

SIERRA LAKES COUNTY WATER DISTRICT
AD HOC COMMITTEE ASSIGNMENTS

JANUARY 2019

The following is a current list of Committee Assignments:

- **Legal** – *Directors Heald and McCormick*
- **ACWA/JPIA** – *Director Stockton*
- **Budget** – *Directors Simpson and Stockton with Mr. Quesnel & Mrs. Nickerson as support*
- **Audit** – *Directors Stockton and Simpson with Mrs. Nickerson as support.*
- **Policies Update** – *Directors Simpson & McCormick.*

MEMORANDUM

To: Board of Directors, Sierra Lakes County Water District
From: Paul A. Schultz, PE, General Manager
Subject: January Operations and Maintenance Report
Date: February 7, 2020

Lake, Land and Facilities Management:

The General Manager has completed the first draft of a Fertilizer Use BMP information sheet for ultimate inclusion in our bills and to be available on the District's website for reference. The information sheet was adapted from another publication, *Use Fertilizers Sparingly on Lawns at Lake Tahoe* by John Cobourn, Water Resources Specialist and Heidi Kratsch, Horticulture Specialist, University of Nevada Cooperative Extension for specific use at Serene Lakes. The draft information sheet was forwarded to Director Simpson for his review and comments during the first week of February 2020. Director Simpson's comments will be incorporated and include a recommendation to solicit additional input/review from specific experts and interested persons before finalization.

The two new filter vessels from Loprest were delivered during the last week of January 2020. The District rented a heavy-duty forklift, off loaded the equipment upon arrival and is safely storing the vessels in the vehicle bay of the vacant Fire Station across Short Road. Installation of the vessels will take approximately 3-weeks from mobilization to de-mobilization and will be timed so as to have the least effect on residents and system operations.

Additional forms and a questionnaire were required from ACWA JIPA in order to obtain a quote for our potential purchase of Dam Liability insurance for the Ice Lake Dam. The forms and questionnaire were completed in December 2019 and quotes for several levels of coverage were received in late January 2020. Those quotes are presented later in the Board Packet for review.

The District also received quotes for several levels of coverage for the Environmental Liability Insurance for the raw sewage storage tank at SPS#3 from ACWA JIPA. Those quotes are also presented later in the Board Packet for review.

Regulatory Issues:

The District's Sanitary Sewer Management Plant, last updated in 2013, is past due for its 5-year update. The General Manager met via telephone with staff at the State Water Board to discuss the update requirements and then met with District operations staff and outside persons as necessary to begin the update. The document is complete and currently in final production for an anticipated uploading to the State Water Board's website during the week of February 10, 2020. The updated SSMP contains no policy changes or organizational changes excepting specific individual contact information so does not require any action from the District Board before submittal.

The annual update of the District's Hazardous Material Business Plan (HMBP) is due to Placer County's Environmental Health Department and the State's Environmental Health Department in

February (but no later than June) 2020. The reporting mechanism has been changed and the method for reporting quantities of new and spent chemicals has also changed. The General Manager is in the process of making the updates and will complete the exercise before the end of February 2020 with an anticipated delivery date to the regulators of early March 2020.

The General Manager has initiated conversations with the State Water Board to change the status of the District's well from standby to operational use. The change will require the addition of an arsenic removal unit process and will allow the District to use either the lake or the well as primary source at our discretion. This will allow far greater operational flexibility and the luxury of an alternate source in case of an emergency.

Certified no Sanitary Sewer Overflows (SSOs) for December 2019 and January 2020 on CIWQS with the State Water Resources Control Board.

Operations Issues:

Average daily water and sewer flows (gallons/day) for January 2020 were 68,997 and 44,891 respectively as compared to 87,880 and 44,329 in January 2019. January 2020 flows were not compared to the previous 5-year average this month due to the need to correct some previous months' reporting errors discovered by Director Simpson in January 2020 and the need to update and reformat to reporting spreadsheet. Normal reporting will resume in March 2020. The District's share of the flow through the wastewater plant in January was 17% of the plant total. The General Manager will initiate conversations in March 2020 with the General Manager at DSPUD regarding a rebate to SLCWD for wastewater influent not transported, and therefore not treated and disposed of by DSPUD.

The remote transmitting unit (RTU) for the flow metering device that reports our wastewater flow back to the office and to DSPUD failed in late December 2019 most likely because of a lightning strike or other weather-related event. The result was that, although the flow meter itself was not damaged and still able to make the flow measurements, the SCADA Pac, radio and many of the other components inside the enclosure were damaged and the entire enclosure somehow became energized. Upon further/closer examination it was discovered that the entire configuration of the RTU included a collection of both high and low voltage components as well as a combination of AC and DC power components. This configuration is unstable, difficult to service and short lived in a power failure situation. After discussions with the previous General Manager it was determined that the entire unit should be repaired or replaced based on a thorough engineering analysis. The General Manager met further with Eric Sandel of Sandel Avery Engineering and Ken Morgan (fabricator) from Great Basin Controls to review the site and project and to develop a work plan to get the RTU back up and running in a safe and reliable manner. The design was completed by Mr. Sandel in mid- January and fabrication of the new/repairs RTU should be complete by the end of February 2020.

Attachments: Donner Summit PUD Wastewater Flow Data for January 2020 (includes SLCWD Water and Sewer Totals for the same period)

Donner Summit Public Utility District Waste Water Flow Data

MONTH OF January 2020		DSPUD Influent	SLCWD Influent	Total Plant Influent	Total Plant Influent	Total Plant EFF River	Total Plant EFF Snow Storage	Total Plant EFF Snow Delivery	DSPUD Fresh Water Treated	SLCWD Fresh Water Treated	Emergency Storage Return	Weather Temp		Comments
DATE	DAY	MGD	MGD	MGD	Totalizer	MGD	MGD	MGD	MGD	MGD	MGD	Cond	H/L	
01/01/20	WED	0.24200	0.06800	0.310	0.2468000	0.000	0.2460	0.0000	0.400	0.132378	0.0000	Rain	40/36	2" Snow 1" Snow 3" Snow 2" Snow 6" Snow 23" Snow 1" Snow
01/02/20	THU	0.29500	0.07500	0.370		0.000	0.2880	0.0000	0.378	0.118094	0.0000	Clear	32/28	
01/03/20	FRI	0.29500	0.07200	0.367		0.000	0.3140	0.0000	0.461	0.101030	0.0000	Clear	48/36	
01/04/20	SAT	0.28200	0.06200	0.344		0.000	0.2930	0.0000	0.392	0.036588	0.0000	Cloudy	40/30	
01/05/20	SUN	0.27000	0.04200	0.312		0.000	0.1830	0.0160	0.350	0.000000	0.0000	Clear	34/30	
01/06/20	MON	0.22300	0.02800	0.251		0.215	0.0000	0.0000	0.253	0.023420	0.0000	Clear	42/24	
01/07/20	TUE	0.20400	0.03800	0.242		0.254	0.0000	0.0000	0.183	0.098476	0.0000	Clear	38/28	
01/08/20	WED	0.16600	0.02600	0.192		0.185	0.0000	0.0180	0.270	0.114684	0.0000	Snow	38/30	
01/09/20	THU	0.22500	0.02600	0.251		0.216	0.0000	0.0400	0.300	0.068726	0.0000	Snow	32/18	
01/10/20	FRI	0.23800	0.03700	0.275		0.212	0.0000	0.0320	0.243	0.116360	0.0000	Clear	34/28	
01/11/20	SAT	0.27700	0.04800	0.325		0.305	0.0000	0.0440	0.357	0.000000	0.0000	Snow	36/14	
01/12/20	SUN	0.19400	0.05000	0.244		0.240	0.0000	0.0000	0.336	0.055196	0.0000	Clear	30/22	
01/13/20	MON	0.20700	0.02800	0.235		0.245	0.0000	0.0340	0.332	0.094580	0.0000	Snow	30/18	
01/14/20	TUE	0.18600	0.02700	0.213		0.207	0.0000	0.0100	0.200	0.085144	0.0000	Snow	30/12	
01/15/20	WED	0.13400	0.03600	0.170		0.179	0.0000	0.0000	0.302	0.079484	0.0000	Clear	32/30	
01/16/20	THU	0.16200	0.02500	0.187		0.195	0.0000	0.0000	0.154	0.052180	0.0000	Cloudy	30/20	
01/17/20	FRI	0.18200	0.03700	0.219		0.199	0.0000	0.0000	0.381	0.049132	0.0000	Snow	30/20	
01/18/20	SAT	0.22200	0.05900	0.281		0.202	0.0000	0.0000	0.216	0.000000	0.0000	Clear	36/28	
01/19/20	SUN	0.28800	0.07500	0.363		0.312	0.0000	0.0000	0.212	0.073656	0.0000	Cloudy	40/30	
01/20/20	MON	0.22200	0.05900	0.281		0.288	0.0000	0.0000	0.135	0.097956	0.0000	Clear	40/34	
01/21/20	TUE	0.13300	0.03800	0.171		0.204	0.0000	0.0000	0.142	0.114728	0.0000	Cloudy	36/32	
01/22/20	WED	0.16300	0.03300	0.196		0.174	0.0000	0.0000	0.289	0.073940	0.0000	Cloudy	40/28	
01/23/20	THU	0.16700	0.03200	0.199		0.165	0.0000	0.0000	0.142	0.070212	0.0000	Clear	40/36	
01/24/20	FRI	0.19500	0.04400	0.239		0.199	0.0000	0.0000	0.156	0.071780	0.0000	Rain	40/34	
01/25/20	SAT	0.21300	0.05300	0.266		0.196	0.0000	0.0000	0.342	0.000000	0.0000	PT Cloudy	44/34	
01/26/20	SUN	0.25200	0.05500	0.307		0.248	0.0000	0.0000	0.221	0.000000	0.0000	Snow	38/34	
01/27/20	MON	0.17000	0.02800	0.198		0.187	0.0000	0.0000	0.182	0.091052	0.0000	Cloudy	38/30	
01/28/20	TUE	0.14300	0.02700	0.170		0.180	0.0000	0.0000	0.167	0.059316	0.0000	Clear	36/26	
01/29/20	WED	0.14500	0.02900	0.174		0.179	0.0000	0.0000	0.193	0.074916	0.0000	Clear	38/34	
01/30/20	THU	0.17300	0.03400	0.207		0.200	0.0000	0.0000	0.246	0.105288	0.0000	Cloudy	44/36	
01/31/20	FRI	0.20200	0.05100	0.253		0.231	0.0000	0.0000	0.264	0.080590	0.0000	Cloudy	50/26	
					0.3241500								Total	38" Snow
1/2020 Daily Totals		6.47000	1.34200	7.81200	N/A	5.617	1.324	0.194	8.1990	2.1389	0.0000		2019	94" Snow
1/2020 Totalizer Total		6.34337	1.39163	7.73500	7.73500	5.617	1.324	0.194	8.1990	1.9930	0.0000			
Difference		-0.12663	0.04963	-0.07700	N/A	0.0000	0.0000	N/A	0.0000	-0.1459	0.0000			
Percentage Difference		-2.00%	3.566%	-0.995%	N/A	0.000%	0.000%	N/A	0.000%	-7.320%	0.000%			
1/2020 AVG/DAY		204,625	44,891	249,516	249,516	181,194	42,710	6,258	264,484	64,291	0			
1/2019 Totalizer Total		6.22200	1.28800	7.5100	7.5100	7.060	0.889	0.320	9.0320	2.724300	0.0000			
1/2019 AVG/DAY		200,710	41,548	242,258	242,258	227,742	28,677	10,323	291,355	87,881	0			

Daily flows for Serene Lakes come from the SCADA system at the wastewater treatment plant and not from them.
The totalizer flow is from Serene Lakes. This is due to them being in the process of upgrading their SCADA system.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF
SIERRA LAKES COUNTY WATER DISTRICT**

Date: Friday January 10, 2020 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

I. Open Meeting:

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Michael Lindquist
Director Dan Stockton
Director Richard Simpson
Director Bob McCormick

Director Karen Heald was absent

Staff members present: Paul Schultz, General Manager
Anna Nickerson, Financial Consultant

Staff present by phone: Jeffrey Mitchell, District Counsel

Guests present: None

Minute Recorder: Anna Nickerson, Financial Consultant

II. Public Forum: An opportunity for members of the public to address the Board on items that were not on the agenda. There were no members of the public in attendance.

