape or a T-shape that consisted of two attachments out to the side as opposed to one attachment along the end.

A motion was made by Director Heald and seconded by Director Stockton to reopen the discussion regarding Ms. Raisbeck's dock. The motion passed by a rollcall vote: Ayes: Directors Lindquist, Heald, Stockton and McCormick. Noes: none. Abstentions: Director Simpson.

Mr. Schultz said the website stated "Of course if you haven't seen the pier you like, it doesn't mean we can't make it for you; we like challenges." He said it would just require a couple pieces to be welded on the frame. Ms. Raisbeck said she would call Pier D'Nort on Saturday and if they were not able to accommodate her request, a Special Meeting would be scheduled.

VI. Operations: Mr. Schultz's operations report was presented to the Board for consideration and possible action. Mr. Schultz summarized the following:

- There were permit violations at Donner Summit PUD last month.
- Donner Summit PUD was still discharging to the South Fork of the Yuba but planned to switch to spray irrigation on the ski hill on August 1, 2020.
- Donner Summit PUD was still working on a modified schedule; they have a larger staff to manage in regard to social distancing. The District has returned to its normal schedule and staff are working apart. He also said he has not hired a seasonal worker at this point.
- He said he was working with a tree removal person to remove some downed trees around the lake but was waiting for the lake to drop a little to avoid creating erosion around the lake.
- Property transfers have increased. There were 14 requests in June for water and sewer lateral tests and fixture inspections.
- He started updating the master source water monitoring schedule to replace all the anticipated monitoring for the next five years.
- A dumpster was provided for the community cleanup day and an item was also added to the 2020/2021 budget for next year.

- Letters to dock owners have been sent requiring indemnification. There were a few questions but almost everyone is now compliant.
- Discussions with Mr. Steuart have started regarding the lake limnology project. He also met with John Cobourn from UNR earlier in the week to start discussing the scope of work. The plan will be provided to Mr. Steuart and his professors for review before finalizing the plan.
- A draft lease agreement was received from Placer County for the continued use of the garage bay and outside area. The agreement was provided to Mr. Mitchell for comment. Those comments will be sent back to Placer County for review. Mr. Schultz hoped to have a final agreement soon.
- Zoning and regulatory components of the Well 01 improvements have been advanced. Water samples were received and sent off to Isolux for the design of the media and catalyst and to prepare a final quote. There was still one approval needed from the Division of Drinking Water, but he did not anticipate any problem getting the approval.
- There were no sanitary sewer overflows in June.
- The Consumer Confidence Report was sent out in June.
- The upgrade to the SCADA system continued, there were a couple scheduling issues but the work should be complete by the end of July.
- Staff began cleaning wetwells and mainlines. All of the wetwells had been cleaned as of the day of the meeting and all problem mainlines had been cleaned. The crew has now begun cleaning the less troublesome mainlines.
- Staff has identified the valve boxes and sewer manholes in need of repair and will begin that work.
- Flyers Fueling Services has been set up to provide regular and emergency fuel delivery in the event of Public Safety Power Outages.
- Water flow totals were surprisingly high which was attributed to there being more people coming up to the District. The elevated sewer totals were attributed to starting up the filter plant after the filter replacement.

Director Simpson asked when Mr. Steuart would start. Mr. Schultz said he anticipated the work would start within the month and that a lot of the work was not season dependent. Water samples will be taken, then inoculated with various amounts of nitrogen and phosphorus and other elements. Mr. Steuart's work will align with his fall semester and should be well underway by September. Work will begin after approval by the professor.

Director Simpson said, in regard to Placer County's lease, Bill Quesnel had been working on a plan to phase Placer County out and have them find space elsewhere. Mr. Schultz said that was still the plan, but the County had not found another location yet. He also said the new lease would not be another 20 year agreement; it would be more like a two year agreement.

Director Simpson asked if the radio link to Donner Summit PUD was up and running again. Mr. Schultz said the RTU was now properly communicating with both the District's base and Donner Summit PUD's base.

Director Simpson said he was not concerned about the water, he felt it was just due to a lot more people being in the District. He said, last month the water and sewer flows looked out of balance but the current report looked better.

VII. Consent Items Calendar: The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the June 19, 2020 Special Meeting; minutes from the June 29, 2020 Special Meeting; June 2020 Check Register; financial reports for the month ending June 30, 2020; preliminary June 30, 2020 Balance Sheet; and Disbursements for Board Approval. Director Simpson said he provided Ms. Mansell's proposed corrections to the June 19, 2020, minutes to Mrs. Nickerson. The corrections also included one typo.

A motion was made by Director Simpson and seconded by Director Stockton to approve the Consent Items Calendar. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, Simpson, Stockton and McCormick.

VIII. New Business:

A. The Board discussed Ms. Raisbeck's dock application earlier in the meeting.

B. Draft Resolution 2020-04 – Establishing Appropriations Limitation was presented to the Board for consideration and possible action. Ms. Nickerson said it was the required annual appropriations calculation

A motion was made by Director Simpson and seconded by Director Heald to approve Resolution 2020-04 as presented. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, Simpson, Stockton and McCormick.

C. The Board was presented with the District's Conflict of Interest Code for Biennial review.

A motion was made by Director McCormick and seconded by Director Stockton to approve the District's Conflict of Interest Code with no changes required. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, Simpson, Stockton and McCormick.

D. Robert W. Johnson an Accountancy Corporation engagement letter for the June 30, 2020, annual audit was presented to the Board for consideration and possible action. Ms. Nickerson said the letter constituted an audit step required by the AICPA (American Institute of Certified Public Accounts).

A motion was made by Director Simpson and seconded by Director Stockton to authorize the Board President to sign the letter of engagement from Robert W. Johnson an Accountancy Corporation. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, Simpson, Stockton and McCormick.

IX. Old Business:

A. None

X. Administration:

A. A list of Follow-up Items from the June 2020 Board meeting was presented to the Board for consideration and possible action.

- Item 1: Pictures/Bios for website – ongoing.
- Item 2: a memorandum was sent to the Board members for review. A closed session item will be added to the next agenda if questions arise that cannot be addressed by email.
- Item 3: Mr. Schultz obtained the additional pages referred to in the cover pages of the subdivision maps along with the CC&Rs. Those items were sent to Mr. Mitchell and were made available for public review.

Director Simpson added a fourth item: he asked if anyone knew what the schedule of procedures was for candidates in regard to the upcoming election. Ms. Nickerson said as far as she knew the County office was still closed and that she had not received a packet that includes the schedule. Director Simpson said he would contact Placer County Elections and report the results to Mrs. Nickerson and Director Heald.

B. The Status of Action Items remaining as of the April 10, 2020 meeting was presented to the Board for consideration and possible action:

- Item 1: Fertilizer Application: Mr. Schultz said the item should be taken off the list and will be replaced with a new item pertaining to the limnology project.
- Item 2: AMR Data Collection and Analysis – On going. Mr. Schultz said he planned on putting together a chart by September.
- Item 3: Policies & Procedures Review – Approximately 50% complete – due August 2020. Mrs. Nickerson said she planned on having her portion done by the end of the month for review by the Board.
- Item 4: Ownership of the Dam – Ongoing. Director McCormick asked if the discussion about acquiring the parcel could be discussed in closed session. Mr. Mitchell said yes if the Board was talking about acquiring real property. However discussions about critical infrastructure maybe not unless it was in regard to litigation. Director McCormick would contact Mr. Mitchell to discuss the situation.
- Item 5: Upcoming Meter Rates –No discussion.

Director Lindquist asked about creating a subcommittee to think about clarifying language regarding docks. Director Simpson said he thought the language was clear enough but maybe include some examples or a how to guide. Director McCormick said the main reason for the dock discussion was to try to anticipate having docks all the way around the lake. Mr. Schultz said that he and Ms. Nickerson work off a spreadsheet that was developed by Mr. Quesnel and that he would soon be going out on the lake for the annual inspections. He also said he would take photos of the docks. Last year the inspection was done on July 1st but that was too early; not all the docks had been put out yet. Director McCormick said he remembered the dock discussion included a suggestion that homeowners share docks. Director Lindquist was looking for something to reduce painful dock discussion — simplifying the process. He asked Mr. Schultz to provide a summary of applications and dock approvals over the last couple of years. Director Simpson said he had done some research and compiled a list of the docks that had been approved since he was on the Board. He was missing information prior to 2016.

Adjournment A motion was made by Director McCormick and seconded by Director Simpson to adjourn the meeting. The motion passed by a unanimous rollcall vote: Directors Lindquist, Heald, Simpson, Stockton and McCormick.

The minutes were approved at the Regular Meeting held on August 14, 2020, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar. The motion passed by a _____ rollcall vote: Directors _____.

DRAFT

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Friday July 17, 2020 / **Time:** 8:00 a.m. / **Place:** 7305 Short Road, Serene Lakes, CA

The meeting was teleconferenced as provided by Governor Newsom's Executive Order N-25-20 ("Executive Order"), declared on March 12, 2020. The Executive Order temporarily granted state and local agencies certain powers to aid in the implementation of social distancing measures recommended by state and local public health officials that suspended certain Brown Act requirements.

