

# **MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF SIERRA LAKES COUNTY WATER DISTRICT**

**Date:** Friday October 11, 2019 / **Time:** 6:00 p.m. / **Place:** 7305 Short Road, Serene Lakes, CA

## **I. Open Meeting:**

Roll Call: Directors in attendance at the Sierra Lakes Boardroom were:

Director Dan Stockton  
Director Karen Heald  
Director Richard Simpson  
Director Robert McCormick

The meeting was teleconferenced pursuant to Government Code Section 54953 to allow attendance by Director Michael Lindquist, from 6332 Clark Road, Paradise, CA 95969.

Staff members present:        Paul Schultz, General Manager  
   Anna Nickerson, Financial Consultant

Staff present by phone:        Jeffrey Mitchell, District Counsel

Guests present:                None

Minute Recorder:              Anna Nickerson, Financial Consultant

**II. Public Forum:** An opportunity for members of the public to address the Board on items that were not on the agenda. There were no comments.

**III. Approve Agenda:** The agenda was presented to the Board for approval.

**A motion was made by Director Simpson and seconded by Director Heald to approve the agenda.** The motion passed by a roll call vote. Ayes: Directors Stockton, Heald, Simpson, McCormick and Lindquist. Noes: none. Abstentions: none. Absent: none.

**IV. Public Comments:** An opportunity for the Board to consider comments received from the public after the agenda was posted, regarding items on the agenda. Mrs. Nickerson reported that there were no comments received after the agenda was posted.

**V. Operations:** Mr. Schultz's operations report was presented to the Board for consideration and possible action. Mr. Schultz reported:

- Donner Summit PUD would be switching from spray irrigation to snow making on October 8, 2019.
- Donner Summit PUD began adding ammonia to their treatment plant aerobic process to increase the biomass in anticipation of the cold weather.
- Staff continued to remove hazard trees around the District. There were three more trees at the end of Lake Dr. that needed to be removed, finalizing the tree removal project for the year.

- Steve Bartnik has been helping staff prepare for the VFD (variable speed drives) switch over and would help install the new VFDs that were expected to be delivered within the next few weeks. Mr. Schultz anticipated that the project would be complete by the end of October. He also reported that by using a programmer for the PLC (programmable logic controller) the VFD warranty would increase the warranty to two years from the date of purchase; the manufacturer's warranty was only one year.
- 100 new ¾" meters and five 1" meters were purchased. All but three of the 1" meters had been installed. Two of the 1" meters were placed in stock to be used in the future.
- Staff used an interrogator, which was provided by National Meter, to identify several broken meters. Staff fixed three of the broken meters and sent five back to National Meter for repair.
- A purchase order was issued in August for the new filter vessels for the water treatment plant. Due to the weight of the filter vessels, a crane operator has been contacted to help with the heavy lifting; an empty filter vessels weigh about 17,000 lbs. each and 50,000 lbs. each when filled with media. The vessels were scheduled to be delivered at the end of December or first week of January.
- Due to the recent power outage, something happened to the water system causing a valve to open and the hill tank to drain back into the filter plant. Water was flowing through the filter vessels at about 350 psi; the vessels were only rated to 125 psi. Although staff was still working on getting everything under control, no damage was caused. Telstar was able to simulate the issue but was not able to provide a satisfactory answer as to why the system failure happened. Mr. Schultz believed the solenoid controllers were old and needed to be replaced. He would be continuing his investigation. Director Heald asked if there was a manual valve that could be closed. Mr. Schultz confirmed there was a manual valve but the failure happened in the middle of the night.
- The system was currently on the well and would remain on the well until Monday. Director Stockton asked about the District's limits for using well water. Director Simpson said he thought the District could only be on well water for five consecutive days and no more than 15 or 20 days a year. Mr. Schultz said he would confirm the District's well water use restrictions.
- In response to Director Lindquist's question about the operation of the District's lift stations, Mr. Schultz reported that all the lifts stations were operating properly and that staff was able to use the situation for hands-on generator training instead of the classroom training that had been scheduled.
- Water was being discharged in accordance with the District's agreement and Perchlorate and Nitrate samples were non-detect. Disinfection byproduct MCLs were below action level but were creeping up. Mr. Schultz said he believed the increase was due to the corrosion control chemicals being used. He would continue to monitor the situation.
- There were no sewer spills in September and the report was certified on CIWQS (California Integrated Water Quality System). Mr. Schultz said he was contacted by CIWQS regarding reports dating back to 2003 that were never certified. He was working with Mr. Quesnel to have him certify his reports and then he would meet with the State to see what could be done about certifying the remaining reports.
- The amount of water being pumped through the filter plant was still twice the amount going through the sewer system. Staff would continue to look for water leaks in the spring.