III. Approve Agenda: The agenda was presented to the Board for approval. Director Simpson asked to switch items X. Closed Session and XI. Administration. He would be recusing himself from the closed session discussion and this would allow him to leave the meeting at the end of open session. Mr. Mitchell said it would be fine to switch the two items. The only concern would be if people didn't believe he left the board room, since there were no members of the public present.

A motion was made by Director Simpson and seconded by Director Stockton to approve the agenda with the proposed change. The motion passed by a unanimous vote.

IV. Public Comments: An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson reported that there were no comments received after the agenda was posted. Director Lindquist asked if the Board wanted to consider removing the item from the agenda. He said the item was added during the Land Use discussions when comments were often received. Director Simpson said the item would be covered as part of the Policies and Procedures updates. He felt the item should be left on the agenda and discussed during the Policies and Procedures review.

V. **Election of Officers:** The item was postponed until February due to the absence of Director Heald. Director Lindquist wanted to wait until all Directors could be present.

VI. **Operations:** Mr. Schultz's operations report was presented to the Board for consideration and possible action. Mr. Schultz asked if there were any questions. He then summarized the following:

- He said he met with Woodard & Curran representatives regarding the Lake Intake Study draft report. He said the alternatives that Mr. Quesnel thought might work turned out to be impractical. Other alternatives would be looked at and he anticipated the report would be presented to the Board at the March 2020 meeting.
- He said he sent information to CalFire for next year's tree removal. Director McCormick asked if the information could be shared with SLPOA's fire safety committee. Mr. Schultz said he would share the information once the map was completed.
- Snow Removal operations would be discussed in closed session.
- He gave permission to SLPOA to install a couple more dog waste bins. However, he denied their request to have District staff remove snow at the waste bin sites to provide access for garbage collection. He also denied SLPOA's request for the District to share in the cost of the snow removal. Director Simpson asked for clarification on the two new bins. Mr. Schultz said he would be meeting with a SLPOA representative to determine where the new bins would be installed but that he anticipated an additional bin at each of the two existing sites. He would report back to the Board once he had more information.
- He reported that he sent in the forms to change over the District's generators from "duty" to "emergency".
- He said he was still waiting for ACWA/JPIA regarding insurance to cover the dam. He recently received a new application for insurance thinking they might be having trouble finding a carrier.
- He said the drug test sampling for employees with Class 3 licenses had been increased to 50% due to a statewide positive result of more than 1%. Director Lindquist said, since the chance of an employee being picked for testing doubled, it was a good time to reiterate the District's Drug and Alcohol policy to employees. Mr. Schultz said he had already had the discussion with the employees because of the recent holiday season.
- He said he wasn't able to get all the information from Donner Summit PUD for the report but was able to get similar information allowing for comparison to other months.
- He met with Truckee Fire to talk about the hydrant testing program, pressure testing of the lines and flushing operations. The District was now fully coordinated with Truckee Fire and Truckee Fire would be doing the testing and flushing. Director Lindquist asked who was responsible for snow removal around fire hydrants. Mr. Schultz said Truckee Fire was responsible for removing the snow from around the hydrants and Placer County was responsible to not bury the hydrants when plowing. He also said a representative from Truckee Fire contacted the District because he thought the Water District provided snow removal. Mr. Schultz told the representative that Placer County provided snow removal so the representative contacted Placer County. Director Lindquist said, as a governing agency in the

District, he wanted to make sure the responsibilities were clear including requests for mutual aide. Mr. Schultz said if staff hears of a buried hydrant, they will go out and clear it. However, staff does not survey or drive the course to look for buried hydrants.

- He said he believed staff had isolated the problem with the control valves in the filter plant. Telstar came up and found that one of the recently purchased circuit boards was bad. The board was replaced and the defective board would be returned for a replacement which will be kept as backup. Everything had been working perfectly since the replacement of the bad board
- Repairs to the motor control centers at the sewer pump stations were complete.
- He said he would be meeting with Eric Sandell on Monday about redesigning the Pahatsi flume SCADA box. The box sustained a lightning strike and the multiphaser went out. Because there was now a safety issue, the box would be upgraded sooner rather than later.

VII. The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the December 13, 2019 Regular Meeting; December 2019 Check Register; financial reports for the month ending December 31, 2019; and Disbursements for Board Approval.

A motion was made by Director Stockton and seconded by Director McCormick to approve the consent items calendar. The motion passed by a unanimous vote.

VIII. New Business:

A. Mr. Mitchell reported on Assembly Bill 5 (AB5) and how it pertained to Mr. Schultz's employment with the District. He said he reviewed AB5 and found that he it did not change anything with the previous analysis done during the hiring process. He said he would be comfortable as long as it could be said that Mr. Schultz's predominant duties as General Manager were engineering or supervision of predominantly engineering type of services. With that being the case, the exemption for engineers should apply. He felt the District's broad use of "engineering services" was still consistent with the licensing laws for engineers and that the other duties such as insurance review and dam ownership were secondary to his engineering duties.

Director Lindquist said, since AB5 was a relatively new piece of legislation, that the item should be revisited at the end of the year. Mr. Mitchell said he felt there could be a broadening of the exemptions but agreed it should be monitored. He said if there was some development, he would come back to the Board. In the meantime, Mrs. Nickerson said she would put a note on the calendar to add to an end of the year agenda for a follow-up review.

IX. Old Business: None.

X. Administration:

A. A list of Follow-up Items from the December 13, 2019, Board meeting was presented to the Board for consideration and possible action.

- Item 1: Pictures/Bios for website – ongoing.

- Item 2: Update District Election process before 2020 election. Mr. Mitchell said he would start reviewing the procedures with the possibility of an election in 2020 starting in March. Mrs. Nickerson was asked to find out who the current contact was at Placer County Elections.
- Item 3: Mr. Schultz said he had collected all the information to propose an outline of potential issues for the District in the event of a weeklong power outage. However, he said he wanted to look at the information in more detail in order to present a useful document to the Board.

B. The Status of Action Items remaining as of the December 2019 meeting was presented to the Board for consideration and possible action:

- Item 1: Best Management Practices – Mr. Schultz anticipated that he would present the information at the April or May 2020, meeting after discussing the information with Director Simpson. The item was updated to 50% complete.
- Item 2: AMR Data Collection and Analysis – The item due date was changed to the summer of 2020.
- Item 3: Policies & Procedures Review – The item due date was changed to August 2020.
- Item 4: Insurance Coverage Review – Mr. Shultz updated the Board as part of his Operations Report. The item due date was changed to February 2020.
- Item 5: Operations of the Dam – The item due date was changed to February 2020.
- Item 6: Discussion with Truckee Fire – See Mr. Schultz's Operations report.

Director Lindquist asked to add a new item for the development of a tentative timeline for the task required to get to metered rates. Mr. Schultz was asked to start developing a plan/schedule to reach the goal of meter rates by January 2025.

X. CLOSED SESSION: A Closed Session was held pursuant to Government Code Section 54956.9(d)(2). Conference with Legal Counsel to discuss the anticipated litigation, significant exposure to litigation pursuant to paragraph (2) of subdivision (d) Section 54956.9: one potential case – Threat of litigation by George Carmen's email dated 12/2/19 (Section 54956.9(e)(5)).

A motion was made by Director Simpson and seconded by Director McCormick to move the meeting into closed session. The motion passed by a unanimous vote.

Director Simpson recused himself from the discussion, left the meeting and did not return after closed session.

A motion was made by Director Stockton and seconded by Director McCormick to move the meeting out of closed session. The motion passed by a unanimous vote of the remaining Directors; Directors Lindquist, Stockton and McCormick.

Mr. Mitchell reported out of closed session. He said, the Board met in closed session with legal counsel to consider the matter of possible litigation identified on the agenda. No action was taken.

XI. Adjournment

A motion was made by Director Stockton seconded by Director Lindquist to adjourn the meeting. The motion passed by a unanimous vote of the remaining Directors; Directors Lindquist, Stockton and McCormick.

The minutes were approved at the Regular Meeting held on February 14, 2020, as part of the Consent Items Calendar. A motion was made by Director _____ and seconded by Director _____ to approve the Consent Items Calendar. The motion passed by a _____ vote.

Sierra Lakes County Water District
Check Registers
January 2020

1002 - DEMAND Account

RECONCILIATION:

1/1/2020	Beginning Cash Balance	320,638.10
	Deposits	321,215.93
	Assessments received	213,195.70
	Deposit - Interest	3.35
	DSPUD Annual MOU	-
	Assessments Trasferred	(213,195.70)
	DEMAND ACCOUNT DISBURSEMENTS:	<u>(154,816.79)</u>
1/31/2020	Ending Cash Balance	<u><u>487,040.59</u></u>

1031 - GASB 45-OPEB Account

RECONCILIATION:

1/1/2020	Beginning Cash Balance	163.13
	Deposit - Interest	-
	Funds Transferred To/From Investment Account	-
1/31/2020	Ending Cash Balance	<u><u>163.13</u></u>

Placer County Treasurer's Fund

RECONCILIATION:

1/1/2020	Beginning Cash Balance	2,964,197.70
	Deposit - Interest	4,284.30
	Funds Transferred To/From Investment Account	-
1/31/2020	Ending Cash Balance	<u><u>2,968,482.00</u></u>

Local Area Investment Fund (LAIF)

RECONCILIATION:

1/1/2020	Beginning Cash Balance	680,534.03
	Deposit - Interest	3,909.48
	Funds Transferred To/From Investment Account - Annual OPEB Funding	-
1/31/2020	Ending Cash Balance	<u><u>684,443.51</u></u>

Assessment District 2011-01

RECONCILIATION:

1/1/2020	Beginning Cash Balance	304,237.05
	Assessments Received	213,195.70
	Deposit - Interest	2.61
	Disbursements - USDA	<u>(3,758.70)</u>
1/31/2020	Ending Cash Balance	<u><u>513,676.66</u></u>