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

None

Directors in attendance by teleconference:

Director Michael Lindquist

Director Dick Simpson

Director Dan Stockton

Director Bob McCormick

Director Karen Heald

Staff members present: Anna Nickerson, Financial Consultant

Staff present by phone: Paul Schultz, General Manager
Jeffrey Mitchell, District Counsel

Guests present: Carole Raisbeck
Gordon Steindorff

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments from members of the public.

III. Approve Agenda: The agenda was presented to the Board for approval.

A motion was made by Director Stockton and seconded by Director McCormick to approve the agenda. The motion passed by a unanimous rollcall vote: Directors Lindquist, Simpson, Stockton, McCormick and Heald.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson reported there were no comments received.

V. Old Business

A. Dock/Pier Application from Carole Raisbeck was presented to the Board for consideration and possible action. Director Lindquist said, at the last meeting, the Board had discussed conditional approval of Ms. Raisbeck's dock application. Subsequent to the meeting, Ms. Raisbeck found that the proposed configuration was not possible and submitted a new dock configuration proposal. He also reminded the Board that the purpose of the Special Meeting was to consider the new pier configuration only.

Ms. Raisbeck said she contacted USAA, her insurance carrier, about obtaining a certificate saying that the District was also insured and was told they would get back to her within 48 hours; but she had not heard back. She said after the meeting she would call them again. Mr. Schultz said he had had the same problem with USAA and AAA. He said it depended on the agent you talked to. Director Lindquist said the insurance form was an important part of the application but believed the form could come later; it just needed to come before final approval.

A motion was made by Director Simpson and seconded by Director Heald to approve the application as submitted.

Director Simpson said he checked and Pier of D'Nort did have a way to do a T as discussed last time although in some ways he felt an L was better. However, he was still concerned about the width. He also said he would like to interpret our width constraint as the width of the structure and not the width of the component sections. He also said he would have liked to have seen a riparian crossing and boat storage included in the application.

Director McCormick said he was fine with the approach, leaving it as proposed, and was fine with the two 4 x 8 sections going out but was not willing to approve the L. He felt it left open the possibility for more and more elaborate dock proposals in the future. He also said he didn't want to go through difficult discussions with every dock proposal. He preferred approval of the two sections without the 4 x 6 section until the Board could look at a more general lake/dock policy. He said it was not personal; he didn't want to set a precedent as to what would and wouldn't be permitted.

Director Lindquist confirmed that what Director McCormick was saying was, from the lake or across the lake, people would see an 8' wide dock. Director McCormick said the intent of the initial discussions about docks was not to provide a place for people to sit out on the lake. He felt the Board should develop a reasonable policy and not just make an exception for Ms. Raisbeck.

Director Simpson said he agreed with Director McCormick. If there was an L, it would not be a big jump to have a request for a J or a U or even an M. He also said, looking at piers on the northwest side of the lake, there were some really elaborate docks. Some allow a boat to be put in between two pieces of the dock. He said, for now, he liked a dock that goes out and stops, holding off on anything else until the Board could develop a set of guidelines to handle variations.

change to "Piers of D-Nort web site"

Ms. Raisbeck said she had a conditional approval of a T that would have a four foot section extending out from both sides for a total width of 12'. She said Pier D'Nort said constructing the approved T shape would be cost prohibitive due to the amount of retooling that was needed. She also said she understood the concern about elaborate configurations but thought the locations with five to seven boats on the shoreline were far more objectionable than her proposed dock. Finally

she said she only stores two boats on the shoreline in accordance with lake management plan.

Director McCormick said he was proposing a two-step process. First was to allow Ms. Raisbeck to install the main section of the dock and allow the Board time to put together a program to streamline what would be acceptable.

Director Heald said she agreed with Director McCormick that the original dock plan did not envision more elaborate docks so the plan did not address the issues the Board was now facing. She also agreed that the Board should review the plan to determine if more parameters were needed. However, the Board already approved a dock that went across the lake 10', the Byers dock was 10' wide, the Board already approved a dock with an appliance at the end that went beyond the 4' width; Ms. Raisbeck's dock would only be 8' wide. She also said the 8' as an L was less offensive than the 6' as a T, primarily because of the parameters of her property line where the T would have extended to the left was only 7' to the property line because of the vegetation. She agreed that the District needed to review docks and be more explicit in what would be acceptable. However, she felt that since Ms. Raisbeck's proposed dock was less than some docks that had already been approved, the Board should approve her proposed 8' wide dock. Finally, she said she agreed with Ms. Raisbeck that there were a tremendous number of lots where storage on the strip violated the lake management plan.

Director Heald said, in response to Director Simpson's riparian request, she didn't think it was part of the dock and should not be discussed.

Director Simpson said he joined the Board in the middle of the Byers' discussion and remembered that the dock and walkway were already built before a request for a permit was submitted. He said he felt the walkway should be part of the consideration of Ms. Raisbeck's dock.

Director Heald said she agreed that the Byers' dock was built before Board approval but the Board did require Mr. Byers to take out a lot of the construction over the riparian zone and could have disapproved the T as well. She also said she didn't think Ms. Raisbeck's dock violated the District's requirements as written.

Ms. Raisbeck said she understood the concerns about elaborate docks going up and that she had followed everything the Board requested. She also said using her as an example made her feel like the Board was prejudice against her.

Director Stockton said he agreed with what Director Heald said. He also asked if the total square footage of the dock, which was determined to be 80 square feet, exceeded any limits. Director Simpson said it didn't, the only limit was 15' out into the lake. Director McCormick said he felt it violated the width rule and Director Simpson agreed. When asked how the proposed dock exceeded the size restriction, Director McCormick said he was relying on Director Simpson's statement but would have to review the lake management plan to know for sure.

Director Lindquist read directly from the Ordinance: "No new pier or dock shall extend more than 15' lake ward from the high waterline nor be greater than 4' in width without the approval of the Board." He said the way he read it, a dock could be wider than 4' with the approval of the Board. He also said the Ordinance was not super clear and agreed that the Board should get with the community to decide what the goals were. He also said the elaborate dock issue was really about the community's feeling that piers and docks were a type of pollution to the community

resource (the lakes). He said the community respected the private property rights and the ability to access the lakes but wanted to avoid a shoreline of piers. It was really about limiting the mass of the piers from the perspective of the community.

Gordon Steindorf said when looking at the docks as opposed to all the blow-up things stored on the shoreline, his opinion was that all the boats and blow-up things were more offensive. The docks were low to the water and not that obtrusive.

Director Heald said she would approve the dock because the Board previously approved configurations other than the simple 4 x 8; Ms. Raisbeck's plan did not fall outside of things approved over the last four years. She also said the only thing that violated the lake management plan was the placement to the property line. However, due to the limitation of where where the dock could be placed, hers was an exception. Finally, she said she thought the L was more palatable than the T and Director Stockton agreed. Director Lindquist said he was supportive of the application as presented, based on approved ordinances.

Based on Director Simpson's questions, a topic to discuss the broader issues would be placed on the September agenda. Director Heald said she agreed that the Board should reach out to the community to discuss acceptable aesthetics of dock and to re-educate the community on the aesthetics of the strip.

Director McCormick suggested that the motion be revised to approve the dock with a 4 x 4 section off the side subject to possible revision in the future if the Board decided to change the requirements; the dock would not be grandfathered in if the Board changed its mind. Director Simpson suggested a 10 year grandfather status. Director Heald said she was concerned about approving Ms. Raisbeck's dock subject to future revision when no other approved dock was made subject to future revisions. Director Lindquist said he wanted to approve the dock until the time the dock would be rebuilt and not subject to possible revisions to the lake management plan.

Director Simpson wanted the motion amended to say it was conditioned on submission of the insurance certificate.

Director Heald accepted the amendment to the motion.

The motion passed by a rollcall vote: Ayes: Director Lindquist, Stockton and Heald. Noes: Directors Simpson and McCormick. Abstentions: none. The motion passed by a 3-2 vote.

Director Lindquist said he would attend the SLPOA Zoom meeting scheduled for Saturday July 18, 2020. Director Simpson suggested the District submit an article for the SLPOA newsletter regarding the planned discussion about docks and piers.

VI. New Business None

VII. Adjournment

A motion was made by Director Lindquist and seconded by Director McCormick to adjourn the meeting. The motion passed by a unanimous vote: Director Lindquist, Stockton McCormick, Heald and Simpson.