- Fall protection was installed on the water tank. The original tank included fall protection but it had never been installed.
- Cleaning of the wet well was on the schedule.
- Mr. Mitchell, District Counsel, and Mr. Schultz met with ACWA/JPIA representatives in Sacramento. They identified a couple items that needed to be looked at. Mr. Schultz said that because the District does not own the stream between the lower lake; it was not clear whether or not the District actually owned the dam. If the District does own the dam, then dam failure insurance would be recommended. Mr. Schultz said he would look into ownership of the dam and report back to the Board in November.
- ACWA/JPIA suggested that the District add pollution liability insurance for the wastewater emergency storage at SPS-3. Current insurance covers a sudden and catastrophic release for the storage tank but a small leak would not be covered. He also said the additional cost of the insurance was very minimal, He would present a complete package of the District's insurance at the November meeting.
- No claim had been received from the lady who damaged her Corvette while driving in the District. She claimed the damage was caused by a depressed manhole. ACWA/JPIA instructed Mr. Schultz that they would handle the claim and to have the Board deny the claim if one was received.
- A Resolution allowing the District to use volunteers would be presented at the November meeting. Volunteers could be covered by the District's insurance with Board approval of the resolution.
- A flyer regarding upcoming training for Directors was handed out. Mr. Schultz also said Directors were required to attend both Ethics and Sexual Harassment Avoidance training and ACWA/JPIA offers winter and summer classes in Roseville. Director Lindquist asked that the information be compiled and issued to all Directors.
- In response to Director Simpson's comment, Mr. Schultz said the lake intake project was going well, Woodward and Curran were in the early stages of gathering preliminary findings and he would have more in the next monthly report.

**VI.** The Consent Items Calendar was presented to the Board for action. The Consent Items Calendar included the minutes from the September 13, 2019 Regular Meeting; September 2019 Check Register; Disbursements for Board Approval; and financial reports for the month ending September 30, 2019.

**A motion was made by Director Heald and seconded by Director McCormick to approve the consent items calendar.** The motion passed by a roll call vote. Ayes: Directors Stockton, Heald, Simpson, McCormick and Lindquist. Noes: none. Abstentions: none. Absent: none.

**VII. New Business:** There was none.

**VIII. Old Business:** There was none.

**IX. Administration:**

A. A list of Follow-up Items from the September 13, 2019, Board meeting was presented to the Board for consideration and possible action. No action was taken.

B. The Status of Action Items remaining as of the September 2019 Board meeting was presented to the Board for consideration and possible action:

- Mr. Schultz assumed the Best Management Practices and Fertilization information task that had previously been assigned to Mr. Quesnel.
- AMR Data Collection and Analysis had not been started
- No progress was made on the District's Policies & Procedures.
- Insurance Coverage Review was almost complete with the recent meeting Mr. Mitchell and Mr. Schultz had with ACWA/JPIA. Mr. Shultz would be presenting information at the November meeting.
- Mr. Mitchell was asked to provide a draft Urgent Matter Protocol. He said he probably had something that could easily be modified to fit the District's need.
- Mr. Schultz would be adding "Do we own the dam" to the list.
- Mr. Schultz would be adding an item regarding the discussion he intended to have with Truckee Fire regarding hydro testing of fire hydrants. His intent was to determine whether or not the District's insurance was adequate.

**X. Adjournment**

**A motion was made by Director Heald and seconded by Director McCormick to adjourn the meeting.** The motion passed by a roll call vote. Ayes: Directors Stockton, Heald, Simpson, McCormick and Lindquist. Noes: none. Abstentions: none. Absent: none.

The minutes were approved at the Regular Meeting held on November 8, as part of the Consent Items Calendar. A motion was made by Director Simpson and seconded by Director McCormick to approve the Consent Items Calendar. The motion passed by a unanimous vote.