Sierra Lakes County Water District
Check Registers
January 2020

Type	Date	Num	Name	Memo	Amount
1002 - US Bank - Demand					
Check	01/31/2020		Sierra Lakes County Water District	Transfer to Assessment District Assess Pymts	(213,195.70)
Bill Pmt -Check	01/07/2020	7030	Donner Summit Public Utility District	Jan 2020 Wastewater Treatment Fees	(30,806.00)
Bill Pmt -Check	01/07/2020	7028	CA Bank & Trust (Deposit)	Qtrly Transfer - SRF Loan Impound Account	(25,000.00)
Bill Pmt -Check	01/10/2020	21578	Schultz, Paul A.	Dec 2019 Professional Fees	(19,743.75)
Liability Check	01/02/2020		QuickBooks Payroll Service	Created by Payroll Service on 12/30/2019	(8,511.57)
Liability Check	01/16/2020		QuickBooks Payroll Service	Created by Payroll Service on 01/15/2020	(8,137.12)
Bill Pmt -Check	01/07/2020	012020MED	Public Employees' Retirement System (Med)	Medical - 1347	(6,998.90)
Bill Pmt -Check	01/10/2020	21577	Custom Electric	Well Tank and Pump House #2 electric	(5,410.61)
Bill Pmt -Check	01/22/2020	012220	Anna M. Nickerson	Professional Fees 1/1/20 to 1/15/20	(4,840.00)
Bill Pmt -Check	01/22/2020	7048	Kronick Moskovitz Tiedemann & Girard	Dec 2019 Legal Fees	(4,517.20)
Bill Pmt -Check	01/07/2020	123119	Anna M. Nickerson	Professional Fees 12/16/19 to 12/31/19	(3,916.00)
Liability Check	01/31/2020	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1978911438	(3,914.96)
Liability Check	01/15/2020	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # -671629562	(3,823.24)
Bill Pmt -Check	01/22/2020	7052-7055	Pacific Gas & Electric	Electricity	(3,570.29)
Bill Pmt -Check	01/07/2020	7036	NTU Technologies, Inc.	Filter Plant Chemicals	(3,392.11)
Liability Check	01/07/2020	122019RET	Public Employees' Retirement System (Ret)	Retirement - 1347	(2,968.62)
Bill Pmt -Check	01/10/2020	21576	ACWA/Joint Powers Insurance Authority	2nd Qtr 2019-2020 Worker's Compensation	(2,571.76)
Bill Pmt -Check	01/07/2020	7029	Cashman Equipment Company	Instrument Control Panel Repair	(1,799.86)
Bill Pmt -Check	01/07/2020	7043	U.S. Bank (CC)	Boardroom Supplies, Website, Uniform, Auto Parts, Membership fees & F	(1,751.33)
Check	01/02/2020	01022020	BluePay	Merchant Fees	(1,581.99)
Bill Pmt -Check	01/07/2020	7041	Thatcher Company, Inc.	Filter Plant Chemicals	(1,181.73)
Liability Check	01/02/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1713139734	(1,007.71)
Liability Check	01/14/2020		QuickBooks Payroll Service	Created by Payroll Service on 01/10/2020	(975.16)
Liability Check	01/31/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1978870438	(959.58)
Liability Check	01/15/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # -671759562	(933.37)
Bill Pmt -Check	01/22/2020	7045	AT&T	Telephone	(838.03)
Bill Pmt -Check	01/07/2020	7037	Pacific Gas & Electric	Electricity	(773.47)
Bill Pmt -Check	01/07/2020	7031	Hazardous Disposal Specialists, Inc.	Cubic Yard Box Disposal	(566.38)
Bill Pmt -Check	01/07/2020	7033	Kronick Moskovitz Tiedemann & Girard	Nov 2019 Legal Fees	(521.25)
Bill Pmt -Check	01/07/2020	7034	Mountain Hardware	Distilled water & wire, nuts,bolts,screws	(492.06)
Bill Pmt -Check	01/07/2020	7032	Industrial Scientific	Monthly Subscription Fee	(394.34)
Bill Pmt -Check	01/22/2020	7046	Cranmer Engineering, Inc.	Filter Plant Testing	(375.00)
Bill Pmt -Check	01/07/2020	7038	Placer County Human Resources	Jan 2020 Dental/Vision Premium	(282.80)
Bill Pmt -Check	01/22/2020	7057	The Office Boss	Office Supplies & 1099 Forms	(251.13)
Bill Pmt -Check	01/22/2020	7049	New Leaders	Website Design & Upgrades	(218.75)
General Journal	01/31/2020	013120-JK		J Krebill P/R Ded - Water/Sewer Fees	(207.66)
Bill Pmt -Check	01/22/2020	7058	USA Blue Book	Filter Plant Chemicals	(200.40)
Bill Pmt -Check	01/07/2020	7039	Summit Home Care	Office Cleaning	(200.00)
Bill Pmt -Check	01/07/2020	7027	Badger Meter	Jan 2020 Cellular Fee - Meter Test Program	(193.13)
Bill Pmt -Check	01/22/2020	7047	Flyers Energy, LLC	Gasoline/Diesel	(176.72)
Liability Check	01/10/2020	E-pay	Internal Revenue Service	P/R Taxes: 94-1619513 QB Tracking # 1256862634	(171.16)
Bill Pmt -Check	01/22/2020	7044	Anna Nickerson (Expense)	Reimbursement Costco Board Meeting & M&O Supplies	(98.83)

Sierra Lakes County Water District
Check Registers
January 2020

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/22/2020	7050	Office 1	Okidata Copier Qtrly Maintenance Agreement	(91.90)
Bill Pmt -Check	01/07/2020	7040	Tahoe Supply Company	Paper towels, trash can liners & furniture polish	(83.68)
Bill Pmt -Check	01/07/2020	7042	The Office Boss	Office Supplies & 1099 Forms	(83.42)
Bill Pmt -Check	01/22/2020	7059	Verizon Wireless	Cell Phone and On-Call iPad	(71.55)
Bill Pmt -Check	01/07/2020	0120GASBU	Public Employees' Retirement System (Ret)	Retirement - 1347	(65.85)
Liability Check	01/10/2020	E-pay	Employment Development Department	P/R Taxes: 499-0546-6 QB Tracking # 1256855634	(61.00)
Bill Pmt -Check	01/22/2020	7056	Placer Co. Dept. of Public Works	Repair Water - 9365 Cascade	(55.00)
Bill Pmt -Check	01/22/2020	7051	O'Reilly	F-150 Fuel Filter	(18.39)
Bill Pmt -Check	01/07/2020	7035	Napa Sierra	Filter, Fuel Injection Cleaner & Armar All	(6.13)
Check	01/08/2020	010820	BluePay	Merchant Fees	(2.40)
Check	01/06/2020		QuickBooks Payroll Service	Created by Direct Deposit Service on 01/03/2020	(1.75)
Check	01/21/2020		QuickBooks Payroll Service	Created by Direct Deposit Service on 01/17/2020	(1.75)
Paycheck	01/03/2020	DD655	Patrick J Baird	Direct Deposit: Pay Period Ending 12/31/19	-
Paycheck	01/03/2020	DD654	Matthew M Marriner	Direct Deposit: Pay Period Ending 12/31/19	-
Paycheck	01/03/2020	DD653	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 12/31/19	-
Bill Pmt -Check	01/02/2020		Pacific Gas & Electric	QuickBooks generated zero amount transaction for bill payment stub	-
Paycheck	01/15/2020	DD659	Robert M McCormick {Salary}	Direct Deposit: 1/10/20 Board Meeting	-
Paycheck	01/15/2020	DD656	Dan L Stockton {Salary}	Direct Deposit: 1/10/20 Board Meeting	-
Paycheck	01/15/2020	DD657	Michael E Lindquist {Salary}	Direct Deposit: 1/10/20 Board Meeting	-
Paycheck	01/15/2020	DD658	Richard A Simpson {Salary}	Direct Deposit: 1/10/20 Board Meeting	-
Paycheck	01/17/2020	DD660	Jeffery D. Krebill	Direct Deposit: Pay Period Ending 1/15/20	-
Paycheck	01/17/2020	DD661	Matthew M Marriner	Direct Deposit: Pay Period Ending 1/15/20	-
Paycheck	01/17/2020	DD662	Patrick J Baird	Direct Deposit: Pay Period Ending 1/15/20	-
Total 1002 - US Bank - Demand					(368,012.49)
TOTAL					(368,012.49)

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Sierra Lakes County Water District
Payroll Summary
January 2020

	Dan L Stockton {Salary}	Michael E Lindquist {Sal...	Richard A Simpson {Sala...	Robert M McCormick {S...	TOTAL
Employee Wages, Taxes and Adjus...					
Gross Pay					
Salary Director	180.00	180.00	180.00	180.00	720.00
Total Gross Pay	180.00	180.00	180.00	180.00	720.00
Adjusted Gross Pay	180.00	180.00	180.00	180.00	720.00
Taxes Withheld					
Federal Withholding	-36.00	0.00	-25.00	0.00	-61.00
Medicare (Employee)	-2.61	-2.61	-2.61	-2.61	-10.44
Social Security (Employee)	-11.16	-11.16	-11.16	-11.16	-44.64
State Withholding	-36.00	0.00	-25.00	0.00	-61.00
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-85.77	-13.77	-63.77	-13.77	-177.08
Additions to Net Pay					
Director Mileage Reimburse...	174.00	121.80	0.00	126.44	422.24
Total Additions to Net Pay	174.00	121.80	0.00	126.44	422.24
Net Pay	268.23	288.03	116.23	292.67	965.16
Employer Taxes and Contributions					
Medicare (District)	2.61	2.61	2.61	2.61	10.44
Social Security (District)	11.16	11.16	11.16	11.16	44.64
Total Employer Taxes and Contrib...	13.77	13.77	13.77	13.77	55.08

Sierra Lakes Cou Vatter District
Operating Budget-to-Actual
Fiscal Year July 1, 2019 to June 30, 2020

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 1/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 19-20 Budget	% of Budget
<u>Water Sewer Revenues</u>										
8000-01 · Annual Water Fees	71,427	71,427	-	100%	499,989	499,989	-	100%	857,124	58%
8000-02 · Annual Sewer Fees	99,067	99,067	(0)	100%	693,471	693,471	-	100%	1,188,808	58%
8030 · Property Taxes	243,532	200,000	43,532	122%	276,893	230,000	46,893	120%	390,000	71%
8050 · Customer Late Fees	10	-	10	100%	4,509	5,000	(491)	90%	10,000	45%
8005 · Primary Facilities Fees - Sewer	-	-	-	0%	7,800	15,600	(7,800)	50%	23,400	33%
8006 · Primary Facilities Fees - Water	-	-	-	0%	1,825	3,650	(1,825)	50%	5,475	33%
8052 · GAPVAX Services	-	-	-	0%	-	-	-	0%	-	0%
8020 · Other Income	8,561	-	8,561	100%	44,906	-	44,906	100%	-	-100%
Total Revenues Received:	422,597	370,494	52,103	114%	1,529,393	1,447,710	81,683	106%	2,474,807	62%
<u>Controllable Expenses:</u>										
<u>Salaries:</u>										
9001 · Director Salaries	720	1,800	1,080	40%	5,580	12,600	7,020	44%	21,600	26%
9003 · Maintenance Salaries								0%		
9003-01 - Maint Hourly Regular	21,770	22,959	1,188	95%	166,794	160,710	(6,085)	104%	275,502	61%
9003-02 - Maint Overtime	1,291	919	(372)	141%	5,833	6,429	596	91%	11,020	53%
9003-03 - Maint Standby	2,260	2,197	(63)	103%	15,580	15,377	(203)	101%	26,360	59%
9003-00 - Maint Salaries - Other	-	-	-	0%	-	1,500	1,500	0%	1,500	0%
9003-04 - Labor Allocated to Projects	-	-	-	0%	-	-	-	-	-	-
Total 9000 · Salaries	26,042	27,875	1,833	93%	193,787	196,616	2,828	99%	335,982	58%
<u>Payroll Expense</u>										
9005 · Payroll Expense - SS & Medicare	1,992	2,004	12	99%	14,825	14,029	(796)	106%	24,050	62%
9007 · Payroll Expense- SUI & ETT	201	660	459	30%	827	1,974	1,147	42%	3,950	21%
9008 · Payroll Expense - Retirement	1,668	1,444	(224)	116%	11,213	10,107	(1,106)	111%	17,325	65%
9009 · Payroll Expense - Medical & D/V	7,282	12,250	4,968	59%	61,912	85,750	23,838	72%	147,000	42%
9010 · Payroll Expense - Workers' Comp	-	-	-	0%	5,166	6,950	1,784	74%	13,900	37%
Total 9004 · Payroll Expense	11,143	16,358	5,215	68%	93,943	118,810	24,867	79%	206,225	46%
<u>Indirect & G&A</u>										
9012 · Legal Expense:	4,517	3,000	(1,517)		18,040	21,000	2,960	86%	36,000	50%
9013 · Audit Expense	-	-	-	0%	13,300	13,050	(250)	102%	13,050	102%
9014 · Fees & Penalties	75	125	50	60%	340	875	535	39%	1,500	23%
9016 · Directors' Expense	422	833	411	51%	2,797	5,833	3,036	48%	10,000	28%
9017 · Professional Fees - Operations	24,456	24,500	44	100%	151,228	171,500	20,272	88%	294,000	51%
9018 · Professional Fees - Office	8,844	11,440	2,596	77%	61,248	80,080	18,832	76%	137,280	45%
9019 · Staff Travel/Training	191	617	426	31%	2,072	4,317	2,245	48%	7,400	28%
9022 · Election Expense	-	-	-	0%	-	-	-	0%	-	0%
9023 · Insurance Expense	-	-	-	0%	11,379	12,000	621	95%	20,000	57%
9024 · Membership Expense	(253)	-	253	100%	11,333	11,400	67	99%	12,000	94%
9026 · Outside Services	200	274	74	73%	1,550	1,917	367	81%	3,286	47%
9028 · Telephone Expense	981	625	(356)	157%	5,931	4,375	(1,556)	136%	7,500	79%
9029 · Garbage/Hazmat Expense	296	375	79	79%	2,628	2,625	(3)	100%	4,500	58%
9030 · Uniform Expense	-	169	169	0%	1,302	1,182	(120)	110%	2,025	64%
9034 · Propane Expense	1,295	892	(403)	145%	3,880	6,242	2,362	62%	10,700	36%