The minutes were approved at the Regular Meeting held on August 14, 2020, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director Stockton to approve the Consent Items Calendar. The motion passed by a rollcall vote:

DRAFT

Sierra Lakes County Water District
Check Registers
July 2020

Type	Date	Num	Name	Memo	Amount
1002 - DEMAND Account					
<i>RECONCILIATION:</i>					
	7/1/2020		Beginning Cash Balance		415,187.77
			Deposits		327,293.62
			Donner Summit PUD Excess Capacity refund (4th of 6 payments)		69,468.07
			Deposit - Interest		3.97
			Assessments transferred to Assessment District		-
			Transfer to GASB Investment Account		(54,000.00)
			<i>DEMAND ACCOUNT DISBURSEMENTS:</i>		<u>(201,141.84)</u>
	7/31/2020		Ending Cash Balance		<u><u>556,811.59</u></u>
1031 - GASB 45-OPEB Account					
<i>RECONCILIATION:</i>					
	7/1/2020		Beginning Cash Balance		163.13
			Deposit - Interest		-
			Funds Transferred To/From Investment Account		-
	7/31/2020		Ending Cash Balance		<u><u>163.13</u></u>
Placer County Treasurer's Fund					
<i>RECONCILIATION:</i>					
	7/1/2020		Beginning Cash Balance		2,987,134.30
			Deposit - Interest		2,484.14
			Funds Transferred To/From Investment Account		-
	7/31/2020		Ending Cash Balance		<u><u>2,989,618.44</u></u>
Local Area Investment Fund (LAIF)					
<i>RECONCILIATION:</i>					
	7/1/2020		Beginning Cash Balance		687,888.21
			Deposit - Interest		2,509.95
			Funds Transferred To/From Investment Account - Annual OPEB Funding		54,000.00
	7/31/2020		Ending Cash Balance		<u><u>744,398.16</u></u>
Assessment District 2011-01					
<i>RECONCILIATION:</i>					
	7/1/2020		Beginning Cash Balance		563,940.54
			Assessments Received		-
			Deposit - Interest		4.77
			Disbursements - USDA		-
	7/31/2020		Ending Cash Balance		<u><u>563,945.31</u></u>

Type	Date	Num	Name	Memo	Amount
1002 - US Bank - Demand					
Check	07/17/2020	071720	Sierra Lakes County Water District	Transfer to GASB 45 Account to be transferred to LAIF	(54,000.00)
Bill Pmt - Check	07/24/2020	21603	Carson Dodge Chrysler	2019 Dodge Ram 3/4 ton Diesel Truck 4x4	(51,656.25)

Sierra Lakes County Water District
Check Registers
July 2020

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	07/06/2020	7212	Donner Summit Public Utility District	July 2020 Wastewater Treatment Fees	(30,670.00)
Bill Pmt -Check	07/10/2020	21600	Paul A. Schultz, P.E. (Corp)	June 2020 Professional Fees	(18,687.50)
Liability Check	07/17/2020		QuickBooks Payroll Service	Created by Payroll Service on 07/16/2020	(8,136.20)
Bill Pmt -Check	07/06/2020	0720MED	Public Employees' Retirement System (Med)	Medical - 1347	(7,862.41)
Liability Check	07/02/2020		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2020	(7,796.90)
Bill Pmt -Check	07/06/2020	7215	Instrument Technology Corp	Pipe locator	(6,760.68)
Bill Pmt -Check	07/06/2020	070620	Anna M. Nickerson	Professional Fees 6/16/20 to 6/30/20	(5,940.00)
Bill Pmt -Check	07/20/2020	071620	Anna M. Nickerson	Professional Fees 7/1/20 to 7/15/20	(5,940.00)
Bill Pmt -Check	07/16/2020	7224	ACWA/Joint Powers Insurance Authority	Property & Crime Coverage 7/1/20 to 7/1/21	(5,136.83)
Bill Pmt -Check	07/06/2020	7216	Kronick Moskovitz Tiedemann & Girard	May 2020 Legal Fees	(4,221.25)
Liability Check	07/31/2020	E-pay	Internal Revenue Service	PR Taxes: 94-1619513 QB Tracking # 1163633846	(3,893.10)
Liability Check	07/16/2020	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 244995846	(3,822.26)
Liability Check	07/01/2020	E-pay	Internal Revenue Service	PR Taxes: 94-1619513 QB Tracking # -723699154	(3,705.32)
Check	07/02/2020		BluePay	Merchant Fees	(3,361.24)
Bill Pmt -Check	07/06/2020	2020GASBUFL	Public Employees' Retirement System (Ret)	2020 UFL Classic & Pepra	(3,322.00)
Bill Pmt -Check	07/16/2020	7231-7236	Pacific Gas & Electric	Electricity	(3,130.08)
Liability Check	07/06/2020	062020RET	Public Employees' Retirement System (Ret)	Retirement - 1347	(2,989.02)
Bill Pmt -Check	07/16/2020	7228	Kronick Moskovitz Tiedemann & Girard	June 2020 Legal Fees	(2,770.25)
Bill Pmt -Check	07/10/2020	21598	ACWA/Joint Powers Insurance Authority	2nd Qtr Workers Comp	(2,302.04)
Bill Pmt -Check	07/06/2020	7222	U.S. Bank (CC)	Internet/DSL, Merchant Fees, Membership, Small Tools & Gas/Diesel (\$581.16)	(1,509.66)
Bill Pmt -Check	07/10/2020	21599	Local Agency Formation Commission (LAFCO)	2020/2021 Annual LAFCO Fees	(1,389.78)
Liability Check	07/14/2020		QuickBooks Payroll Service	Created by Payroll Service on 07/13/2020	(1,013.63)
Bill Pmt -Check	07/16/2020	7226	Cranmer Engineering, Inc.	Filter Plant Testing	(971.00)
Bill Pmt -Check	07/16/2020	7239	Thatcher Company, Inc.	Filter Plant Chemicals	(956.68)
Liability Check	07/31/2020	E-pay	Employment Development Department	PR Taxes: 499-0546-6 QB Tracking # 1163607846	(954.54)
Liability Check	07/16/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 244959846	(930.43)
Bill Pmt -Check	07/06/2020	7209	ACWA/Joint Powers Insurance Authority	Excess Crime Insurance	(903.00)
Liability Check	07/01/2020	E-pay	Employment Development Department	PR Taxes: 499-0546-6 QB Tracking # -723739154	(899.65)
Liability Check	07/01/2020		QuickBooks Payroll Service	Created by Payroll Service on 06/30/2020	(887.13)
Liability Check	07/21/2020		QuickBooks Payroll Service	Created by Payroll Service on 07/17/2020	(847.40)
Bill Pmt -Check	07/06/2020	7220	Tahoe Truckee Sierra Disposal Co., Inc.	Dumpster for Community Clean-up	(745.91)
Bill Pmt -Check	07/16/2020	7225	AT&T	Telephone	(717.00)
Bill Pmt -Check	07/06/2020	7217	Pacific Gas & Electric	Electricity	(629.94)
Check	07/08/2020	21597	Harz, Erik	02100-01 4/17/20 Damage Claim	(590.00)
Bill Pmt -Check	07/16/2020	7227	Donner Summit Tree Tech	Tree removal over creek	(500.00)
Bill Pmt -Check	07/06/2020	7223	USA Blue Book	Pump parts	(450.12)
Bill Pmt -Check	07/06/2020	7208	A-1 Testing / Maintenance, Inc.	Escrow Water/Sewer Lateral Test	(450.00)
Bill Pmt -Check	07/24/2020	21601	The Union	Legal Posting	(426.92)
Bill Pmt -Check	07/06/2020	7214	Industrial Scientific	Monthly iNet Usage Fee	(394.34)
Bill Pmt -Check	07/06/2020	7218	Placer County Human Resources	July 2020 Dental/Vision Premium	(355.60)
Bill Pmt -Check	07/16/2020	7238	Tahoe Truckee Sierra Disposal Co., Inc.	Garbage	(336.57)
Bill Pmt -Check	07/06/2020	7213	Flyers Energy, LLC	Gasoline/Diesel	(249.67)
Liability Check	07/13/2020	E-pay	Internal Revenue Service	PR Taxes: 94-1619513 QB Tracking # 9319846	(226.24)
Bill Pmt -Check	07/06/2020	7211	Badger Meter	July 2020 Cellular Fee - Meter Test Program	(213.60)
General Journal	07/30/2020	0720-JK		J Krebill P/R Ded - Water/Sewer Fees	(207.64)
Bill Pmt -Check	07/06/2020	7219	Summit Home Care	Office Cleaning	(200.00)
Liability Check	07/17/2020	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 326374846	(198.70)
Bill Pmt -Check	07/16/2020	7229	Mountain Hardware	Tools & Paint for SPS #2 and concrete	(190.74)