Sierra Lakes Col Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2019 to June 30, 2020

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 1/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 19-20 Budget	% of Budget
9036 · SCADA System Expense	-	-	-	0%	11,033	2,000	(9,033)	552%	4,500	245%
9037 · M&O Asset Mgmt Sys (Lucity)	-	-	-	0%	3,750	2,000	(1,750)	188%	4,500	83%
9040 · Office Expense	220	250	30	88%	1,069	1,750	681	61%	3,000	36%
9041 · Postage Expense	-	-	-	0%	629	1,000	371	63%	2,000	31%
9042 · Postage Meter Expense	-	-	-	0%	553	650	97	85%	1,300	43%
9043 · Copier & Fax Expense	92	80	(12)	115%	238	555	317	43%	950	25%
9044 · Computer Equipment & Service										
9044-01 · General Expense	289	292		99%	1,127	2,042	915	55%	3,500	
9044-02 · Website Design	1,138	675		169%	3,760	4,675	915	80%	8,000	
9044-03 · Merchant Fees	1,747	2,000		87%	18,490	13,500	(4,990)	137%	20,000	
Total 9011 · Indirect & G&A	44,513	46,147	1,635	96%	327,677	364,568	36,891	90%	606,991	54%
<u>MAINTENANCE & OPERATIONS</u>										
<u>Water Treatment & Filter Plant</u>										
9101 · Filter Plant Operations & Maint	623	583	(40)	107%	5,370	4,083	(1,287)	132%	7,000	77%
9102 · Filter Plant-Chems, Lab & Equip	2,389	1,250	(1,139)	191%	13,107	8,750	(4,357)	150%	15,000	87%
9103 · Filter -Water Pumping Plant M&O	34	85	51	40%	940	585	(355)	161%	1,000	94%
9104 · Well Pump Station Expense	-	85	85	0%	205	585	380	35%	1,000	-100%
Total 9100 · Water Treatment & Filter Plant	3,046	2,003	(1,043)	152%	19,623	14,003	(5,620)	140%	24,000	82%
<u>Water Distribution</u>										
9201 · Water Dist - General Maint	90	625	535	14%	8,091	4,375	(3,716)	185%	7,500	108%
9202 · Water Dist - Pipes & Fittings	-	165	165	0%	270	1,165	895	23%	2,000	13%
9203 · Water Dist - Hydrant Maint	-	-	-	0%	261	500	239	52%	500	52%
9204 · Fees - Water	-	-	-	0%	2,648	7,000	4,352	38%	13,125	20%
9205 · Water Dist - Electricity	3,932	2,800	(1,132)	140%	17,041	19,600	2,559	87%	33,600	51%
9600 · Water Dist - Meters/Parts	-	-	-	0%	26	500	474	5%	1,000	3%
9601 · Water Conservation	-	165	165	0%	500	1,165	665	43%	2,000	25%
Total 9200 · Water Distribution	4,021	3,755	(266)	107%	28,837	34,305	5,468	84%	59,725	48%
<u>Wastewater Collection System</u>										
9301 · Wastewater - General Maint	527	750	223	70%	8,807	5,250	(3,557)	168%	9,000	98%
9302 · Wastewater - Pipes/Fittings	-	125	125	0%	1,246	875	(371)	142%	1,500	83%
9303 · Wastewater- Enzymes/Lab Testing	-	-	-	0%	2,310	2,500	190	92%	5,000	46%
9304 · Wastewater - Manholes	305	-	(305)	100%	371	500	129	74%	500	0%
9305 · Fees - Sewer	-	-	-	0%	10,059	4,700	(5,359)	214%	7,350	137%
9306 · Wastewater - Electricity	3,247	1,355	(1,892)	240%	7,954	9,490	1,536	84%	16,275	49%
9700-01 · Wastewater Export Service Refund	-	-	-	0%	-	-	-	0%	-	0%
9700 · Wastewater- Export Service Exp	30,806	32,210	1,404	96%	215,642	225,470	9,828	96%	386,520	56%
Total 9300 · Wastewater Collection System	34,885	34,440	(445)	101%	246,390	248,785	2,395	99%	426,145	58%
<u>Vehicle Expense</u>										
9501 · Gasoline/Diesel	573	708	135	81%	9,240	4,958	(4,282)	186%	8,500	109%
9502 · Pickups	-	-	-	0%	5,188	2,500	(2,688)	208%	2,500	208%
9503 · Gapvac	-	-	-	0%	166	3,000	2,834	6%	3,500	5%
9504 · Backhoe	-	-	-	0%	-	3,000	3,000	0%	4,000	0%

Sierra Lakes Cou Water District
Operating Budget-to-Actual
Fiscal Year July 1, 2019 to June 30, 2020

	MONTH TO DATE				YEAR TO DATE				ANNUAL BUDGET	
	Month End 1/31/20	Budget	Favorable / (Unfavorable)	% of Budget	YEAR TO DATE	Budget	Favorable / (Unfavorable)	% of Budget	FY 19-20 Budget	% of Budget
9505 · Vehicle Maint Supplies	187	-	(187)	100%	995	700	(295)	142%	1,000	100%
Total 9500 · Vehicle Expense	760	708	(52)	107%	15,589	14,158	(1,431)	110%	19,500	80%
Project Expenses										
9812 · Spot Repairs of Sewer Mainline & Laterals	-	4,650	4,650	0%	8,988	32,650	23,662	28%	56,000	16%
9813 · Repair of Sewer Manholes at Various Locations	-	2,690	2,690	0%	-	18,810	18,810	0%	32,250	0%
9815 · Misc Sewer Pump Station Upgrades	-	3,875	3,875	0%	4,236	27,125	22,889	16%	46,500	9%
9816 · Replace Pumps/Controls at #1SPS	-	-	-	0%	333	-	(333)	100%	-	0%
9818 · Misc Water System Improvements	55	3,125	3,070	2%	18,684	21,875	3,191	85%	37,500	50%
9819 · Adj Water Valve Boxes to Street Grade	-	250	250	0%	-	1,750	1,750	0%	3,000	0%
9820 · Misc Upgrades Water Pump Stations	1,173	3,540	2,368	0%	4,220	24,790	20,570	17%	42,500	10%
9821 · Automatic Meter Read System	193	187	(6)	103%	962	1,309	347	73%	2,243	43%
9822 · Misc Jobs - Safety Tools Bldgs	1,379	8,835	7,456	16%	7,969	61,835	53,866	13%	106,000	8%
9824 · Lake Management	-	200	200	0%	200	1,450	1,250	14%	2,500	8%
9825 · HOTFaP	-	-	-	0%	-	7,500	7,500	0%	10,000	0%
9915 · Misc. Projects	-	-	-	0%	-	-	-	0%	-	
Total 9800 · Project Expenses	2,800	27,352	24,552	10%	45,591	199,094	153,503	23%	338,493	13%
Total Controllable Expenses	127,210	158,638	31,428	80%	971,436	1,190,339	218,902	82%	2,017,061	48%
Non-Controllable Expenses:										
9900 · Debt - Interest										
9904 · Interest on SRF Loan	-	-	-	0%	5,362	5,362	(0)	100%	10,267	52%
9906 · USDA Revenue Bonds	-	-	-	0%	62,690	63,500	810	99%	127,000	49%
9908 · Int on Assessment-7207 Palisade	-	-	-	0%	243	-	(243)	100%	247	0%
Total 9900 · Debt - Interest	-	-	-	0%	68,295	68,862	567	99%	137,514	50%
9920 · Depreciation										
9921 · Depreciation - Water	9,968	10,702	734	93%	69,773	74,914	5,141	93%	128,425	54%
9922 · Depreciation - Sewer	7,816	8,841	1,025	88%	54,714	61,885	7,171	88%	106,089	52%
Total 9920 · Depreciation	17,784	19,543	1,759	91%	124,488	136,799	12,311	91%	234,514	53%
9950 · SLCWD Share - DSPUD Capital Costs							-	0%	18,000	
Total Non-Controllable Expenses	17,784	19,543	1,759	91%	192,783	205,661	-	0%	18,000	1071%
TOTAL DISTRICT EXPENSES:	144,993	178,181	33,187	81%	1,164,219	1,396,000	231,780	83%	2,407,089	48%
EARNED REVENUE LESS EXPENSES	277,604	192,314	85,290		365,174	51,711	313,463		67,718	

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SIERRA LAKES JNTY WATER DISTRICT
CAPITAL PROJECTS SUMMARY
FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

	For Period 7/1/2019 to 6/30/2020				
	PROPOSED BUDGET	Previously Incurred Costs	Costs Incurred Current Month	Total Costs to Date	VARIANCE Favorable (Unfavorable)
			1/31/2020		
CAPITAL PROJECTS IN PROGRESS:					
Miscellaneous Sewer Pump Station Upgrades	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500
Miscellaneous Water Distribution System Improvements	24,000	27,128	-	27,128.32	(3,128)
Miscellaneous Water Pump Station/Storage Improvements	310,000	10,758	80,223	90,981.29	219,019
Automatic Meter Read System	52,500	37,100	-	37,100.10	15,400
Purchase Tools/Equipment and Building Improvements	99,940	5,919	-	5,919.00	94,021
DSPUD Wastewater Plant	18,000	-	-	-	18,000
Total Capital Projects	\$ 511,940	\$ 80,905.71	\$ 80,223	\$ 161,129	\$ 350,811

Sierra Lakes County Water District
Cash Source and Application of Funds
Operating Budget
in \$000's

Beginning Operating Cash Balance:

ACTUAL Jan-20	Forecast Jan-20	Forecast Feb-20	Forecast Mar-20	Forecast Apr-20	Forecast May-20	Forecast Jun-20	Forecast Jul-20	Forecast Aug-20	Forecast Sep-20	Forecast Oct-20	Forecast Nov-20	Forecast Dec-20
321	321	487	292	147	322	309	104	129	217	237	137	112

Cash Provided/(Used) by Operations:

Revenues:

Sewer & Water Service Fees
Placer County Taxes
Misc Other Income

77	50	50	50	545	20	10	350	340	220	75	125	130
243	-	-	-	-	-	118	-	20	-	-	-	-
-	5	-	-	-	-	16	-	-	10	-	-	10
-	-	-	-	-	-	-	-	-	-	-	-	-
(129)	(155)	(195)	(195)	(195)	(195)	(195)	(150)	(150)	(150)	(150)	(150)	(150)
-	(46)	(50)	-	(150)	(130)	(100)	(150)	(60)	(60)	-	-	-
191	(146)	(195)	(145)	200	(305)	(151)	50	150	20	(75)	(25)	(10)

Expenses:

Operating Expenses
Sierra Plant - Capital Projects

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

CA Bank & Trust - Qrtly Transfers
USDA \$5.2 million Revenue Bond
DSPUD Excess Capacity Refund (\$655,000)
Total Cash Provided/(Used) by Financing Activities:

(25)	(25)	-	-	(25)	-	-	(25)	-	-	(25)	-	-
-	-	-	-	-	(208)	-	-	(62)	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
(25)	(25)	-	-	(25)	(208)	-	(25)	(62)	-	(25)	-	-

Cash Provided(Used) by Investment Activities

Moved to/from Placer Co. Treasurer's Fund
GASB 45 - OPEB Annual Funding

Total Cash Provided(Used) by Investment Activities:

-	-	-	-	500	-	-	-	-	-	-	-	-
-	-	-	-	-	(54)	-	-	-	-	-	-	-
-	-	-	-	500	(54)	-	-	-	-	-	-	-

Ending OPERATING ACCOUNT Cash Balance:

487	150	292	147	322	309	104	129	217	237	137	112	102
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SIERRA LAKES COUNTY WATER DISTRICT FIVE YEAR CASH FLOW PROJECTION
2018/2019 - 2022/2023
in \$000's

Beginning OPERATING Cash Balance:

Cash Provided/(Used) by Operations:

Revenues:

Water/Sewer Service Fees
PrePaid W/S Service Fees:
Placer County Tax
Primary Facilities Fees
Misc Other Income

Expenses:

Operating Expenses
Sierra Plant - Capital Projects

Net Cash Provided/(Used) by Operations:

Cash Provided/(Used) for Financing Activities

CA Bank & Trust Loan Principal & Interest
USDA Revenue Bond Loan
Refunded WWTP Costs

Total Cash Provided/(Used) by Financing Activities:

Cash Provided(Used) by Investment Activities

Total Cash Provided(Used) by Investment Activities:
Moved to Placer Co. Treasurer's Fund
Annual GASB 45 Funding - OPEB - Moved to LAIF

Total Cash Provided(Used) by Investment Activities:

Ending OPERATING Cash Balance:

ACTUAL 2018/2019	FORECAST 2019/2020	Forecast 2020/2021	Forecast 2021/2020	Forecast 2022/2023
2,271	519	104	25	75
2,072	2,046	2,046	2,046	2,046
229	-	-	-	-
436	390	390	390	390
25	9	29	29	29
-	10	10	10	10
(1,535)	(1,855)	(2,035)	(1,804)	(1,920)
(228)	(512)	(512)	(1,514)	(285)
999	88	(72)	(843)	270
-	-	-	-	-
(100)	(100)	(100)	(100)	(25)
(270)	(270)	(270)	(270)	(270)
73	71	67	67	67
(297)	(299)	(303)	(303)	(228)
-	-	-	-	-
(2,400)	(150)	350	1,250	-
(54)	(54)	(54)	(54)	(54)
(2,454)	(204)	296	1,196	(54)
519	104	25	75	63

amn
2/7/2020
9:21 AM

SIERRA LAKES COUNTY WATER DISTRICT
LIST OF DISBURSEMENTS REQUIRING BOARD APPROVAL
February 2020

Vendor	Inv # / Inv Date		Invoice Amount
<u>Paul Schultz</u>	Invoice #	200201	24,456.25
	Date	2/1/2020	
	For: <u>Janaury 2020 Professional Fees</u>		
<u>Anna Nickerson</u>	Inv#	11520	4,840.00
	Date	1/15/2020	
	For: <u>Professional Fees 1/1 to 1/15/20</u>		
	Inv#	13120	4,004.00
	Date	1/31/2020	
	For: <u>Professional Fees 1/16 to 1/31/20</u>		
TOTAL ANNA NICKERSON			8,844.00
<u>Loprest Division of WRT</u>	Inv#	0120-01	80,223.00
	Date	1/8/2020	
TOTAL INVOICES FOR APPROVAL			113,523.25

Paul A. Schultz, PE
Civil and Environmental Engineering



7299 3rd Avenue
PO Box 269
Tahoma, CA 96142
(530) 525-9347
paschultz@me.com

INVOICE NO. 200201

FEBRUARY 1, 2020

BILL TO	DUE DATE	TERMS
Sierra Lakes County Water District PO Box 1039 Soda Springs, CA 95728	03/15/2020	Net 45

HOURS	DESCRIPTION	UNIT PRICE	TOTAL
150.5	Professional Services for January 2020 (see detail) (150.5 hours overall, 99.0 hours on-site)	\$162.50/hour	\$24,456.25

ACCOUNT NO. 9017 \$24,456.25
CHECK NO.
CK DATE
APPROVED

Average since July 1, 2019:

On- Site: 729.0 hrs. / 31.0 weeks = 23.5 hrs./week

Overall: 917.0 hrs. / 31.0 weeks = 29.6 hrs./week

TOTAL DUE	\$24,456.25
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Thank you for your business!

Sierra Lakes County Water District
Paul A. Schultz, PE
January 2020 Invoice Detail

Date	Description	Hours
01/02/2020	Meet with DSPUD Operators to discuss failing Parshall Flume RTU and potential grounding/safety issues. Send monthly sewer and water flows to DSPUD for billing. Certify no SSOs in CWIQS for December. Begin preparation of December Board Report. Meet with B. Quesnel regarding Parshall Flume (10.0 hrs. overall, 7.0 hrs. on-site)	10.0
01/03/2020	Prepare general work plan for repair/replacement of the Parshall Flume RTU. Set up meeting with Eric Sandel (Sandel Avery Engineering) to discuss options for Parshall Flume RTU repair/replacement project. Get historical drawings from Sierra Controls. Review drawings. Forward drawings to E. Sandel. Determine if 12V DC versions of the necessary RTU components exist. (8.0 hrs. overall, 0 hrs. on-site)	8.0
01/06/2020	Review Director Simpson's emailed question regarding failing Parshall Flume RTU. Begin update of District's Hazardous Materials Business Plan (HMBP). Fix USA North reporting/notification errors. Update Diesel Engine Reporting Contact Information with CA ARB. Review zoning change requests for 2182 Serene Road and 2124 Donner Drive. Telephone meeting w/ District counsel regarding snow storage issues. Review Snow Storage memo from District counsel. (8.0 hrs. overall, 5.0 hrs. on-site)	8.0
01/07/2020	Update total hours and designated function for District's main base generator with CA ARB. Continue with update of HMBP. Respond to Loprest regarding Change Order for new filter vessel installation and vessel delivery schedule. Get B. Quesnel's signature on DOORs form to transfer responsible individual to Paul A. Schultz. Meet w/ technician from Telstar re: bad relay(s) in Filter Plant	7.0

Sierra Lakes County Water District
Paul A. Schultz, PE
January 2020 Invoice Detail

Control Center. (7.0 hrs. overall, 7.0 hrs. on-site)

01/08/2020	Meet with crew regarding delivery of new filter vessels, proper equipment needs. Also met w/ crew regarding replacement and spare relays in Filter Plant Control Center. Make change of contact for Placer County Environmental Health Department and CalEPA. Review and approve invoices. Review and approve timesheets. (8.0 hrs. overall, 6.0 hrs. on-site)	8.0
01/09/2020	Complete Form 700 for Placer County Elections. Also correct old reporting and incorrect contact information from NTPUD. Continue update of HMBP. (5.0 hrs. overall, 0 hrs. on-site)	5.0
01/10/2020	Contact Placer County Elections regarding errors/incomplete Form 700. Fix Form 700 submittal. Prepare Change Order to Loprest for installation of new filter vessels. Determine what dates work best for crew and loaner equipment supplier for delivery of new filter vessels. Provide delivery date window to Loprest. Perform one water lateral test at one location. Review and approve invoices. Prep for Board Meeting. (9.5 hrs. overall, 9.5 hrs. on-site)	9.5
01/13/2020	Return Loprest invoice for corrections. Provide water meter specifications to architect and homeowner. Get all Parshall Flume RTU drawings from crew. Meet w/ E. Sandel to finalize Parshall Flume RTU Repair/Replacement Work Plan. Contact fabricator to see if the job can be expedited. Review and approve invoices. Continue update of HMBP. Update Diesel Reporting to CA ARB. (7.0 hrs. overall, 5.0 hrs. on-site)	7.0
01/14/2020	Get better/cleaner copies of Parshall Flume RTU drawings from Sierra Controls and Meyers Controls for record set. Send revised Loprest invoice to AP. Discuss	8.0

Sierra Lakes County Water District
Paul A. Schultz, PE
January 2020 Invoice Detail

repair of Fire Station window glass with Truckee Overhead Door and Dave Baker at Truckee Fire. Submit Draft Section 1 of HMPB to CERS. Complete and submit EROAR to CA ARB. (8.0 hrs. overall, 5.0 hrs. on-site)

01/15/2020	Answer questions from E. Sandel regarding Parshall Flume RTU. Sign E. Sandel's proposal for design of the new RTU and housing. Meet with crew regarding proposed changes to the RTU setup and reporting to DSPUD. Call Placer County Environmental Health Department regarding questions on the HMBP. Review potential new capital project for 2020/2021 – replacement of the SPS#4 wet well. (8.0 hrs. overall, 8.0 hrs. on-site)	8.0
01/16/2020	Meet with ACWA JPIA regarding additional information needed for Dam Failure Liability Insurance. Meet w/ E. Sandel and Ken Morgan (Great Basin Controls) re: Parshall Flume RTU fabrication and potential for using the existing box/can. Complete additional Dam Failure Liability Insurance questionnaire and supplemental application. (7.0 hrs. overall, 0 hrs. on-site)	7.0
01/17/2020	Schedule new filter vessel delivery for early AM, Thursday 1/23. Discuss P. Schultz's new entity w/ District counsel and any changes that need to be made to contract. Review comments on partial HMBP submittal to Placer County Env. Health Dept. Setup meeting w/ County Counsel regarding snow removal and storage issues (canceled). (7.5 hrs. overall, 0 hrs. on-site)	7.5
01/21/2020	Call Loprest regarding delivery of vessels and how they will be mounted on the delivery truck, off-loading concerns, padding, lifting requirements, storage requirements. Meet with crew regarding equipment and off-loading plan for the vessels. Received preliminary estimate of Dam Failure Liability Insurance premium (approx. \$5,000 for \$10MM of coverage). (7.0 hrs. overall, 7.0 hrs. on-site)	7.0

Sierra Lakes County Water District
Paul A. Schultz, PE
January 2020 Invoice Detail