Sierra Lakes County Water District
Check Registers
July 2020

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	07/06/2020	7210	Al Pombo, Inc.	Railroad ties for Dam access	(172.00)
Bill Pmt -Check	07/16/2020	7237	Panda Pest Management.	Pest Control	(150.00)
Check	07/12/2020			Service Charge	(87.62)
Bill Pmt -Check	07/16/2020	7240	Verizon Wireless	Cell phone & iPad	(70.69)
Liability Check	07/13/2020	E-pay	Employment Development Department	PR Taxes: 499-0546-6 QB Tracking # 4000846	(61.00)
Liability Check	07/17/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 326293846	(61.00)
Bill Pmt -Check	07/16/2020	7230	Office 1	Qtrly Copier Maintenance	(53.66)
Bill Pmt -Check	07/06/2020	7221	Truckee Rents, Inc.	Tools	(30.75)
Check	07/09/2020		BluePay	Merchant Fees	(2.40)
Check	07/03/2020		QuickBooks Payroll Service	Created by Direct Deposit Service on 07/02/2020	(1.75)
Check	07/17/2020		QuickBooks Payroll Service	Created by Direct Deposit Service on 07/16/2020	(1.75)
Paycheck	07/02/2020	DD718	Karen Heald {Salary}	Direct Deposit: 6/29/20 Special Meeting	-
Paycheck	07/02/2020	DD719	Michael E Lindquist {Salary}	Direct Deposit: 6/29/20 Special Meeting	-
Paycheck	07/02/2020	DD717	Dan L Stockton {Salary}	Direct Deposit: 6/29/20 Special Meeting	-
Paycheck	07/02/2020	DD720	Richard A Simpson {Salary}	Direct Deposit: 6/29/20 Special Meeting	-
Paycheck	07/02/2020	DD721	Robert M McCormick {Salary}	Direct Deposit: 6/29/20 Special Meeting	-
Paycheck	07/03/2020	DD722	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 6/30/20	-
Paycheck	07/03/2020	DD723	Matthew M Marriner	Direct Deposit: Pay Period Ending 6/30/20	-
Paycheck	07/03/2020	DD724	Patrick J Baird	Direct Deposit: Pay Period Ending 6/30/20	-
Paycheck	07/15/2020	DD726	Karen Heald {Salary}	Direct Deposit: 7/10/20 Board Meeting	-
Paycheck	07/15/2020	DD727	Michael E Lindquist {Salary}	Direct Deposit: 7/10/20 Board Meeting	-
Paycheck	07/15/2020	DD725	Dan L Stockton {Salary}	Direct Deposit: 7/10/20 Board Meeting	-
Paycheck	07/15/2020	DD728	Richard A Simpson {Salary}	Direct Deposit: 7/10/20 Board Meeting	-
Paycheck	07/15/2020	DD729	Robert M McCormick {Salary}	Direct Deposit: 7/10/20 Board Meeting	-
Paycheck	07/20/2020	DD732	Patrick J Baird	Direct Deposit: Pay Period Ending 7/15/20	-
Paycheck	07/20/2020	DD730	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 7/15/20	-
Paycheck	07/20/2020	DD731	Matthew M Marriner	Direct Deposit: Pay Period Ending 7/15/20	-
Paycheck	07/22/2020	DD733	Dan L Stockton {Salary}	Direct Deposit: 7/17/20 Special Meeting	-
Paycheck	07/22/2020	DD734	Karen Heald {Salary}	Direct Deposit: 7/17/20 Special Meeting	-
Paycheck	07/22/2020	DD735	Michael E Lindquist {Salary}	Direct Deposit: 7/17/20 Special Meeting	-
Paycheck	07/22/2020	DD736	Richard A Simpson {Salary}	Direct Deposit: 7/17/20 Special Meeting	-
Paycheck	07/22/2020	DD737	Robert M McCormick {Salary}	Direct Deposit: 7/17/20 Special Meeting	-
Bill Pmt -Check	07/24/2020	21602	United States Postal Service (box fee)	VOID: Annual Post Office Box Fee - #1039 - Original Check Received 45 days later	-
Total 1002 - US Bank - Demand					(255,141.84)
TOTAL					(255,141.84)

Sierra Lakes County Water District
Payroll Summary
July 2020

	Dan L Stockton {Salary}	Karen Heald {Salary}	Michael E Lindquist {Sa...	Richard A Simpson {Sal...	Robert M McCormick {...	TOTAL
Employee Wages, Taxes and Adj...						
Gross Pay						
Salary Director	540.00	720.00	720.00	540.00	540.00	3,060.00
Total Gross Pay	540.00	720.00	720.00	540.00	540.00	3,060.00
Adjusted Gross Pay	540.00	720.00	720.00	540.00	540.00	3,060.00
Taxes Withheld						
Federal Withholding	-108.00	0.00	0.00	-75.00	0.00	-183.00
Medicare (Employee)	-7.83	-10.44	-10.44	-7.83	-7.83	-44.37
Social Security (Employee)	-33.48	-44.64	-44.64	-33.48	-33.48	-189.72
State Withholding	-108.00	0.00	0.00	-75.00	0.00	-183.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-257.31	-55.08	-55.08	-191.31	-41.31	-600.09
Additions to Net Pay						
Director Mileage Reimburse...	0.00	253.00	0.00	0.00	0.00	253.00
Total Additions to Net Pay	0.00	253.00	0.00	0.00	0.00	253.00
Net Pay	282.69	917.92	664.92	348.69	498.69	2,712.91
Employer Taxes and Contributions						
Medicare (District)	7.83	10.44	10.44	7.83	7.83	44.37
Social Security (District)	33.48	44.64	44.64	33.48	33.48	189.72
Total Employer Taxes and Contr...	41.31	55.08	55.08	41.31	41.31	234.09

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2020 to June 30, 2021

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 7/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 20-21 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 · Annual Water Fees	71,427	71,427	-	100%	71,427	71,427	-	100%	857,124	8%
8000-02 · Annual Sewer Fees	99,067	99,067	(0)	100%	99,067	99,067	-	100%	1,188,808	8%
8030 · Property Taxes	-	-	-	0%	-	-	-	0%	400,000	0%
8050 · Customer Late Fees	-	-	-	0%	-	-	-	0%	10,000	0%
8005 · Primary Facilities Fees - Sewer	15,600	15,600	-	100%	15,600	15,600	-	100%	23,400	67%
8006 · Primary Facilities Fees - Water	3,650	3,650	-	100%	3,650	3,650	-	100%	5,475	67%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income	4,818	5,417	(599)	89%	4,818	5,417	(599)	89%	65,000	0%
Total Revenues Received:	194,562	195,161	(600)	100%	194,562	195,161	(599)	100%	2,549,807	8%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 · Director Salaries	3,060	3,060	-	100%	3,060	3,060	-	100%	21,600	14%
9003 · Maintenance Salaries	-	-	-	0%	-	-	-	0%	-	-
9003-01 - Maint Hourly Regular	21,970	23,648	1,678	93%	21,970	23,648	1,678	93%	283,775	8%
9003-02 - Maint Overtime	1,493	918	(575)	163%	1,493	918	(575)	163%	11,020	14%
9003-03 - Maint Standby	2,180	2,197	17	99%	2,180	2,197	17	99%	26,360	8%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	-	-	0%	-	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	-	-	-	0%	-	-
Total 9000 · Salaries	28,703	29,823	1,120	96%	28,703	29,823	1,120	96%	342,755	8%
<u>Payroll Expense</u>										
9005 · Payroll Expense - SS & Medicare	2,196	2,186	(10)	100%	2,196	2,186	(10)	100%	26,221	8%
9007 · Payroll Expense- SUI & ETT	-	-	-	0%	-	-	-	0%	3,950	0%
9008 · Payroll Expense - Retirement	5,091	1,665	(3,426)	306%	5,091	1,665	(3,426)	306%	19,983	25%
9009 · Payroll Expense - Medical & D/V	8,218	10,487	2,268	78%	8,218	10,487	2,268	78%	125,838	7%
9010 · Payroll Expense - Workers' Comp	-	-	-	0%	-	-	-	0%	13,900	0%
Total 9004 · Payroll Expense	15,505	14,338	(1,167)	108%	15,505	14,338	(1,167)	108%	189,892	8%
<u>Indirect & G&A</u>										
9012 · Legal Expense:	3,197	3,000	(197)	107%	3,197	3,000	(197)	107%	36,000	9%
9013 · Audit Expense	-	-	-	0%	-	-	-	0%	13,650	0%
9014 · Fees & Penalties	188	125	(63)	150%	188	125	(63)	150%	1,500	13%
9016 · Directors' Expense	253	833	580	30%	253	833	580	30%	10,000	3%
9017 · Professional Fees - Operations	20,539	24,500	3,961	84%	20,539	24,500	3,961	84%	294,000	7%
9018 · Professional Fees - Office	11,132	11,440	308	97%	11,132	11,440	308	97%	137,280	8%
9018A · Academic Intern	-	-	-	0%	-	-	-	0%	25,000	0%
9019 · Staff Travel/Training	445	617	172	72%	445	617	172	72%	7,400	6%
9022 · Election Expense	-	-	-	0%	-	-	-	0%	2,000	0%
9023 · Insurance Expense	5,137	5,250	113	98%	5,137	5,250	113	98%	19,000	27%
9024 · Membership Expense	150	-	(150)	100%	150	-	(150)	100%	12,000	1%
9026 · Outside Services	200	274	74	73%	200	274	74	73%	3,286	6%
9028 · Telephone Expense	792	915	123	87%	792	915	123	87%	11,000	7%
9029 · Garbage/Hazmat Expense	337	350	13	96%	337	350	13	96%	5,000	7%
9030 · Uniform Expense	75	169	94	45%	75	169	94	45%	2,025	4%

Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2020 to June 30, 2021

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 7/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 20-21 Budget	% of Budget
9034 · Propane Expense	70	-	(70)	100%	70	-	(70)	100%	10,700	1%
9036 · SCADA System Expense	-	-	-	0%	-	-	-	0%	6,000	0%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	-	-	-	0%	4,500	0%
9040 · Office Expense	177	250	73	71%	177	250	73	71%	3,000	6%
9041 · Postage Expense	-	-	-	0%	-	-	-	0%	2,000	0%
9042 · Postage Meter Expense	-	-	-	0%	-	-	-	0%	1,300	0%
9043 · Copier & Fax Expense	100	-	(100)	100%	100	-	(100)	100%	950	10%
9044 · Computer Equipment & Service										
9044-01 · General Expense	561	575	14	98%	561	575	14	98%	3,500	16%
9044-02 · Website Design	-	-	-	0%	-	-	-	0%	2,000	0%
9044-03 · Merchant Fees	3,364	2,426	(938)	139%	3,364	2,426	(938)	139%	29,108	12%
Total 9011 · Indirect & G&A	46,716	50,723	4,007	92%	46,716	50,723	4,007	92%	642,199	7%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	174	583	409	30%	174	583	409	30%	7,000	2%
9102 · Filter Plant-Chems, Lab & Equip	387	1,250	863	31%	387	1,250	863	31%	15,000	3%
9103 · Filter -Water Pumping Plant M&O	-	83	83	0%	-	83	83	0%	1,000	0%
9104 · Well Pump Station Expense	-	83	83	0%	-	83	83	0%	1,000	0%
Total 9100 · Water Treatment & Filter Plant	561	1,999	1,438	28%	561	1,999	1,438	28%	24,000	2%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	4,037	3,750	(287)	108%	4,037	3,750	(287)	108%	7,500	54%
9202 · Water Dist - Pipes & Fittings	-	167	167	0%	-	167	167	0%	2,000	0%
9203 · Water Dist - Hydrant Maint	-	42	42	0%	-	42	42	0%	500	0%
9204 · Fees - Water	695	225	(470)	309%	695	225	(470)	309%	13,125	5%
9205 · Water Dist - Electricity	2,697	2,800	103	96%	2,697	2,800	103	96%	33,600	8%
9600 · Water Dist - Meters/Parts	270	83	(187)	326%	270	83	(187)	326%	1,000	27%
9601 · Water Conservation	-	83	83	0%	-	83	83	0%	1,000	0%
Total 9200 · Water Distribution	7,699	7,150	(549)	108%	7,699	7,150	(549)	108%	58,725	13%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	37	750	713	5%	37	750	713	5%	9,000	0%
9302 · Wastewater - Pipes/Fittings	-	125	125	0%	-	125	125	0%	1,500	0%
9303 · Wastewater- Enzymes/Lab Testing	-	415	415	0%	-	415	415	0%	5,000	0%
9304 · Wastewater - Manholes	-	42	42	0%	-	42	42	0%	500	0%
9305 · Fees - Sewer	695	613	(82)	113%	695	613	(82)	113%	7,350	9%
9306 · Wastewater - Electricity	1,159	1,356	197	85%	1,159	1,356	197	85%	16,275	7%
9700-01 · Wastewater Export Service Refund	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9700 · Wastewater- Export Service Exp	30,670	32,210	1,540	95%	30,670	32,210	1,540	95%	386,520	8%
Total 9300 · Wastewater Collection System	32,561	35,510	2,949	92%	32,561	35,510	2,949	92%	426,145	8%
<u>Vehicle Expense</u>										
9501 · Gasoline/Diesel	633	1,250	617	51%	633	1,250	617	51%	15,000	4%
9502 · Pickups	-	208	208	0%	-	208	208	0%	2,500	0%
9503 · Gapvac	-	292	292	0%	-	292	292	0%	3,500	0%

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Sierra Lakes County Water District
Operating Budget-to-Actual
Preliminary Year End
Fiscal Year July 1, 2020 to June 30, 2021

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 7/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 20-21 Budget	% of Budget
9504 · Backhoe	13	333	320	4%	13	333	320	4%	4,000	0%
9505 · Vehicle Maint Supplies	19	125	106	15%	19	125	106	15%	1,500	1%
Total 9500 · Vehicle Expense	665	2,208	1,543	30%	665	2,208	1,543	30%	26,500	3%
Project Expenses										
9812 · Spot Repairs of Sewer Mainline & Laterals	-	-	-	0%	-	-	-	0%	56,000	0%
9813 · Repair of Sewer Manholes at Various Locations	-	-	-	0%	-	-	-	0%	53,250	0%
9814 · Adj Sewer Manholes to Grade	-	-	-	0%	-	-	-	0%	31,500	0%
9818 · Misc Water System Improvements	-	-	-	0%	-	-	-	0%	24,000	0%
9819 · Adj Water Valve Boxes to Street Grade	1,113	2,000	887	56%	1,113	2,000	887	56%	3,000	37%
9820 · Misc Upgrades Water Pump Stations	-	-	-	0%	-	-	-	0%	17,300	0%
9821 · Automatic Meter Read System	192	757	564	25%	192	757	564	25%	9,078	2%
9822 · Misc Jobs - Safety Tools Bldgs	553	4,042	3,489	14%	553	4,042	3,489	14%	48,500	1%
9824 · Lake Management	500	-	(500)	100%	500	-	(500)	100%	-	#DIV/0!
9825 · HOTFaP	-	-	-	0%	-	-	-	0%	-	#DIV/0!
9915 · Misc. Projects	-	-	-	0%	-	-	-	0%	-	
Total 9800 · Project Expenses	2,358	6,799	4,440	35%	2,358	6,799	4,440	35%	242,628	1%
Total Controllable Expenses	134,769	148,550	13,781	91%	134,769	148,550	13,781	91%	1,952,844	7%
Non-Controllable Expenses:										
9900 · Debt - Interest										
9904 · Interest on SRF Loan	-	-	-	0%	-	-	-	0%	8,415	0%
9906 · USDA Revenue Bonds	-	-	-	0%	-	-	-	0%	121,286	0%
9908 · Int on Assessment-7207 Palisade	-	-	-	0%	-	-	-	0%	247	0%
Total 9900 · Debt - Interest	-	-	-	0%	-	-	-	0%	129,948	0%
9920 · Depreciation										
9921 · Depreciation - Water	11,167	11,250	83	99%	11,167	11,250	83	99%	135,000	8%
9922 · Depreciation - Sewer	7,825	7,917	92	99%	7,825	7,917	92	99%	95,000	8%
Total 9920 · Depreciation	18,992	19,167	175	99%	18,992	19,167	175	99%	230,000	8%
9950 · SLCWD Share - DSPUD Capital Costs	-	-	-	0%	-	-	-	0%	60,000	0%
Total Non-Controllable Expenses	18,992	19,167	175	99%	18,992	19,167	175	99%	419,948	5%
TOTAL DISTRICT EXPENSES:	153,761	167,717	13,956	92%	153,761	167,717	13,956	92%	2,372,792	6%
EARNED REVENUE LESS EXPENSES	40,801	27,445	13,356		40,802	27,445	13,357		177,015	

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SIERRA LAKES COUNTY WATER DISTRICT
CAPITAL PROJECTS SUMMARY
FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021

	PROPOSED BUDGET	Previously Incurred Costs	Costs Incurred Current Month	Total Costs to Date	VARIANCE Favorable (Unfavorable)
CAPITAL PROJECTS IN PROGRESS:					
Install replacement pumps, rail system and wetwell at SPS 4	\$ 125,000	\$ -		\$ -	\$ 125,000
Replace fire hydrants at Hillside/Baxter and Bales/Hemlock	24,000	-	9,803	\$ 9,803	14,197
Misc Water Pump Station/Storage Improvements	188,000	-	47,250	\$ 47,250	140,750
Automatic Meter Read System	337,500	-	7,361	\$ 7,361	330,139
Replace 2003 Chevrolet Pickup	70,000	-	51,656	\$ 51,656	18,344
Total Capital Projects	\$ 744,500	\$ -	\$ 116,070	\$ 116,070	\$ 628,430

Sierra Lakes County Water District
Cash Source and Application of Funds
Operating Budget
in \$000's

	ACTUAL Jul-20	Forecast Jul-20	Forecast Aug-20	Forecast Sep-20	Forecast Oct-20	Forecast Nov-20	Forecast Dec-20	Forecast Jan-21	Forecast Feb-21	Forecast Mar-21	Forecast Apr-21	Forecast May-21	Forecast Jun-21
Beginning Operating Cash Balance:	168	168	557	637	545	371	212	178	339	310	94	451	392
Cash Provided/(Used) by Operations:													
Revenues:													
Sewer & Water Service Fees	574	350	350	225	80	125	130	75	160	150	25	100	50
Misc Other Income	-	-	-	9	-	5	-	5	-	5	-	5	-
Placer County Taxes	-	-	20	-	10	-	-	245	-	-	-	125	-
Expenses:													
Operating Expenses	(148)	(100)	(165)	(164)	(164)	(164)	(164)	(164)	(164)	(164)	(164)	(164)	(164)
Sierra Plant - Capital Projects	(52)	(173)	(100)	(100)	(100)	(100)	-	-	-	-	(100)	(100)	(93)
Net Cash Provided/(Used) by Operations:	374	77	105	(30)	(174)	(134)	(34)	161	(4)	(9)	(239)	(34)	(207)
Cash Provided/(Used) for Financing Activities													
CA Bank & Trust - Qrtly Transfers		(25)	(25)	-	-	(25)	-	-	(25)	-	-	(25)	-
USDA \$5.2 million Revenue Bond		-	-	(62)	-	-	-	-	-	(207)	-	-	-
DSPUD Excess Capacity Refund (\$655,000)	69	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Provided/(Used) by Financing Activities:	69	(25)	(25)	(62)	-	(25)	-	-	(25)	(207)	-	(25)	-
Cash Provided(Used) by Investment Activities													
Moved to Placer Co. Treasurer's Fund											650		
GASB 45 - OPEB Annual Funding	(54)	(54)									(54)		
Total Cash Provided(Used) by Investment Activities:	(54)	(54)	-	-	-	-	-	-	-	-	596	-	-
Ending OPERATING ACCOUNT Cash Balance:	557	166	637	545	371	212	178	339	310	94	451	392	185

SIERRA LAKES COUNTY WATER DISTRICT - FIVE YEAR CASH FLOW PROJECTION
2019/2020 - 2023/2024
in \$000's

Beginning OPERATING Cash Balance:

ACTUAL 2019/2020	FORECAST 2020/2021	Forecast 2021/2022	Forecast 2022/2023	Forecast 2023/2024
519	168	185	293	373

Cash Provided/(Used) by Operations:

Revenues:

Water/Sewer Service Fees
PrePaid W/S Service Fees:
Placer County Tax
Primary Facilities Fees
Misc Other Income

1,835	2,044	2,053	2,053	2,053
-	-	-	-	-
456	400	400	400	400
23	29	29	29	29
-	-	10	10	10
(1,515)	(1,953)	(2,012)	(2,072)	(2,134)
(352)	(745)	(1,416)	(923)	-
447	(225)	(936)	(503)	358

Expenses:

Operating Expenses
Sierra Plant - Capital Projects

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

CA Bank & Trust Loan Principal & Interest
USDA Revenue Bond Loan
Refunded WWTP Costs

-	-	-	-	-
(100)	(100)	(100)	(100)	(25)
(269)	(269)	(269)	(269)	(269)
71	69	67	67	-
(298)	(300)	(302)	(302)	(294)

Total Cash Provided/(Used) by Financing Activities:

Cash Provided(Used) by Investment Activities

Total Cash Provided(Used) by Investment Activities:
Moved to Placer Co. Treasurer's Fund
Annual GASB 45 Funding - OPEB - Moved to LAIF

-	-	-	-	-
(500)	650	1,400	939	-
-	(108)	(54)	(54)	(54)
(500)	542	1,346	885	(54)

Total Cash Provided(Used) by Investment Activities:

Ending OPERATING Cash Balance:

168	185	293	373	383
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SIERRA LAKES COUNTY WATER DISTRICT
 LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
 August 2020

Vendor	Inv # / Inv Date		Invoice Amount
<u>Paul A. Schultz, P.E. A CA Prof Corp</u>	Invoice #	200801	# 20,475.00
	Date	8/1/2020	
	For: <u>July 2020 Professional Fees</u>		
<u>Anna Nickerson</u>	Inv#	71520	5,940.00
	Date	7/15/2020	
	For: <u>Professional Fees 7/1 to 7/15/20</u>		
	Inv#	73120	5,192.00
	Date	7/31/2020	
	For: <u>Professional Fees 7/16 to 7/31/20</u>		
TOTAL ANNA NICKERSON			11,132.00
<u>Kronick Moskovitz Tiedemann & Girard</u>	Inv#	297981	2,612.75
	Date	7/6/2020	
	For: <u>June 2020 Legal Fees</u>		
	Inv#	297982	157.50
	Date	7/6/2020	
	<u>Lake Management Legal Fees</u>		
TOTAL KMT & G			2,770.25
<u>Applied Process Equipment</u>	Inv#	14924	47,250.00
	Date	7/29/2020	
	For: <u>50% Deposit Arsenic Filter</u>		
TOTAL INVOICES FOR APPROVAL			81,627.25

Paul A. Schultz, PE.
Civil and Environmental Engineering

A CALIFORNIA PROFESSIONAL CORPORATION

7299 3rd Avenue
 PO Box 269
 Tahoma, CA 96142
 (530) 525-9347
 paschultz@me.com



CA RCE #042917

INVOICE NO. 200801 AUGUST 1, 2020

BILL TO	DUE DATE	TERMS
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728	09/15/2020	Net 45

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
126.0	Professional Services for July 2020 (see detail) (126.0 hours overall, 52.0 hours on-site)	\$162.50/hour	\$20,475.00
	Expenses: Mileage		
	07/30/2020 District Offices to Carson City + return for new truck purchase paperwork. 112.0 miles	\$0.575/mi	\$64.40

ACCOUNT NO 9017 \$ 20,539.40
 CHECK NO.
 CK DATE
 APPROVED

TOTAL DUE \$20,539.40

Thank you for your business!

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
07/07/2020	Meet w/ excavation contractor and builder regarding services at 1019 Serene Road. Prep for meeting w/ Professor Cobourn regarding new Lake Limnology Study. Meet w/ Professor Cobourn regarding new Lake Limnology Study. (0.0 hrs. on-site, 7.0 hrs. off-site)	7.0
07/08/2020	Complete Public Safety Power Shutoff memo for Board of Directors. Additional work on 1019 Serene Road sewer and water services. Certify no SSOs for the month of June 2020. (0.0 hrs. on-site, 8.0 hrs. off-site)	8.0
07/09/2020	Many emails and telephone calls to property owners and SLPOA Lot 1 Manager regarding various items including erosion, lake access, clandestine improvements and inappropriate use of the "strip" at various locations around the lakes. (0.0 hrs. on-site, 6.0 hrs. off-site)	6.0
07/10/2020	Respond to questions/comments from Board Member regarding Public Safety Power Shutoff memorandum. Prep for Board Meeting. Board Meeting. (0.0 hrs. on-site, 4.0 hrs. off-site)	4.0
07/14/2020	Review connection and fire sprinkler service at 9379 Pahatsi. Review grading changes affecting water and sewer service at 3308 Hillside. Resolve Silica issues with Arsenic Filter with Applied Process Equipment. Respond to several general water and sewer service questions. Complete DTSC 2020 Verification Questionnaire. Begin resolution of commercial kayak use/lessons on the Lakes. (0.0 hrs. on-site, 8.0 hrs. off-site)	8.0
07/15/2020	Arrange for SLPOA Doggie Waste Station access to District dumpster. Respond to	

Paul A. Schultz, PE – Civil & Environmental Engineering – 7299 3rd Avenue, PO Box 269 – Tahoma, CA 96142 – (530) 525-9347 – paschultz@me.com

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
	one Public Records Request regarding historic lake water quality. Review monthly water leaks report. Review potential dock and pier management issues. Further discussions regarding excess silica and sampling related to the new Arsenic Filter improvements. Finalize Vactor Pad Use memo and share with crew and DSPUD Management. (0.0 hrs. on-site, 8.0 hrs. off-site)	8.0
07/16/2020	Deal with many issues regarding docks and piers. Prep for Special Board Meeting. (0.0 hrs. on-site, 6.0 hrs. off-site)	6.0
07/17/2020	Coordinate access to District's dumpster for SLPOA Doggie Waste Stations. Lake and Land Committee meeting regarding commercial use of the lakes. Meet with intern regarding getting started on the new Lake Limnology Study. Letter to commercial user(s) of the lakes to cease and desist immediately. Special Board Meeting. (0.0 hrs. on-site, 6.0 hrs. off-site)	6.0
07/20/2020	Organization and planning after return from medical leave. Arrange for GapVac service at WECO in Vacaville, CA. (4.0 hrs. on-site, 4.0 hrs. off-site)	8.0
07/21/2020	Plan and begin new fire hydrant installation at Hillside and Baxter. Deal with several meter and billing issues for undeveloped parcels. Inspect SLPOA licensed dock at the end of Allen (Unstable? NO). Participate in JPIA Dam Insurance conference call. (6.0 hrs. on-site, 2.0 hrs. off-site)	8.0
07/22/2020	Continue preparation of annual Electronic Annual Report (EAR) to the State Water Board. Meet with tree removal expert regarding removal of fallen tree in lake at the end of Allen and removal of hazard tree on "strip" behind home on Lake Drive. (6.0 hrs. on-site, 2.0 hrs. off-site)	8.0

Paul A. Schultz, PE – Civil & Environmental Engineering – 7299 3rd Avenue, PO Box 269 – Tahoma, CA 96142 – (530) 525-9347 – paschultz@me.com