01/22/2020	Prepare Fire Station to receive new filter vessels. Email B. Quesnel for HMBP figures and supporting documents. Begin preparing February 2020 work plan for crew. Update PAS' projects list. Get DSPUD operator to attend Parshall Flume RTU meeting on Friday 1/24. (7.0 hrs. overall, 7.0 hrs. on-site)	7.0
01/23/2020	Offloading equipment arrives for filter vessels. New Filter Vessels arrive, off-load, carry and position into Fire Station Bay, set on blocks, pump out standing water in bay. Prep for meeting on 1/24 with E. Sandel and K. Morgan re: Parshall Flume RTU replacement. (8.0 hrs. overall, 6.0 hrs. on-site)	8.0
01/24/2020	Meet E. Sandel and K. Morgan at Parshall Flume RTU to finalize design requirements, investigate integration of system w/ DSPUD, investigate suitability of existing backup power for new installation, take photographs, etc. (6.5 hrs. overall, 6.5 hrs. on-site)	6.5
01/27/2020	Review Source Water Chemical Monitoring Requirements letter from CA Department of Water Resources. Discuss with CA DWR Area Engineer. Review and file Backflow Prevention Device Tests for several locations. Arrange for Backflow Prevention Device Testing for District backflow devices. Review and approve invoices. (6.0 hrs. overall, 4.0 hrs. on-site)	6.0
01/28/2020	Review Senate Bill 998 re: notifications and languages requirements. Update Sanitary Sewer Management Plan (SSMP) Sections 1, 2, 3, 4 and 5. (8.0 hrs. overall, 8.0 hrs. on-site)	8.0
01/29/2020	Update SSMP Sections 6, 7, 8 and 10. Discuss SB 998 with A. Nickerson. Discuss Cal OSHA Form 300A w/ A. Nickerson. Complete questionnaire for Loprest audit by Kyle Lehman. (8.0 hrs. overall, 8.0 hrs. on-site)	8.0

Sierra Lakes County Water District
Paul A. Schultz, PE
January 2020 Invoice Detail

01/30/2020	Complete SSMP Sections 0, 9 and 11. Review draft SSMP. Complete draft Fertilizer Use notice for bills and website. (7.0 hrs. overall, 0 hrs. on-site).	7.0
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ANNA NICKERSON
FINANCIAL CONSULTANT

16615 Glenshire Dr
 Truckee, CA 96161
 530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 011520
 DATE: January 15, 2020

ACCOUNT NO: 9018 \$ 4,840.00
 CHECK NO: _____
 CHECK DATE: _____
 APPROVAL: _____

TO Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728
 530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
1/1/2020	Holiday	0.0	\$88.00	\$ -											0
1/2/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	4.0	\$88.00	\$ 352.00		0.5				1	2	0.5			4
1/3/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	6.0	\$88.00	\$ 528.00		0.5	2			1	1	0.5		1	6
1/6/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	8.0	\$88.00	\$ 704.00		0.5	5.5			0.5	0.5	1			8
1/7/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	4.0	\$88.00	\$ 352.00			1			0.5	0.5	0.5	1	0.5	4
1/8/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Opened new escrow, filed worked on cash flow statement	4.0	\$88.00	\$ 352.00	0.5	0.5	1			1	0.5	0.5			4
1/9/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finalized Journal entries and filed.	4.0	\$88.00	\$ 352.00	1		1			0.5	1	0.5			4
1/10/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Finished month end, processed payroll, worked on annual state reports.	8.0	\$88.00	\$ 704.00		0.5	5			1	1			0.5	8
1/10/2020	Board meeting	2.0	\$88.00	\$ 176.00										2	2
1/13/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails.	7.0	\$88.00	\$ 616.00	1					0.5	1	0.5		4	7
1/14/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Policies, filed and	4.0	\$88.00	\$ 352.00	2					0.5	1	0.5			4
1/25/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Payroll, payment reminders & policies	4.0	\$88.00	\$ 352.00	1		1			1	0.5	0.5			4
	55.0 TOTALS			\$ 4,840.00	5.5	2.5	16.5	0.0	0.0	7.5	9.0	5.0	1.0	8.0	55.0
					10%	5%	30%	0%	0%	14%	16%	9%	2%	15%	

ANNA NICKERSON
FINANCIAL CONSULTANT

16615 Glenshire Dr
 Truckee, CA 96161
 530-330-2724

anickerson@sonic.net

INVOICE

INVOICE NO: 013120
 DATE: January 31, 2020

ACCOUNT NO: 9018 \$ 4,004.00
 CHECK NO: _____
 CHECK DATE: _____
 APPROVAL: _____

TO Sierra Lakes County Water District
 P.O. Box 1039
 Soda Springs, CA 95728
 530-426-7800

DATE	DESCRIPTION	HOURS	UNIT PRICE	TOTAL	Admin	Escrow & Public Requests	FS / Recs / PR / HR / Tax / Budget / Audit	Assmnt District	M&O Support	A/R - Banking	A/P	Mail / email	IT	Board Agenda / Mtg Min / Packets	Total
1/16/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Policies.	4.0	\$88.00	\$ 352.00	2					0.5	1	0.5			4
1/17/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Website updates and policies & procedures	6.0	\$88.00	\$ 528.00	3					0.5	0.5	0.5	1.5		6
1/20/2020	Holiday	0.0	\$88.00	\$ -											0
1/21/2019	Off	0.0	\$88.00	\$ -											0
1/22/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received	4.0	\$88.00	\$ 352.00				0.5		2	1	0.5			4
1/23/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received	4.0	\$88.00	\$ 352.00				2		0.5	1	0.5			4
1/24/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received	6.0	\$88.00	\$ 528.00				4.5		0.5	0.5	0.5			6
1/27/2020	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received	7.0	\$88.00	\$ 616.00				5.5		0.5	0.5	0.5			7
1/28/2019	Sick	0.0	\$88.00	\$ -											0
1/29/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received and update open/closed escrows	4.0	\$88.00	\$ 352.00		0.5		1.5		1	0.5	0.5			4
1/30/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received	4.0	\$88.00	\$ 352.00				2.5		0.5	0.5	0.5			4
1/31/2019	Picked up and processed mail, processed accounts receivables & accounts payables, read and answered emails. Record assessments received, processed payroll, updated open/closed escrows and filed	6.5	\$88.00	\$ 572.00	0.5	1	1	1.5		1	1	0.5			6.5
		45.5	TOTALS	\$ 4,004.00	5.5	1.5	1.0	18.0	0.0	7.0	6.5	4.5	1.5	0.0	45.5
					12%	3%	2%	40%	0%	15%	14%	10%	3%	0%	

Loprest Division of WRT

2825 Franklin Canyon Road
Rodeo, CA 94572
Ph 888/228-5982 Fax 510/799-7433

INVOICE

DATE	JOB #	INVOICE #
1/8/2020	33633	0120-01

BILL TO

Sierra Lakes County Water District
PO Box 1039
Soda Springs, CA 95728

SHIP TO

Sierra Lakes County Water District
7305 Short Road
PO Box 1039
Soda Springs, CA 95728

P.O. NUMBER	SHIP VIA	SHIP DATE	F.O.B.
19-160	Best Way	1/8/2020	Factory

TERMS: Net 30 Days

PHONE 530/426-7800

QTY	UNIT	DESCRIPTION	PRICE EACH	AMOUNT
0.85	Lot	Replacement Filter Vessels, to include: 2 - Filters, 84"D x 54" SS, Rated ASME 125, Interior coat - Tnemec 140 3 coats @ 3-5 mils each, Exterior Prime Coat - Tnemec 140 1 coat @ 3-5 mils, Exterior Finish Coat - Tnemec 1074 1 coat @ 2-3 mils 2 Sets - Underdrain Laterals, 1-1/2" wedge wire slotted, 304 SS, 14 per set 2 Sets - Surface Wash Laterals, 304 SS, w/ Brass Spray Nozzles, 10 per Set 2 Each - Surface Wash Header Assemblies, 304 SS 2 Lots - Filter Sand and Anthracite w/ Support Gravel, approx. 116 CF per Lot *** First Partial Invoice - Tank (2) Shipment *** Freight Included Sales Tax 7.25% Placer County	88,000.00 0.00 7.25%	74,800.00T 0.00 5,423.00
<i>Thank You!</i> <i>- Randy Riches</i> ACCOUNT NO 3116 CHECK NO. 9101 CK DATE APPROVED			\$ 80,223.00	

Pay to the order of:LOPREST DIVISION of WRT

Total \$80,223.00

ORIGINAL
Please Pay Promptly

29

ASSIGNMENT OF PROFESSIONAL SERVICES AGREEMENT

THIS ASSIGNMENT OF PROFESSIONAL SERVICES AGREEMENT ("Assignment") is entered into as of February _____, 2020 by and between Paul A. Schultz, P.E. ("Assignor") and Paul A. Schultz, P.E. – A California Professional Corporation ("Assignee").

RECITALS

A. On or about June 14, 2019, Assignor and the Sierra Lakes County Water District ("District") entered into a Professional Services Agreement ("Agreement") by which Assignor was retained to provide services to District as General Manager.

B. Assignor proposes to assign its rights, duties and obligations under the Agreement to Assignee, and Assignee agrees to accept those rights, duties and obligations, subject to the consent of District as required by Section 4.8 of the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

AGREEMENT

1. Assignor hereby assigns, transfers, and conveys to Assignee all of its right, title, and interest in and to the Agreement.

2. Assignee hereby assumes all liabilities and obligations of Assignor under the Agreement, and agrees to perform all obligations of Assignor under the Agreement which are to be performed or which become due after the date hereof.

3. Except to the extent the Agreement is modified by this Assignment, the remaining terms and provisions of the Agreement remain in full force and effect.

4. This Assignment shall be binding upon and inure to the benefit of Assignor, Assignee, and their respective successors and assigns.

5. This Assignment may be executed in separate counterparts which, when taken together, shall constitute one document.

IN WITNESS WHEREOF, the parties have executed this Assignment as of the date and year first set forth above.

[Signatures on Following Page]

ASSIGNOR:

Paul A. Schultz, P.E.

ASSIGNEE:

Paul A. Schultz, P.E. – a California
Professional Corporation

Paul A. Schultz

Paul A. Schultz
Title: _____

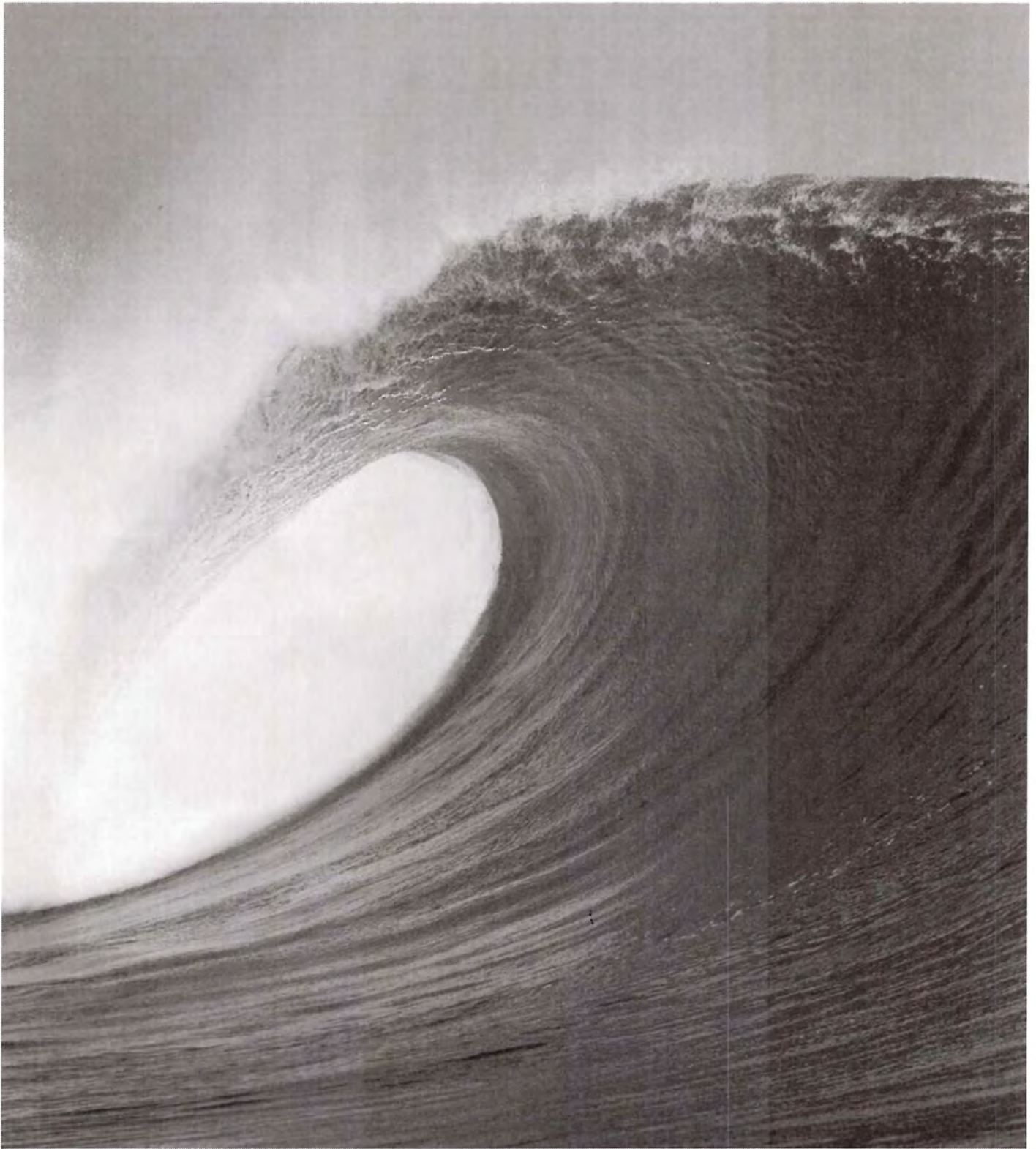
CONSENT BY DISTRICT

District hereby consents to this Assignment and acknowledges the continuance of the Agreement by and between District and Assignee.

DATED the _____ day of _____ 2020

Sierra Lakes County Water District

By: _____
Michael Lindquist, President



Coverage Proposal

SIERRA LAKES COUNTY WATER DISTRICT

February 5, 2020



29C-1



DAM FAILURE LIABILITY

Coverage Quotation

LOCATION:

Ice Lakes Dam

INCLUDES:

1. Bodily Injury Liability
2. Property Damage Liability
3. Public Official's Errors and Omissions Liability; or
4. Personal Injury Liability;

COVERAGE PERIOD: 10/1/2019 – 10/1/2020

LIMIT OF LIABILITY:	TOTAL ESTIMATED ANNUAL PREMIUM:
\$5,000,000 Per Occurrence	\$2,815
\$10,000,000 Per Occurrence	\$4,826

SELF-RETAINED LIMIT:

\$50,000 Any one **occurrence** arising out of liability for bodily injury, property damage, errors and omissions or personal injury, or any combination thereof

EXCLUSIONS: To occurrences arising out of the overtopping, accidental discharge, or any sudden escape of water, unless partial or complete failure of the covered dam(s) ensues, or unless caused by partial or complete failure of the covered dam(s).

CONDITIONS: Quote valid for 30 days. No flat cancellations. Invoiced separately from Liability Program. Conditions per 2019-20 Dam Failure Liability Addendum A.

29C-2

DAM FAILURE LIABILITY

ADDENDUM: A

SCHEDULE OF COVERED DAMS – OCTOBER 1, 2019 - 2020			
Owner	Covered Dam	Retention	Limit of Liability
Central California Irrigation District	Mendota Diversion	\$50,000	\$ 5,000,000
El Dorado Irrigation District	Aloha Lake	\$50,000	\$ 5,000,000
	Caples Lake	\$50,000	\$ 5,000,000
	Echo Lake	\$50,000	\$ 5,000,000
	El Dorado Forebay	\$50,000	\$ 5,000,000
	El Dorado Hills	\$50,000	\$ 5,000,000
	Silver Lake	\$50,000	\$ 5,000,000
	Sly Park	\$50,000	\$ 5,000,000
	Weber	\$50,000	\$ 5,000,000
El Toro Water District	El Toro Reservoir No. 1041	\$50,000	\$10,000,000
	Rossmoor Dam	\$50,000	\$ 5,000,000
Elsinore Valley Municipal Water District	Railroad Canyon Dam	\$50,000	\$ 5,000,000
	Lee Lake Dam	\$50,000	\$ 5,000,000
Fallbrook Public Utility District	Red Mountain Dam	\$50,000	\$ 5,000,000
Kern-Tulare Water District	Big Four Ranch Dam No. 737	\$50,000	\$ 5,000,000
Pebble Beach Community Services District	Forest Lake Dam	\$50,000	\$10,000,000
South Coast Water District	Palisades (Roy Bradt) Dam	\$50,000	\$ 5,000,000
South Tahoe Public Utility District	Harvey Place	\$50,000	\$ 5,000,000
	Indian Creek		
Sweetwater Authority	Sweetwater Dam	\$50,000	\$ 5,000,000
Tehachapi-Cummings County Water District	JC Jacobsen Dam	\$50,000	\$ 5,000,000
	Antelope Dam	\$50,000	\$ 5,000,000
	Blackburn Dam	\$50,000	\$ 5,000,000
Trabuco Canyon Water District	Louis R. Robinson Dam	\$50,000	\$ 5,000,000

29 C-3

Vista Irrigation District	Henshaw Dam	\$50,000	\$ 5,000,000
Yuba County Water Agency	New Bullards Bar Dam	\$50,000	\$ 5,000,000
	Our House Dam	\$50,000	\$ 5,000,000
	Log Cabin Dam	\$50,000	\$ 5,000,000
	Lake Francis Dam	\$50,000	\$ 5,000,000

A. In consideration of payment of the premium charged, it is agreed that coverage as provided by the **Memorandum** applies to:

1. **Bodily Injury** Liability
2. **Property Damage** Liability
3. **Public Official's Errors and Omissions** Liability; or
4. **Personal Injury** Liability;

excess of the **Coverage Party's** Retained Limit, caused by or arising out of an **occurrence** during the coverage period caused by the partial or complete failure of the covered **dam(s)** listed in the schedule above.

Coverage as provided herein does not apply to an **occurrence** caused by or arising out of the overtopping, accidental discharge, or any sudden escape of water, unless partial or complete failure of the covered **dam(s)** immediately ensues, or the **occurrence** is caused by a partial or complete failure of the covered **dam(s)**.

B. The following is added to SECTION III – LIMIT OF LIABILITY with respect to coverage provided under this Addendum:

1. Regardless of the number of:
 - a. **Covered Parties** under this Addendum;
 - b. Persons or organizations which sustain injury or **damage**; or
 - c. **Claims** or **suits** brought on account of **bodily injury, property damage, public official's errors and omissions** or **personal injury**, or any combination thereof;

the **Authority's** liability for the **ultimate net loss** shall be the Limit of Liability shown in the above Schedule for each **occurrence** resulting in **bodily injury, property damage, public official's errors and omissions, personal injury** or any combination thereof.

2. The **Authority's** Limit of Liability is excess of the **Covered Party's** Retained Limit as show in the Schedule above for each **occurrence** resulting in **bodily injury, property damage, public official's errors and omissions, personal injury** or any combination thereof.

Signed by: _____

(ACWA JPIA Authorized Representative)

Date: November 27, 2019

29c 4



Sierra Lakes County Water District

2020 – 2021

Site Pollution Incident Legal Liability Select Insurance Proposal

Presented on February 4, 2020 by:

Katrina Seese
Account Executive

Alliant Insurance Services, Inc.
1301 Dove Street, Suite 200
Newport Beach, CA 92660
O 949 756 0271
F 619 699 0907

CA License No. 0C36861

www.alliant.com

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Company Profile

With a history dating back to 1925, Alliant Insurance Services is one of the nation's leading distributors of diversified insurance products and services. Operating through a national network of offices, Alliant offers a comprehensive portfolio of services to clients, including:

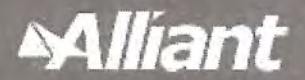
- Risk Solutions
- Employee Benefits
 - Strategy
 - Employee Engagement
 - Procurement
 - Analytics
 - Wellness
 - Compliance
 - Benefits Administration
 - Global Workforce
- Industry Solutions
 - Construction
 - Energy and Marine
 - Healthcare
 - Law Firms
 - Public Entity
 - Real Estate
 - Tribal Nations
 - And many other industries
- Co-Brokered Solutions
 - Automotive Specialty
 - Energy Alliance Program
 - Hospital All Risk Property Program
 - Law Firms
 - Parking/Valet
 - Public Entity Property Insurance Program
 - Restaurants/Lodging
 - Tribal Nations
 - Waste Haulers/Recycling
- Business Services
 - Risk Control Consulting
 - Human Resources Consulting
 - Property Valuation

The knowledge that Alliant has gained in its more than eight decades of working with many of the top insurance companies in the world allows us to provide our clients with the guidance and high-quality performance they deserve. Our solution-focused commitment to meeting the unique needs of our clients assures the delivery of the most innovative insurance products, services, and thinking in the industry.

Alliant ranks among the 15 largest insurance brokerage firms in the United States.

Alliant Advantage

	Alliant	Competition
1. Satisfying the insurance needs of business for nearly 90 years	✓	
2. Privately owned and operated.	✓	
3. A full-service insurance agency for all your business, life and health, and personal insurance.	✓	
4. Representing over 40 insurance companies to provide the best and most affordable coverage.	✓	
5. State-licensed support staff.	✓	
6. Dedicated Certificate of Insurance personnel.	✓	
7. Risk management services to help identify hazards and present options.	✓	
8. Workers' compensation insurance claims management at no additional charge.	✓	



Your Service Team

Katrina Seese

Account Executive

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Michael McIntosh, CISR

Account Manager - Lead

mmcintosh@alliant.com

Phone: 949 660 8124

29d5

Named Insured / Additional Named Insureds

Named Insured(s)

Sierra Lakes County Water District

Additional Named Insured(s)

None

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Schedule of Locations

Sewer Pump Station #3 (SPS#3)
1003 Serene Road
Soda Springs, CA 95728

Line of Coverage

Site Pollution Incident Legal Liability Select Coverage

INSURANCE COMPANY:**A.M. BEST RATING:****STANDARD & POOR'S RATING:****CALIFORNIA STATUS:****POLICY/COVERAGE TERM:**

Ironshore Specialty Insurance Company

A (Excellent) , Financial Size Category: XV
(\$2 Billion or greater) as of May 30, 2019

A (Strong) as of November 26, 2019

Non-Admitted

April 9, 2020 to April 9, 2021

Coverage Form:Site Pollution Incident Legal Liability Select
(SPILLS) Coverage Form

IE.COV.SPILLS.SEL.001 (1111)

Claims Made and Reported**Coverages:**

- **Coverage A.1.b.: Remediation Expenses – Onsite New Conditions** – Coverage for Remediation Expenses incurred exclusively for remediation of pollutants that are on or under a covered property, provided such remediation expenses arise from Onsite Pollution and result from new conditions.
- **Coverage A.2.b.: Remediation Expenses – Offsite New Conditions** – Coverage for Remediation Expenses incurred exclusively for remediation of pollutants that are beyond the boundaries of the covered property, provided such remediation expenses arise from offsite pollution and result from new conditions.
- **Coverage B: Emergency Response Expenses** – Coverage for Emergency Response Expenses incurred by or on behalf of the Insured in response to an imminent and substantial threat to human health or the environment. The emergency response expenses must:
 - Arise from a pollution incident that first commenced during the policy period;

Site Pollution Incident Legal Liability Select Coverage – Continued

Coverages: - Continued

- Be incurred within seven (7) days of the commencement of such pollution incident; and
- Be reported to the Insurer within fourteen (14) days of the commencement of such pollution incident.

For this coverage to apply, the pollution incident giving rise to the emergency response expenses must be unexpected and unintended from the standpoint of the Insured.