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
07/23/2020	Complete annual EAR report to the State Water Board. Reschedule GapVac for service at WECO. Schedule Division of Safety of Dams annual inspection. Discussions with one homeowner and builder regarding configuration of a new dock. (6.0 hrs. on-site, 2.0 hrs. off-site)	8.0
07/24/2020	Resolve several meter and billing issues for undeveloped parcels on Serene Road. Further discussions with intern regarding new Lake Limnology study. Specify dealer add-ons and arrange for payment for new diesel pickup truck. Obtain credit from Sunbelt as an alternate to US Rentals for rental of construction equipment. Arrange for construction equipment from Sunbelt for hydrant installation at Hillside and Baxter. (6.0 hrs. on-site, 2.0 hrs. off-site)	8.0
07/27/2020	Prepare and submit PO for Arsenic Filter to Applied Process Equipment Company. Prepare letter to State Water Board recommending one crew member to take the Grade 3 Drinking Water Plant Operators Certification/Test. Order replacement signs from Real Graphics source. Visit broken SLPOA licensed dock at end of Swiss Ct. and ask SLPOA Lot 1 Manager to make timely repairs. Signup for Weinhoff Drug Testing DER class. Meet with crew regarding waterline and hydrant replacement at Hillside and Baxter. Signup for Sexual Harassment Prevention Training. (8.0 hrs. on-site, 0.0 hrs. off-site)	8.0
07/28/2020	Review and printout new Hazardous Materials Business Plans for four locations and go over them with the crew. Prepare organizational chart to accompany letter to State Water Board recommending one crew member to take the Grade 3 Drinking Water Plant Operators Certification/Test. Review fire sprinkler calculations for 1019 Serene Road. (5.0 hrs. on-site, 0.0 hrs. off-site)	5.0

Paul A. Schultz, PE – Civil & Environmental Engineering – 7299 3rd Avenue, PO Box 269 – Tahoma, CA 96142 – (530) 525-9347 – paschultz@me.com

**Sierra Lakes County Water District
Paul A. Schultz, PE
July 2020 Invoice Detail**

DATE	DESCRIPTION	HOURS
07/29/2020	Finalize manhole and valve box repair list for 2020. Begin preparation of RFP/Contract for manhole chimney seals, cement coatings of walls and floors + cone repairs by outside contractor. Determine software needs for Badger Meters Mobile Interrogation Tablet (Orion/Beacon). (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0
07/30/2020	Trip to Carson City to execute paperwork and pay for new diesel truck (delivery expected by 08/21/2020). Off-site hours billed as on-site. (5.0 hrs. on-site, 0.0 hrs. off-site)	5.0
07/31/2020	Deal with illegal biomass dumping on District property at several locations. Asked contractors to cease use and get existing material removed. Discuss AST and propane alternative with one property owner trying to remove an old heating oil tank and associated plumbing. (6.0 hrs. on-site, 0.0 hrs. off-site)	6.0

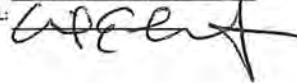
**ANNA NICKERSON
FINANCIAL CONSULTANT**

INVOICE

ACCOUNT NO: 9018 \$ 5,940.00

CHECK NO: 071620

CHECK DATE: 7/16/20

APPROVAL: 

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

INVOICE NO: 7/15/20
DATE: July 15, 2020

anickerson@sonic.net

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
7/1/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed payroll and worked on minutes.	4.0	\$88.00	\$ 352.00			1			0.5	0.5	0.5		1.5	4
7/2/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated and opened escrows and worked on minutes	8.0	\$88.00	\$ 704.00		1				1	1.5	0.5		4	8
7/3/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on month end, prepared board packet memos and reports and assembled board packets.	8.5	\$88.00	\$ 748.00			3			1	0.5	0.5		3.5	8.5
7/6/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Update to dock info, open escrow & issued cert. , updated minutes and filed.	6.5	\$88.00	\$ 572.00	1	0.5			0.5	2	1	0.5		1	6.5
7/7/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finalize agenda and post meeting. Filed	4.0	\$88.00	\$ 352.00	1					0.5	1	0.5		1	4
7/8/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened an escrow and processed connection permit and connection permit questions.	4.0	\$88.00	\$ 352.00		0.5			1	1	1	0.5			4
7/9/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened escrows, processed payroll, processed paperwork from meeting and dock application questions. Opened & updated escrows, entered meter info into QB & Lucy	6.0	\$88.00	\$ 528.00		2			2	1	0.5	0.5			6
7/10/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed damage claim, opened & updated escrows, prepared for board meeting and entered meter info into QB & Lucy.	10.0	\$88.00	\$ 880.00	1	1			5	1	0.5	0.5		1	10
7/10/2020	Board Meeting	2.0	\$88.00	\$ 176.00										2	2
7/13/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened escrows, processed payroll, processed paperwork from meeting and dock application questions.	6.5	\$88.00	\$ 572.00		2	1		1	0.5	0.5	0.5		1	6.5
7/14/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated and opened escrows worked with homeowner on dock issue.	4.0	\$88.00	\$ 352.00		1			1	1	0.5	0.5			4
7/15/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed dock info, compiled dock application, coordinated replacement tablet for on-call operator and set up Special Meeting.	4.0	\$88.00	\$ 352.00					0.5	0.5	0.5	0.5	1	1	4
	TOTALS	67.5		\$ 5,940.00	3.0	8.0	5.0	0.0	11.0	10.0	8.0	5.5	1.0	16.0	67.5
					4%	12%	7%	0%	16%	15%	12%	8%	1%	24%	

**ANNA NICKERSON
FINANCIAL CONSULTANT**

16615 Glenshire Dr
Truckee, CA 96161
530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 73119
DATE: July 31, 2019

ACCOUNT NO: 9018 \$ 5,192.00
CHECK NO: 080520
CHECK DATE: 8/5/20
APPROVAL: _____

TO Sierra Lakes County Water District
P.O. Box 1039
Soda Springs, CA 95728
530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
7/16/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed payroll, updated website.	4.0	\$88.00	\$ 352.00				1.5		0.5	0.5	0.5	1		4
7/17/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Follow up on all escrow missing tests, grant deeds etc..., prepare for/attend special meeting process Director's payroll.	6.0	\$88.00	\$ 528.00		1.5	1			1	0.5	0.5		1.5	6
7/20/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Update escrows, start minutes, filed and accounts reconciliation.	7.0	\$88.00	\$ 616.00	1	2	0.5			1	0.5	0.5		1.5	7
7/21/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Worked on minutes, filed and updated Lucy	7.0	\$88.00	\$ 616.00	0.5				1	0.5	0.5	0.5		4	7
7/22/2020	Off	0.0	\$88.00	\$ -											0
7/23/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed more escrows and updated website	5.0	\$88.00	\$ 440.00						0.5	0.5	0.5	1		5
7/24/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finalized and sent assessments to Placer Co., filed, updated/opened escrows and coordinated purchase of new truck.	6.5	\$88.00	\$ 572.00	1	1		2	1	1.5					6.5
7/27/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Updated dock and cross connecton info, updated/opened new escrow, processed paperwork from Michael, reconciled bank accounts, worked on minutes and updated APN# and resubmitted assessments.	8.0	\$88.00	\$ 704.00	1	1	1	0.5	1	1	0.5	0.5		1.5	8
7/28/2020	Off	0.0	\$88.00	\$ -											0
7/29/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrow updates & filed.	4.0	\$88.00	\$ 352.00	1	1				0.5	1	0.5			4
7/30/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Escrow and data base updates	4.0	\$88.00	\$ 352.00		1.5			1	0.5	0.5	0.5			4
7/31/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Processed payroll and finished 7/10/20 minutes.	7.5	\$88.00	\$ 660.00			1.5			1	0.5	0.5		4	7.5
	59.0 TOTALS		\$ 5,192.00		4.5	10.5	4.0	4.0	4.0	8.0	5.0	4.5	2.0	12.5	59.0
					8%	18%	7%	7%	7%	14%	8%	8%	3%	21%	



400 Capitol Mall, 27th Floor
 Sacramento, CA 95814
 T | 916.321.4500
 F | 916.321.4555

PRIVILEGED AND CONFIDENTIAL
 ATTORNEY-CLIENT COMMUNICATION

Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728

07-10-20A07:12 RCVD

July 6, 2020
 Invoice 297981

07310420A07

General

Reference # 4210-001

For Professional Services Through 6/25/2020

Previous Balance		7,232.45
Payments		-3,011.20
Balance Forward		4,221.25
Current Fees	2,612.75	
Total Current Charges		2,612.75
Total Due		\$6,834.00

*** DUE UPON RECEIPT ***

** PLEASE USE INVOICE NUMBER ABOVE WHEN REMITTING PAYMENT **

Balance Forward Open Invoices				
Invoice Date	Invoice Number	Original Amount	Payments and Credits	Balance
06/16/20	297786	4,221.25	0.00	4,221.25
				4,221.25

Aged Accounts Receivable					
	0-30	31-60	61-90	91+	Total Due
Totals	6,834.00	0.00	0.00	0.00	6,834.00

ACCOUNT NO 9012 \$ 2,612.75
 CHECK NO. 7228
 CK DATE 7-16-20
 APPROVED *[Signature]*

Kronick Moskowitz Tiedemann & Girard

Sierra Lakes County Water District
Reference # 4210-001 - JAM

July 6, 2020
Invoice 297981
Page 2

General

Current Fees	2,612.75	
Total Current Charges		2,612.75

	Total Due	\$6,834.00
--	------------------	-------------------

For Professional Services Through 6/25/2020

		Fees		
Date	Attorney / Description	Rate	Hours	Amount
05/27/2020	Clark, Olivia R Revise annual invoice backside to comply with SB 998 and revisions to District policy; research language translation requirements of SB 998.	215.00	3.10	666.50
05/27/2020	Mitchell, Jeffrey A Email to/fm Anna Nickerson re: possible revisions to and translation of invoice language on annual bills, reviewing proposed revisions to bill language and discussion regarding translation requirements.	225.00	0.30	67.50
06/02/2020	Mitchell, Jeffrey A Call from Paul Schultz re: SLPOA request to fence Lot One; reviewing Lot One lease agreement.	225.00	1.30	292.50
06/03/2020	Mitchell, Jeffrey A Email to/fm Paul Schultz re: results of research on beach closures, response to SLOPA President on proposed fencing of Lot 1.	225.00	0.20	45.00
06/08/2020	Mitchell, Jeffrey A Email from Anna Nickerson and call from Paul Schultz re: Lot 1; call from Karen Heald re: same; follow-up to Karen Heald call re: possible application of public trust doctrine.	225.00	0.90	202.50
06/10/2020	Mitchell, Jeffrey A Email to/fm Paul Schultz re: search for information concerning recreation easements regarding access to Lot One.	225.00	0.20	45.00
06/11/2020	Mitchell, Jeffrey A Call from Paul Schultz re: "recreational easement" research; discussion of public trust doctrine with Dan O'Hanlon; call to Michael Lindquist re: same.	225.00	2.00	450.00
06/11/2020	O'Hanlon, Daniel J Teleconference with J. Mitchell regarding application of Public Trust doctrine to decision regarding fencing.	225.00	0.50	112.50
06/12/2020	Mitchell, Jeffrey A Review agenda packet for June meeting.	225.00	0.20	45.00

Kronick Moskovitz Tiedemann & Girard

Sierra Lakes County Water District

July 6, 2020

Reference # 4210-001 - JAM

Invoice 297981

Page 3

General

Date	Attorney / Description	Rate	Hours	Amount
06/15/2020	Mitchell, Jeffrey A Review materials from Gortner case regarding recreational easements and other relevant information concerning property management.	225.00	0.40	90.00
06/17/2020	Mitchell, Jeffrey A Call from Paul Schultz re: recreational easements covering Lot One; review materials provided to Roger Drosd.	225.00	0.20	45.00
06/18/2020	Mitchell, Jeffrey A Email to/fm Karen Heald re: Lot 1 access and the public trust doctrine.	225.00	0.50	112.50
06/19/2020	Mitchell, Jeffrey A Participate in June Board meeting call (Billed at Half Rate).	112.50 ✓	3.50	393.75
06/19/2020	Mitchell, Jeffrey A Email to/fm Karen Heald and Michael Lindquist re: Lot 1 Lease and 6/19 Board meeting discussion.	225.00	0.20	45.00
Total Fees For Professional Services			13.50	\$2,612.75
Reimbursable Costs				0.00
Total Costs				\$0.00
Total Current Charges This Invoice 4210-001				\$2,612.75



400 Capitol Mall, 27th Floor
 Sacramento, CA 95814
 T | 916.321.4500
 F | 916.321.4555

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 ATTORNEY-CLIENT COMMUNICATION

07-10-20A07:05 RCVD

Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728

July 6, 2020
 Invoice 297982

006927050

Lake Management

Reference # 4210-009

For Professional Services Through 6/25/2020

Previous Balance		1,028.50
Payments		-1,028.50
Balance Forward		0.00
Current Fees	157.50	
Total Current Charges		157.50
Total Due		\$157.50

*** DUE UPON RECEIPT ***

** PLEASE USE INVOICE NUMBER ABOVE WHEN REMITTING PAYMENT **

Aged Accounts Receivable					
	0-30	31-60	61-90	91+	Total Due
Totals	157.50	0.00	0.00	0.00	157.50

ACCOUNT NO 9012 \$ 157.50
 CHECK NO: 7228
 CK DATE 7-16-20
 APPROVED *[Signature]*

Kronick Moskowitz Tiedemann & Girard

Sierra Lakes County Water District
Reference # 4210-009 - JAM

July 6, 2020
Invoice 297982
Page 2

Lake Management

Current Fees 157.50

Total Current Charges 157.50

Total Due \$157.50

For Professional Services Through 6/25/2020

Fees

Date	Attorney / Description	Rate	Hours	Amount
06/23/2020	Mitchell, Jeffrey A Email to/from Karen Heald, Michael Lindquist, Anna Nickerson re: Loll proposed dock.	225.00	0.70	157.50

Total Fees For Professional Services 0.70 \$157.50

Reimbursable Costs

Total Costs 0.00
\$0.00

Total Current Charges This Invoice 4210-009 \$157.50



9332 N. 95th Way Suite B-106
 Scottsdale, AZ 85258
 480 998-4097
 www.apewater.com

APE Invoice

Date	Invoice #
7/29/2020	14924

Bill To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728

Ship To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728 Paul Schultz 530-525-9347

P.O. Number	Terms	Rep	Via	Project
20-167	50% Down, Bal due upon receipt	RWS	TBD	WT20-06-1397

Description	Quantity	Price Each	Amount
Payment Terms: 50% Deposit at time of order \$47,250.00 50% Balance due upon shipping \$47,250.00 50% Customer Deposit ISOLUX 100 gpm LOW PROFILE Arsenic Removal System Includes: (1) PN PFFL-H-01 ISOLUX Side Entry SS Single Pre-Filter Housing 304SS, 2" NPT (1) PN PFFL-B-02 Box of 1-micron #2 pre-filer bag filters (box of 40) (1) PN C700 Elster-AMCO Totalizing flow meter (4) PN DT-040 LP Air/vacuum relief valves, Max working pressure, 150 psi, threaded, 3/4" NPT (20) PN FL-042 Isolux 42" cartridge	1	39,750.00	39,750.00

ACCOUNT NO 3106 \$ 47,250.00
 CHECK NO.
 CK DATE
 APPROVED *Paul Schultz*

--

Interest @ 1-1/2% per month will accrue on the unpaid balance of not paid within 30 days of this invoice.

Phone #	480 998-4097
Fax #	480 951-8434

Sales Tax (7.95%)
Total
Payments/Credits
Balance Due



9332 N. 95th Way Suite B-106
 Scottsdale, AZ 85258
 480 998-4097
 www.apewater.com

APE Invoice

Date	Invoice #
7/29/2020	14924

Bill To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728

Ship To
Sierra Lakes County Water District 7300 Short Road Soda Springs, CA 95728 Paul Schultz 530-525-9347

P.O. Number	Terms	Rep	Via	Project
20-167	50% Down, Bal due upon receipt	RWS	TBD	WT20-06-1397

Description	Quantity	Price Each	Amount
50% Customer Deposits Custom Stainless Steel 6" Channel skid base with: (4) ISOLUX 25 GPM vessels permanently mounted at a 30° angle to facilitate cartridge exchange. Manifold support. Inlet & outlet manifolds. Butterfly valves. Connecting hoses	1	6,300.00	6,300.00
50% Customer Deposit WALCHEM calcium chloride injection pump & static mixer	1	500.00	500.00
50% Customer Deposit Estimated Freight & Handling	1	700.00	700.00

--

Sales Tax (7.95%)	\$0.00
Total	\$47,250.00
Payments/Credits	\$0.00
Balance Due	\$47,250.00

Interest @ 1-1/2% per month will accrue on the unpaid balance of not paid within 30 days of this invoice.

Phone #	480 998-4097
Fax #	480 951-8434

SIERRA LAKES COUNTY WATER DISTRICT

Follow-up from July 10, 2020, Board Meeting

1	Interested Directors	Provide picture and bio for website
2	Paul	Outline of potential issues for the District and the ability to handle week long power outages several times a year. Paul will be sending the Directors a memo to be discussed at the August 2020 meeting
3	Dick	Contact Placer County Elections regarding schedule and procedures for the upcoming election of two Directors.

Sierra Lakes County Water District
Action Items
As of August 14, 2020

	TASK	STATUS	DUE DATE	PROGRESS	ASSIGNED
1	Develop information about best management practices and fertilization for inclusion with billing	Research BMPs and macrophyte plant management options	5/1/2020	75%	Paul
2	AMR Data Collection & Analysis	Collect use data by type of occupancy, project assigned to Operator	Summer 2020	0%	Paul
3	Policies & Procedures Review/Update	Review current policies and procedures for revisions and possible additions.	8/6/20 - Anna sent to Paul/Dick/Bob for review	90%	Paul/Dick/Bob
4	District's Ownership of Dam	Decide to purchase property from Land Trust	Dec-20	75%	Paul
5	Upcoming Metered Rates	Develop Plan/Schedule to reach Metered Rates by January 2025 (Microsoft Project)	Pending	0%	Paul
6	Clarifying language regarding Docks/Piers	Revisit Lake Management Plan regarding docks/piers to develop clarifying language pertaining to size and shape.	Pending	0%	Subcommittee to be appointed