- **Coverage C.1.b.: Third-Party Claims – Onsite New Conditions** – Coverage for onsite pollution resulting from new conditions, if such bodily injury or property damage takes place while the person injured or the property damages is within the boundaries of the covered property. Coverage only applies if such claims are first made against the Insured and reported to the Insurer in writing during the policy period. There is no coverage for remediation expenses or emergency response expenses under this coverage.
- **Coverage C.2.b.: Third-Party Claims – Offsite New Conditions** - Coverage for offsite pollution resulting from new conditions, if such bodily injury or property damage takes place while the person injured or the property damages is beyond the boundaries of the covered property. Coverage only applies if such claims are first made against the Insured and reported to the Insurer in writing during the policy period. There is no coverage for remediation expenses or emergency response expenses under this coverage.
- **Coverage D.2.: Transportation – New Conditions** – Coverage for loss that the Insured becomes legally obligated to pay as a result of claims for bodily injury, property damage or remediation expenses resulting from new conditions that arise from transportation,

Site Pollution Incident Legal Liability Select Coverage – Continued

Coverages: - Continued

provided such claims are first made against the Insured and reported to the Insurer in writing during the policy period.

- **Coverage E.: Waste Disposal Activities –** Coverage for loss that the Insured becomes legally obligated to pay as a result of claims for bodily injury, property damage or remediation expenses that arise from a pollution incident resulting from waste disposal activities. The waste disposal activities must take place on or after the waste disposal retroactive date, or the date that the Insured first began operations if no waste disposal retroactive date is indicated in the declarations. This coverage shall apply only if such claims are first made against the Insured and reported to the Insurer in writing during the policy period.
- **Coverage F.2.: Business Interruption – New Conditions** - Coverage for Business Interruption Expenses and Extra Expenses during the period of interruption that directly results from onsite pollution resulting from new conditions. This coverage shall apply only if the pollution incident giving rise to the business interruption expenses or extra expenses is first discovered by the Insured and reported to the Insurer during the policy period, and such pollution Incident results in remediation expenses covered under this policy. Discovery of a pollution Incident happens when the Insured first becomes aware of the pollution incident. Further, if the period of interruption results from a pollution incident and any other cause(s), the Insurer shall only pay that portion of business interruption expenses and extra expenses solely attributable to the pollution incident.

Natural Resource Damage is included in the definition of property damage.

Site Pollution Incident Legal Liability Select Coverage – Continued

Coverages: - Continued

Intended Use:

Wastewater Treatment Facility

Waste Disposal Retroactive Date:

April 9, 2020

Limits:

All Coverages Except Business

Interruption:

Please See Limit and Premium Options Table Below

Business Interruption Only:

365 Business Interruption (Days) Limit

Defense Inside/Outside the Limits:

Inside the Limits

Who has the Duty to Defend:

Insurer

Deductible:

\$ 100,000 Each Incident Deductible
3 Days Business Interruption Deductible

Exclusions:

(including but not limited to)

- Asbestos and Lead – *does not apply to remediation expenses solely incurred for the remediation of asbestos, asbestos containing materials or lead-based paint which has been inadvertently displaced (not including any displacement associated with demolition, renovation or abatement) by an accident which occurs, in its entirety, during the policy period and is demonstrable by the Insured as commencing during the Policy Period, provided that such accident is reported to the Insurer within thirty (30) days of its commencement. However, there shall be no coverage for any costs incurred to remove, abate, repair or otherwise address any asbestos, asbestos containing materials or lead-based paint that has not been displaced by such accident.*
- Contractual Liability – *does not apply to liability that the Insured would have had in the absence of the contract or agreement or to liability assumed in an insured contract.*
- Criminal Punishments

Site Pollution Incident Legal Liability Select Coverage – Continued

Exclusions: - Continued

(including but not limited to)

- Emission or Discharge Controls – *does not apply to any costs, charges or expenses:*
 - *Directly arising from claims made by third parties, other than a governmental agency or entity, for bodily injury or property damage; or*
 - *Which are remediation expenses (other than legal costs) to remediate soil, sediment, surface water, groundwater or structures to the extent: such remediation expenses are incurred exclusively to remediate pollutants which are beyond the boundaries of a covered property; and such pollutants originated from that same covered property.*
- *For the purposes of this exception, remediation expenses shall not include any measures designed to allow for natural attenuation of air as a form of remediating pollutants, or that otherwise limit future emissions or discharges of pollutants, regardless of whether from a covered property, as a measure of offsetting past emissions or discharges.*
- Employer Liability
- Insured's Internal Expenses – *except for such costs, charges or expenses that are incurred with the prior written approval of the Insurer, which it may grant or withhold in its sole discretion.*
- Insured's Non-Compliance – *does not apply to non-compliance based upon:*
 - *The Insured's good faith reliance upon written advice of qualified counsel received in advance of such non-compliance; or*
 - *The Insured's reasonable efforts to mitigate a pollution incident that necessitates immediate action, provided that such pollution incident is reported to*

Site Pollution Incident Legal Liability Select Coverage – Continued

Exclusions: - Continued (including but not limited to)

the Insurer within fourteen (14) days of its commencement.

- Insured vs Insured
- Material Change In Use – *does not apply if the Insured submits prior written notice no less than thirty (30) days prior to such material change, and the Insurer approves such material change in an endorsement to this policy issued within thirty (30) days of such notice. The Insurer is under no obligation to approve any such change in use, but may do so, in its sole discretion, dependent upon such terms and conditions (including but not limited to the payment of additional premium) as the Insurer may impose. If the Insurer approves the material change in use, the Insured shall agree to any changes to the terms and conditions to this policy and pay any additional premium as the Insurer may require prior to the endorsement of such material change.*
- Non-Disclosure
- Nuclear and Radiological Material – Intentional or Unlawful Release – *deleted if TRIA is selected*
- Property Damage to Conveyances – *does not apply to claims made by third-party carriers of the Insured for such property damage arising from the Insured's negligence.*
- Underground Storage Tanks – *does not apply to any underground storage tank which has been:*
 - *Closed or abandoned in place in accordance with all applicable environmental laws prior to policy inception;*
 - *Removed prior to policy inception; or*
 - *Scheduled on this policy.*
- War
- Workers Compensation, Unemployment, Social Security, Disability and Similar Laws

Site Pollution Incident Legal Liability Select Coverage – Continued

Endorsements:

(including but not limited to)

Endorsements - Continued:

(including but not limited to)

- Insurer Address Change
- Claim and Notice Reporting
- Sanction Limitation and Exclusion Clause
- Service of Suit Clause – California
- Schedule of Covered Properties
- Definition of Pollutants Amendment to Not Include Mold Matter or Legionella – *Mold matter and Legionella are not included in the definition of pollutant.*
- Asbestos and Lead-Based Paint Exclusion Amendatory
- Pollutants Definition Amendatory - Not Include PFASs
- Emission or Discharge Controls Exclusion

If TRIA is selected, the following endorsement will apply:

- Cap on Certified Acts of Terrorism and Exclusion of Other Acts of Terrorism
- Definition of Pollutants Amendment to Include Biological Agents
- Nuclear and Radiological Exclusion Deletion

If TRIA is declined, the following endorsement will apply:

- Terrorism Exclusion

Total Cost Excluding TRIA:

Please See Limit and Premium Options Table Below

Total Cost Including TRIA:

Please See Limit and Premium Options Table Below

Minimum Earned Premium:

100%

Extended Reporting Period:

- Ninety (90) Days Automatic Reporting Period
- Forty-Eight (48) Month Optional Extended Reporting Period available for not more than 200% of full policy premium

Quote Valid Until:

February 8, 2020

Site Pollution Incident Legal Liability Select Coverage – Continued

Policy Auditable:

Yes

Conditions:

- Ninety (90) days Cancellation (Ten (10) days non-payment)
- If other valid and collectible insurance is available to the Insured for claims, emergency response expenses, pollution incidents, loss, remediation expenses, legal costs, business interruption expenses or extra expenses, this insurance shall act as primary.

Binding Conditions:

- Written request to bind coverage
- Signed Terrorism Policyholder Disclosure.
- Signed and completed Ironshore application.
- Verification of any odor issues.

Limit and Premium Options Table

Each Incident / Policy Aggregate Limit	Premium	TRIA (Selected / Declined)	TRIA Premium (4%)	CA Surplus Lines Tax (3.00%)	CA Stamping Fee (0.25%)	Total Cost
\$2,000,000	\$10,000.00	Declined	\$0	\$300.00	\$25.00	\$10,325.00
\$2,000,000	\$10,000.00	Selected	\$400.00	\$312.00	\$26.00	\$10,738.00
\$4,000,000	\$11,670.00	Declined	\$0	\$350.10	\$29.18	\$12,049.28
\$4,000,000	\$11,670.00	Selected	\$467.00	\$364.11	\$30.34	\$12,531.45
\$10,000,000	\$17,931.00	Declined	\$0	\$537.93	\$44.83	\$18,513.76
\$10,000,000	\$17,931.00	Selected	\$717.00	\$559.44	\$46.62	\$19,254.06
\$20,000,000	\$27,352.00	Declined	\$0	\$820.56	\$68.38	\$28,240.94
\$20,000,000	\$27,352.00	Selected	\$1,094.00	\$853.38	\$71.12	\$29,370.50

CLAIMS REPORTING NOTICE

PLEASE NOTE THAT POLLUTION LIABILITY POLICIES CONTAIN EXTREMELY STRICT CLAIM REPORTING PROCEDURES.

Attached please find your policy specific claim reporting requirements - Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

See Disclaimer Page for Important Notices and Acknowledgement

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Claims Made Policy:

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Other Disclosures / Disclaimers - Continued

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgment of all disclaimers and disclosures.

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Crime / Fidelity Insurance
- Directors & Officers Liability
- Earthquake Insurance
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Flood Insurance
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Network Security / Privacy Liability and Internet Media Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workers' Compensation
- Workplace Violence

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Request to Bind Coverage

Sierra Lakes County Water District

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
Site Pollution Incident Legal Liability Select <ul style="list-style-type: none">• \$2,000,000 Limit Option• \$4,000,000 Limit Option• \$10,000,000 Limit Option• \$20,000,000 Limit Option	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insurance Representative

Date

Title

Printed / Typed Name

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*

SIERRA LAKES COUNTY WATER DISTRICT

Follow-up from January 10, 2020, Board Meeting

1	Interested Directors	Provide picture and bio for website
2	Mr. Mitchell	Update on the District election status through Placer County (Before next scheduled election in 2020)
3	Anna	Contact Placer County Election office to determine who will be the point of contact for the changes to District Election paperwork.
4	Paul	Outline of potential issues for the District and the ability to handle week long power outages several times a year.

Future discussion topics or agenda items:

Sierra Lakes County Water District
Action Items
As of February 14, 2020

	TASK	STATUS	DUE DATE	PROGRESS	ASSIGNED
1	Develop information about best management practices and fertilization for inclusion with billing	Research BMPs and macrophyte plant management options	5/1/2020	50%	Paul
2	AMR Data Collection & Analysis	Collect use data by type of occupancy, project assigned to Operator	Summer 2020	0%	Paul
3	Policies & Procedures Review/Update	Review current policies and procedures for revisions and possible additions.	August 2020	20%	Paul/Bill Q./ Anna/Dick/Bob
4	Insurance Coverage Review	JPIA Liability, Property and Workers Comp policies and information concerning District operations and exposure submitted to KMTG for review	Dec-20	90%	Paul/Jeff M
5	District's Ownership of Dam	Determine who owns the dam and if additional insurance is needed	Dec-20	0%	Paul
6	Upcoming Metered Rates	Develop Plan/Schedule to reach Metered Rates by January 2025	Pending	0%	Paul